

MINUTES
COMMUNITY DEVELOPMENT COMMITTEE
MONDAY, SEPTEMBER 12, 2016
6:30 PM
SPENCERVILLE MUNICIPAL OFFICE

Present: Councillor Smail, Chair
Councillor Morrell
Mayor Sayeau, Ex Officio
Tory Deschamps
Bev Keleman
Tim Nason
Scott O'Brien

Regrets: Heather Lawless

Staff: Shelbi Deacon, Community Development Coordinator
Rebecca Williams, Deputy Clerk

1. Call to Order

Councillor Smail called the meeting to order at 6:31 pm.

2. Approval of Agenda

Moved by: T. Deschamps seconded by: S. O'Brien that the agenda be approved as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

Councillor Morrell declared an interest in item 7a) Lockwood Rezoning – Hoy St. as Mr. Lockwood recently purchased a piece a property from Councillor Morrell.

4. Business Arising from Community Development Committee Minutes (if any)

Members confirmed that they will be able to discuss and continue to bring forward ideas and information for the 2017 Budget Items.

5. Delegations & Presentations

a) Gordon McFarlane – ChargePoint Electric Car Charging Stations

Mr. McFarlane, ChargePoint Sales, gave a presentation to Committee outlining the ChargePoint company, how the charging stations operate, and how it can be beneficial to the Township. Mr. McFarlane highlighted that most electric car

owners plan their trip according to where they can stop to charge their car and while they are charging they will most likely stop at a local restaurant or local tourist attraction to pass the time. Mr. McFarlane noted that ChargePoint has over 26,000 stations installed across Canada and the USA, which include different classes of commercial charging stations to best suit the needs of the owner. The most basic design is the non-networked which is a plug with no access control or billing capability, the closed network which has limited capabilities and is sometimes seen in commercial fleet applications, and the most common open network "smart" ChargePoint station which can be operated by a ChargePoint turnkey open network solution. The open network option allows for station owners to have full control over their stations to set costs, include advertisements, allow vehicle owners to monitor wirelessly, and pay at the station with a credit card so the payment would be directly sent to the Township.

Mr. McFarlane explained the differences between the 110 volt, 220 volt and 480 DC stations that are available, with level 2 stations for the 220 volt being the standard among users and operators. The cost to install the ChargePoint station was discussed, including installation, connection fees, maintenance, yearly charges and servicing, and warranty.

Committee thanked Mr. McFarlane for his presentation and helpful information.

6. Discussion Items

a) Cardinal Kiosk Update

Members confirmed that the Kiosks will be replaced and installed at a vertical angle. It was confirmed that the information will be replaced and produced on a more durable material.

b) Township Branding Package and 401/416 Signage Replacement

Committee reviewed the Township Branding Package, noting that the Township wants to continue with the branding look when replacing signage. Members briefly discussed if replacement signs will be reflective and if they will look exactly like the Township signs on local County and Township roads. It was noted that a consultant will be contacted to assist with the design of the replacement 401/416 signage, which will follow the Township Branding Package, but does not have to look exactly the same as the local signage. It was the consensus of Committee that once the new replacement signs have been designed that they be brought forward to Community Development Committee to review and discuss.

c) 2017 Budget Items

Members reviewed the 2017 Budget Items list and noted that a few other items need to be included so everything can be reviewed at the year end and prioritized.

Members suggested additions to the ongoing list:

- Marketing video of the Township – by using a drone to fly over various areas
- Add a \$15,000 value to the Electric Car Charging Station item
- Value amount for the Community Flowers
- Waiting on funding amount from Canada 150 for the Riverside Memorial Park and the Johnstown Tennis Court Repurposing Projects

d) Weed Control

Members discussed the Township's Weed Control measures, including spraying and cutting schedules for 2015 and 2016 on roadside ditches. It was noted that the Township completes approximately 50% of the road network each year and continues to the second year with the other half of spraying so it's constantly rotating to target the areas with wild parsnip.

7. Action/Information Items

a) Lockwood Rezoning – Hoy St.

Councillor Morrell left the table and did not participate in the discussion or vote on the matter.

Members reviewed the Lockwood Rezoning request, noting that the rezoning would permit the construction of a duplex while Hoy St. is currently comprised of only single family dwellings. Members discussed and debated the purpose of building a duplex sample home on Hoy St. instead of starting to develop Meadowlands Subdivision immediately for sample homes. Members enquired if the public is aware of the proposed rezoning and if the Township has received any feedback. It was noted that a public meeting is scheduled for Tuesday, September 20, at the Spencerville Council Chambers at 6:00pm.

Staff recommendation was discussed but no motion made.

b) CIP Application S-03-16 (Vacchio)

Moved by: T. Nason seconded by: T. Deschamps that Committee approves application S-03-16 (Vacchio) for \$4683.50.

Carried

8. Inquiries/Notices of Motion

Inquiries were raised with respect to the following:

- Lockwood Brothers Construction Re-Opening Event for the new office facilities on September 24 from 10-2pm
- Municipal Drug Strategy Launch will be held on Monday September 19th at the South Grenville District High School with guest speaker Alvin Powell

9. Question Period

Questions and comments were raised with respect to the following:

- Question was raised if the Hoy St. location for the proposed rezoning has access to the water and wastewater services


10. Closed Session – None

11. Adjournment


Moved by: G. Morrell seconded by: S. O'Brien that Committee does now adjourn at 8:13 pm.

Carried

These minutes were approved in open Council this 26th day of September, 2016.



Chair



Deputy Clerk