

**MINUTES  
REGULAR MEETING  
MUNICIPAL COUNCIL  
CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL  
SPENCERVILLE MUNICIPAL OFFICE  
MONDAY, MARCH 23, 2015  
6:30 PM**

**PRESENT:**

Pat Sayeau, Mayor  
Peggy Taylor, Deputy Mayor  
Michael Barrett, Councillor  
Karie Smail, Councillor

**REGRETS:**

Gerry Morrell, Councillor

**STAFF:**

Debra McKinstry, CAO/Clerk  
Richard Bennett, Treasurer  
Dave Grant, Director of Operations  
Sheena Earl, Deputy Clerk

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30pm.

2. Approval of Agenda

R2015-088

**Decision:** Moved by: P. Taylor seconded by: M. Barrett that Municipal Council approves the agenda as amended with the introduction of Doug Thompson, Chair of South Nation Conservation as item 4) and the removal of item 11c) Hiring Policy.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

Deputy Mayor Taylor declared a familial interest in item 16a) as she is the sister of the owner of the subject property.

4. Delegations

Doug Thompson, Chair of South Nation Conservation (SNC) gave greetings from the Board and SNC staff and provided some information about himself. It was noted that SNC and the Township have a great working relationship.

5. Minutes of the Previous Council Meeting

a) Regular Meeting – February 26, 2015

R2015-089

**Decision:** Moved by: M. Barrett seconded by: K. Smail that Municipal Council receives and approves the minutes of the Regular Council Meeting dated February 26, 2015.

Carried

6. Business Arising from the Previous Council Meeting (if any) – None

7. Committee Minutes

a) Public Library Board – January 27, 2015

R2015-090

**Decision:** Moved by: K. Smail seconded by: M. Barrett that Municipal Council receives the minutes of the Public Library Board meeting dated January 27, 2015.

Carried

b) Administration & Finance Committee of the Whole – March 2, 2015

R2015-091

**Decision:** Moved by: M. Barrett seconded by: K. Smail that Municipal Council receives and approves the minutes of the Administration & Finance Committee of the Whole meeting dated March 2, 2015.

Carried

c) Community Development Committee – March 9, 2015

R2015-092

**Decision:** Moved by: P. Taylor seconded by: K. Smail that Municipal Council receives and approves the minutes of the Community Development Committee meeting dated March 9, 2015.

Carried

d) Administration & Finance Committee of the Whole (Budget) – March 11, 2015

R2015-093

**Decision:** Moved by: K. Smail seconded by: M. Barrett that Municipal Council receives and approves the minutes of the Administration & Finance Committee of the Whole (Budget Meeting #3) dated March 11, 2015.

Carried

e) Recreation Advisory Committee – March 12, 2015

R2015-094

**Decision:** Moved by: K. Smail seconded by: M. Barrett that Municipal Council receives and approves the minutes of the Recreation Advisory Committee meeting dated March 12, 2015.

A typographical error was noted. Public surveys with respect to walking track summer hours and the future of the Cardinal baby pool were briefly discussed.

Carried

f) Public Works, Environmental Services & Facilities Committee of the Whole – March 16, 2015

R2015-095

**Decision:** Moved by: M. Barrett seconded by: K. Smail that Municipal Council receives and approves the minutes of the Public Works, Environmental Services & Facilities Committee of the Whole meeting dated March 16, 2015.

Carried

g) Port Management Committee – March 18, 2015

R2015-096

**Decision:** Moved by: P. Taylor seconded by: K. Smail that Municipal Council receives and approves the minutes of the Port Management Committee meeting dated March 18, 2015.

Carried

8. Action and Information Items from Committees

a) Johnstown Industrial Park

R2015-097

**Decision:** Moved by: K. Smail seconded by: P. Taylor that Municipal Council receives, reviews and accepts the Johnstown Industrial Park Marketing and Attraction Study as prepared by TD Graham & Associates.

Discussion took place with respect to review of this document at Community Development Committee. Clarification with respect to the impact of the wording of the motion was sought.

Carried

b) Spencerville Legion Beer Gardens

R2015-098

**Decision:** Moved by: P. Taylor seconded by: K. Smail that Municipal Council supports the events of the Spencerville Legion and has no objection to their request to host four outdoor beer gardens on the following dates as recommended by Administration & Finance Committee of the Whole:

- April 25<sup>th</sup> Fish Fry
- July 1<sup>st</sup> Pig Roast
- August 22<sup>nd</sup> Ball Banquet
- September 10<sup>th</sup>-12<sup>th</sup> Spencerville Fair Festivities

Carried

c) Multi-Year Accessibility Plan Status Update

R2015-099

**Decision:** Moved by: M. Barrett seconded by: K. Smail that Municipal Council receives and reviews the 2014 status update of the Multi-year Accessibility Plan as recommended by Administration & Finance Committee of the Whole.

Carried

d) OCIF Formula Base Funding Allocation

R2015-100

**Decision:** Moved by: K. Smail seconded by: M. Barrett that Municipal Council direct staff to allocate \$47,176 provided by the 2015 Ontario Communities Infrastructure Fund formula based grant to the Cardinal water tower rehabilitation project.

Members discussed the change in this allocation as the James Street rehabilitation project had been previously identified as the priority project for this funding during budget deliberations. It was noted that estimates for the work on James Street recently provided were much higher than anticipated and that this project may not proceed in 2015.

Carried

e) WWTP Annual Report

R2015-101

**Decision:** Moved by: P. Taylor seconded by: K. Smail that Municipal Council receives, reviews and approves the Cardinal Wastewater Treatment Plant 2014 Annual Report as recommended by Public Works, Environmental Services & Facilities Committee of the Whole.

Carried

f) Award Dust Suppressant Tender

R2015-102

**Decision:** Moved by: K. Smail seconded by: M. Barrett that Municipal Council provides pre-budget approval and awards the supply of dust suppressant to Denchem Ltd. at the total cost of \$46,125 as recommended by Public Works, Environmental Services & Facilities Committee of the Whole.

Carried

g) Award Crushed Rock Tender

R2015-103

**Decision:** Moved by: M. Barrett seconded by: K. Smail that Municipal Council provides pre-budget approval and awards the supply of crushed rock tender to G. Tackaberry & Sons Construction Co. Ltd. at the unit price of \$10.63 per metric ton to a maximum total cost of \$106,300 as recommended by Public Works, Environmental Services & Facilities Committee of the Whole.

Carried

h) Invensys Customer Support & Services Agreement

R2015-104

**Decision:** Moved by: P. Taylor seconded by: K. Smail that Municipal Council authorizes staff to execute and enter into a three year renewal support and services agreement with Invensys Systems Canada Inc. as recommended by Public Works, Environmental Services & Facilities Committee of the Whole.

Carried

i) Appointment to Raisin-South Nation Source Protection Committee

R2015-105

**Decision:** Moved by: M. Barrett seconded by: K. Smail that Municipal Council endorses the appointment of Peggy Taylor as Leeds & Grenville representative to the Raisin-South Nation Source Protection Committee as recommended by Public Works, Environmental Services & Facilities Committee of the Whole.

Carried

j) Monthly Reports – Port of Johnstown

R2015-106

**Decision:** Moved by: K. Smail seconded by: M. Barrett that Municipal Council receives and reviews the following monthly reports as recommended by the Port Management Committee:

- General Manager's Report
- Operation Manager's Report
- Year to Date Stats
- Project Environmental Report – SNC

Carried

k) Health & Safety Report – Port of Johnstown

R2015-107

**Decision:** Moved by: P. Taylor seconded by: K. Smail that Municipal Council receives, reviews and approves the health & safety report of the Port of Johnstown as recommended by Port Management Committee.

Carried

l) Support Eastern Ontario Junior Hockey League (Mayor Sayeau)

R2015-108

**Decision:** Moved by: M. Barrett seconded by: K. Smail whereas a number of Ottawa-area franchises of the Eastern Ontario Junior Hockey League, officials with the Central Canada Hockey League, and Hockey Eastern Ontario have orchestrated plans to restructure Junior B hockey in the region with the possible

outcome of at least six of the league's current 22 teams being eliminated to allow for the formation of a new Tier II affiliate league for the Tier I Central Canadian Hockey League centered in and around Ottawa; and whereas the Eastern Ontario Junior Hockey League has its roots in Leeds and Grenville, which was the original home of the league when it was founded in 1966 as the Rideau – St. Lawrence Junior B Hockey League; and whereas the Eastern Ontario Junior Hockey League is a highly successful organization that currently rates as the largest Junior B league in all of Canada, and was acclaimed by the Junior Hockey News as the second best Junior B league in Canada as recently as the 2013-14 season; and whereas the Council of the Corporation of the Township of Edwardsburgh/Cardinal strongly supports the Eastern Ontario Junior Hockey League teams within the United Counties of Leeds Grenville, namely the Athens Aeros, the Brockville Tikis, the Gananoque Islanders, the Prescott Flyers and the Westport Rideaus, and recognizes the longstanding vital importance of Junior B hockey to these communities; Now therefore be it resolved that the Council of the Corporation of the Township of Edwardsburgh/Cardinal calls upon the Eastern Ontario Junior Hockey League, the Central Canada Hockey League, and Hockey Eastern Ontario to maintain the current teams in the league that want to remain members and that a copy of this resolution be circulated to all United Counties of Leeds and Grenville Municipal Councils and the Councils of the partner municipalities of Brockville, Gananoque and Prescott, M.P.P. Steve Clark, M.P. Gord Brown, Eastern Ontario Junior Hockey League Rideau – St. Lawrence president Jack Bjergso, Eastern Ontario Junior Hockey League Metro-Valley President Ron McRostie, Central Canada Hockey League Chairman Steve Barban, Central Canada Hockey League Commissioner Kevin Abrams, and Hockey Eastern Ontario President Mike Depratto.

Carried

9. Correspondence

R2015-109

**Decision:** Moved by: K. Smail seconded by: M. Barrett that Municipal Council receives the correspondence listings for the following dates as previously circulated:

- February 26, 2015
- March 2, 2015
- March 9, 2015
- March 16, 2015

Carried

10. Approval of Disbursements

a) Municipal Accounts

R2015-110

**Decision:** Moved by: P. Taylor seconded by: K. Smail that Municipal Council approves payment of municipal invoices circulated and dated as follows:

- |                                  |                |
|----------------------------------|----------------|
| • Report dated February 26, 2015 | \$ 211,648.31  |
| • Report dated March 5, 2015     | \$ 38,963.82   |
| • Report dated March 9, 2015     | \$ 247,957.15  |
| • Report dated March 19, 2015    | \$ 97,801.91   |
| • Report dated March 20, 2015    | \$1,619,718.66 |

Clarification was sought with respect to credits gained from the propane supplier in the Recreation Department and payments issued with respect to Economic Development.

Carried

b) Port Accounts

R2015-111

**Decision:** Moved by: M. Barrett seconded by: K. Smail that Municipal Council approves the payment of Port invoices circulated and dated as follows:

- Batch 8 VOID
  - Batch 9 (February 24, 2015) \$ 29,630.51
  - Batch 10 (March 9, 2015) \$121,064.27
  - Batch 11 (March 19, 2015) \$ 1,447.53
  - Batch 12 (March 20, 2015) \$ 21,207.61
- Carried

11. By-laws

a) Curbside Waste Collection (3<sup>rd</sup> & Final Reading)

This by-law received first and second reading at the Regular meeting of February 26, 2015.

R2015-112

**Decision:** Moved by: K. Smail seconded by: M. Barrett that a by-law to provide for the collection of garbage and other waste materials be now read a third time and finally passed, signed, sealed and numbered 2015-10.

Concerns were raised with respect to the provision for a free bag allotment for demonstrated health and financial reasons.

A typographical error was noted in Schedule "B".

Carried

b) Expenses Policy

R2015-113

**Decision:** Moved by: P. Taylor seconded by: K. Smail that the mover be granted leave to introduce a by-law to amend by-law 2010-69 to establish rules for reimbursement of eligible expenses of members of Council and municipal staff and that this shall constitute first and second reading thereof.

The proposed amendment to permit Council members to attend two conferences per year rather than the one currently permitted was discussed. A suggestion to limit the number of conferences each member can attend over the term of council rather than annually was provided.

Recorded Vote requested by: Councillor Barrett

Councillor Barrett	Nay
Councillor Morrell	Absent
Councillor Smail	Yea
Deputy Mayor Taylor	Yea
Mayor Sayeau	Yea

Carried

This item will return to Administration & Finance Committee of the Whole for further discussion on April 6<sup>th</sup>.

c) Hiring Policy

This item was removed from the agenda. It will return to Administration & Finance Committee of the Whole for further discussion on April 6<sup>th</sup>.

d) Amend Zoning By-law (Travel Centre)

R2015-114

**Decision:** Moved by: K. Smail seconded by: M. Barrett that the mover be granted leave to introduce a by-law to amend Comprehensive Zoning By-law 2012-35, as amended (Travel Centre) and this shall constitute first and second reading thereof.

Carried

R2015-115

**Decision:** Moved by: K. Smail seconded by: M. Barrett that a by-law to amend Comprehensive Zoning By-law 2012-35 as amended (Travel Centre) be now read a third time and finally passed, signed, sealed and numbered 2015-18.

Carried

e) Site Plan Control Agreement (Lucey)

R2015-116

**Decision:** Moved by: P. Taylor seconded by: M. Barrett that the mover be granted leave to introduce a by-law to enter into a Site Plan Control Agreement (Lucey) and this shall constitute first and second reading thereof.

Carried

A brief discussion of the planned development on private land located within the Johnstown Industrial Park took place.

R2015-117

**Decision:** Moved by: P. Taylor seconded by: M. Barrett that a by-law to enter into a Site Plan Control Agreement (Lucey) be now read a third time and finally passed, signed, sealed and numbered 2015-19.

Carried

12. CAO's Administrative Update

R2015-118

**Decision:** Moved by: M. Barrett seconded by: K. Smail that Municipal Council receive the CAO's Administrative Report as presented.

Carried

The CAO provided additional detail with respect to staffing of the Emergency Management Team and the current status of the Meadowlands Subdivision sale.

A note of procedure was raised with respect to receiving the report before discussion of.

13. Councillor Inquiries or Notices of Motion

R2015-119

**Moved by:** K. Smail seconded by: P. Taylor that whereas Public-Rail Safety Week is to be held across Canada from April 27 to May 3, 2015 and whereas it is in the public's interest to raise citizens' awareness on reducing avoidable accidents, injuries and damage caused by collisions at level crossings or incidents involving trains and citizens; and whereas Operation Lifesaver is a public/private partnership whose aim is to work with the rail industry, governments, police services, the media and other agencies and the public to raise rail safety awareness; and whereas Operation Lifesaver has requested that the Corporation of the Township of Edwardsburgh/Cardinal adopt this resolution in support of its ongoing effort to save lives and prevent injuries in communities, including the Township of Edwardsburgh/Cardinal; Now therefore be it resolved that the Council of the Corporation of the Township of Edwardsburgh/Cardinal support national Public-Rail Safety week, to be held from April 27 to May 3, 2015.

Carried

It was requested that appointment of an Integrity Commissioner be discussed. This item will appear on the Administration & Finance Committee of the Whole meeting on April 6<sup>th</sup>.

Staff was requested to place a link to the Service Ontario website for not-for-profit groups on the municipal website.



Plans for Pitch-in 2015 were discussed. Councillor Barrett offered to spearhead the 2015 campaign with the assistance of Councillor Smail and Township staff.

Lack of lighting at the Highway 401 730 interchange was discussed. Staff was directed to approach MTO with respect to this issue.

Traffic control measures for the village of Cardinal were discussed. A briefing note with respect to these issues will be provided to Public Works, Environmental Services & Facilities Committee of the Whole on April 20<sup>th</sup>.

14. Mayor's Report

Mayor Sayeau noted the following:

- Mayor's Breakfast @ Grenville Snowmobile Club scheduled for April 10<sup>th</sup>
- Cardinal Youth Centre Wild Game Dinner @ Cardinal Legion scheduled for April 25<sup>th</sup>

15. Question Period

A question was raised with respect to the sale of the Meadowlands Subdivision property.

16. In Camera

Deputy Mayor Taylor left the Council table and did not participate in the discussion with respect to item 16a) Litigation or Potential Litigation specifically Beach Drainage.

R2015-120

**Decision:** Moved by: K. Smail seconded by: M. Barrett that Municipal Council proceeds into closed session at 8:40pm in order to address a matter pertaining to:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipal or local board, specifically, Beach Drainage; and
- Personal matters about an identifiable individual, including municipal or local board employees, specifically, minutes of the closed meeting of December 15, 2014.

Carried

Council recessed for ten minutes.

Members discussed action with respect to potential litigation.

Deputy Mayor Taylor returned to the table. Minutes of the closed session of December 15, 2014 were reviewed.

R2015-121

**Decision:** Moved by: K. Smail seconded by: M. Barrett that the closed meeting does now adjourn and the open meeting of Municipal Council does now resume at 9:15pm

Carried

Staff was directed to send correspondence as directed with respect to Beach Drainage.

R2015-122

**Decision:** Moved by: K. Smail seconded by: M. Barrett that Municipal Council approves the Closed Session minutes of December 15, 2014.

Carried

17. Confirmation By-law



R2015-123

**Decision:** Moved by: M. Barrett seconded by: K. Smail that the mover be granted leave to introduce a by-law to adopt, confirm and ratify matters dealt with by resolution and this shall constitute first and second reading thereof.

Carried

R2015-124

**Decision:** Moved by: M. Barrett seconded by: K. Smail that a by-law to adopt, confirm and ratify matters dealt with by resolution be now read a third time and finally passed, signed, sealed and numbered 2015-20.

Carried

18. Adjournment

R2015-125

**Decision:** Moved by: P. Taylor seconded by: M. Barrett that Municipal Council does now adjourn at 9:17 pm.

Carried

These minutes were adopted by Council this 27<sup>th</sup> day of April, 2015.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Deputy Clerk