

**MINUTES  
SPECIAL MEETING  
MUNICIPAL COUNCIL  
CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL  
SPENCERVILLE MUNICIPAL OFFICE  
MONDAY, DECEMBER 1, 2014  
1:00 PM**

**PRESENT:**

Pat Sayeau, Mayor  
Peggy Taylor, Deputy Mayor  
Michael Barrett, Councillor  
Gerry Morrell, Councillor  
Karie Smail, Councillor

**STAFF:**

Debra McKinstry, CAO/Clerk  
Richard Bennett, Treasurer  
Dave Grant, Director of Operations/Fire Chief  
Sheena Earl, Deputy Clerk

1. Call to Order

Mayor Sayeau called the meeting to order at 1:00 pm

2. Approval of Agenda

R2014-238

**Decision:** Moved by: P. Taylor seconded by: K. Smail that Municipal Council approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest – None

4. Consent Agenda - None

5. Action and Information Items

a) Proceedings of Council

R2014-239

**Decision:** Moved by: G. Morrell seconded by: M. Barrett that Municipal Council direct the CAO/Clerk to prepare revised proceedings of Council under the direction of the Mayor and Deputy Mayor based on the draft presented at the Special Council meeting of December 1<sup>st</sup>, 2014 for further discussion and consideration at the Committee of the Whole meeting of December 8<sup>th</sup>, 2014 and that notice of Procedural By-law revisions be provided to the public.

Carried

b) Terms of Reference for Committees of Council

R2014-240

**Decision:** Moved by: K. Smail seconded by: P. Taylor that Municipal Council direct the CAO/Clerk to prepare Terms of Reference for desired Committees of Council for further discussion and consideration at the Committee of the Whole meeting of December 8<sup>th</sup>, 2014.

Carried

c) Council Expenses

R2014-241

**Decision:** Moved by: M. Barrett, seconded by K. Smail that Municipal Council

directs staff to prepare a report detailing expenses incurred by individual Council members on a monthly basis, and further directs that such reports be posted on the municipal website for public review.

Carried

6. Question Period

There were no questions raised.

7. Mayor's Report

Mayor Sayeau provided a report outlining a series of desired budget development meetings.

2014-242

**Decision:** Moved by: P. Taylor, seconded by: M. Barrett that Mayor's Report #1 dated December 1, 2014 be accepted as presented (attached) and that the Mayor and Deputy Mayor be authorized to work with staff to bring forward the identified reports and a suggested timeline for a series of 2015 budget development meetings.

Carried

8. Council Inquiries/Notices of Motion

The following items were discussed:

- Provision of free garbage bags for dialysis patient to come forward December 15<sup>th</sup>
- Clarification of payment listed on disbursement sheet dated November 28, 2014.

9. Confirmation By-law

R2014-243

**Decision:** Moved by: P. Taylor seconded by: G. Morrell that a By-law to adopt, confirm and ratify matters dealt with by resolution be now passed, signed, sealed and numbered 2014-71.

Carried

10. Adjournment

R2014-244

**Decision:** Moved by: K. Smail seconded by: P. Taylor that Municipal Council does now adjourn at 1:35 pm.

Carried

These minutes were adopted by Council this 15<sup>th</sup> day of December, 2014.

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Mayor



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Deputy Clerk

