

**MINUTES  
PORT OF JOHNSTOWN MANAGEMENT COMMITTEE  
MUNICIPAL OFFICE – SPENCERVILLE  
WEDNESDAY, JUNE 15, 2016  
6:30PM**

Present: Mayor Patrick Sayeau, Chair  
Deputy Mayor Peggy Taylor  
Councillor Michael Barrett  
Councillor Gerry Morrell  
Councillor Karie Smail

Staff: Robert Dalley, General Manager  
Kevin Saunders, Operations Manager  
Debra McKinstry, CAO/Clerk

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30pm.

2. Approval of Agenda

**Moved** by: M. Barrett seconded by: P. Taylor that Committee approve the agenda as amended with the addition of an item under 11 Closed Session concerning the security of the property of the municipality or local boards, specifically sharing of a rail spur.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Business Arising from Previous PMC Minutes – None

5. Delegations – None

6. Discussion Items – None

7. Action/Information Items

a) General Manager's Report

The Port General Manager reviewed his report noting that May was a solid business month, particularly with respect to vessel shipping. Members commented on a successful Port Day and inquired as to any public comments received with respect to the new CBSA road access. There was a brief discussion with respect to the final payment expected for the New Marine Terminal Project.

b) Operation Manager's Report

The Operation Manager's Report was reviewed touching specifically on the interest shown by students and 4-H members in Port tours, both on Port Day and at other times. There was a brief discussion of the logistics being examined to permit handling of non-GMO crops.

c) Year to Date Stats

The Operations Manager reviewed the health and safety statistics with Committee. It was noted that salt shipments were being received earlier than usual this year, but the total quantity for 2016 was expected to be similar to that in past years. At the moment there is no over height project cargo booked that will require the CBSA road access.

d) Capital Projects Update

The Port GM reviewed the status of the 2016 capital projects.

e) South Nation Conservation Authority Report

A detailed report on the fisheries monitoring is not yet available, but tree planting is mostly complete.

**Moved** by: P. Taylor seconded by: G. Morrell that Committee receive and approve items 7a) 7b) 7c) 7d) and 7e).

Carried

f) Health and Safety Report

The Port GM reviewed the health and safety report. Members discussed rescue readiness when using suspended access cages and stages in some detail, asking about training of staff and resources available from other agencies, such as the local fire departments.

**Moved** by: K. Smail seconded by: G. Morrell that Committee receive and approve the Health and Safety Report.

Carried

8. Councillor Inquiries/Notices of Motion

Councillor Morrell asked for follow up information with respect to the clay soil at the Port being used for Township purposes and the CAO responded that the fill was currently being utilized at the Spencerville Sewage Lagoon for berm reinforcement and that it was expected the material would also be used at the Scott Road landfill site.

9. Chair's Report

Mayor Sayeau presented the following items:

- HMCS Goose Bay reception plans, including a use of the Bridgeview Restaurant instead of the Port meeting room. He also detailed plans for presentation of plaques and the invitation list distribution.
- An invitation has been forwarded to the Viking ship Draken Harald Hårfagre to dock at the Port.
- The Mayor is aware of a port business expansion through by the Marine Chamber of Commerce
- Grenville CFDC AGM is planned for Friday morning June 17 at the Kings Lock Distillery.
- There is a public information session on Thursday June 16 from 6-8 pm at the Johnstown Community Centre for road work required for the Giant Tiger project.

10. Question Period

- A question was raised with respect to swing chair rescue and the length of time employees spent waiting.

11. Closed Session

**Moved** by M. Barrett and seconded by G Morrell that Port of Johnstown Management Committee proceeds into closed session at 7:24 pm in order to discuss a matter pertaining to:

- Security of the property of the municipality or local boards: Specifically sharing of a rail spur;
- Personal matters about an identifiable individual, including municipal or local board purposes: Specifically minutes of February 17, 2016 closed session;
- A proposed or pending acquisition or disposition of land for municipal or local board purposes: Specifically cottage leases, minutes of November 17, 2015 closed session, and minutes of February 17, 2016 closed session;
- Labour relations or employee negotiations: Specifically Port of Johnstown disciplinary matter;
- The receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose: Specifically cottage leases.

Carried

Committee recessed for 10 minutes to clear the chamber.

**Moved** by G. Morrell and seconded by M. Barrett that the closed meeting does now adjourn and the open meeting of Port Management Committee does now resume at 9:44 pm.

Carried

**Moved** by P. Taylor and seconded by K. Smail that Port Management Committee approves the minutes of the Closed Session of November 17, 2015.

Carried

**Moved** by K. Smail and seconded by P. Taylor that Port Management Committee approves the minutes of the Closed Session of February 17, 2016.

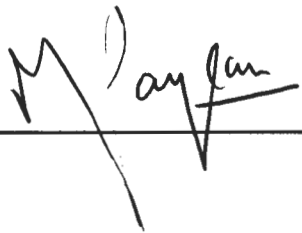
Carried

12. Adjournment

**Moved** by: M. Barrett seconded by: G. Morrell that the meeting adjourn at 9:46 pm.

Carried

These minutes were approved by Council this 27<sup>th</sup> day of June, 2016.

  
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Chair

  
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CAO/Clerk