

**MINUTES  
PORT OF JOHNSTOWN MANAGEMENT COMMITTEE  
MUNICIPAL OFFICE – SPENCERVILLE  
WEDNESDAY, JUNE 17, 2015  
6:30 P.M.**

Present: Mayor Patrick Sayeau, Chair  
Deputy Mayor Peggy Taylor  
Councillor Michael Barrett  
Councillor Gerry Morrell  
Councillor Karie Smail

Staff: R. Dalley, General Manager  
K. Saunders, Operations Manager  
D. McKinstry, CAO/Clerk  
S. Deacon, Community Development Coordinator (left at 7:15pm)  
S. Earl, Deputy Clerk

Guests: Alison Mathews – Maple Leaf Strategies  
Julia Fields – Chamber of Marine Commerce  
Hugh Cameron – Tour Conductor  
Larry Dishaw – Tour Conductor  
Lawrence Levere – Tour Conductor  
Dave Robertson – Tour Conductor

1. Call to Order

Chair Sayeau called the meeting to order at 6:30 p.m.

2. Approval of Agenda

**Moved** by: G. Morrell seconded by: K. Smail that Committee approve the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Business Arising from Previous PMC Minutes (if any) – None

5. Delegations – None

6. Discussion Items

- a) Grand Opening – Alison Mathews, Maple Leaf Strategies and Julia Fields, Chamber of Marine Commerce

Ms. Mathews and Ms. Fields provided members with an overview of the planned event, RSVPs to date and media efforts for the Port of Johnstown

Grand Opening Infrastructure Renewal and New Marine Terminal event scheduled for June 26<sup>th</sup> from 10:00am -2:00pm.

b) Escorted Tour Commentary

Mr. Cameron, Mr. Dishaw, Mr. Levere and Mr. Robertson presented the tour commentary for the Grand Opening event and fact sheet to members.

Discussion took place surrounding the final steps in planning the event.

7. Action/Information Items

a) General Manager's Report

The General Manager's report was reviewed.

**Moved** by: K. Smail seconded by: P. Taylor that Committee receives and reviews the General Manager's report as presented.

Carried

b) Operation Manager's Report

The Operation Manager's report was reviewed. Discussion regarding changes in the brokerage market took place.

**Moved** by: M. Barrett seconded by: G. Morrell that Committee receives and reviews the Operation Manager's Report as presented.

Carried

c) Year to Date Stats

The Year to Date Statistics were reviewed. An omission was noted with respect to grain ratings for the third quarter as an "A" rating was recently received.

**Moved** by: K. Smail seconded by: M. Barrett that Committee receives and reviews the Year to Date Statistics as presented.

Carried

d) Project Environmental Report – SNC

Members reviewed the Project Environmental Report as provided by South Nation Conservation.

**Moved** by: M. Barrett seconded by: P. Taylor that the Committee receives and reviews the Project Environmental Report as presented.

Carried

e) Health & Safety – PRS

**Moved** by: K. Smail seconded by: G. Morrell that Committee receives and reviews the health & safety report.

Dust control measures and testing at the Port was discussed.

Carried

f) Rail Car Mover

Details of the staff recommended purchase of a used rail car mover including warranties was discussed in detail.

**Moved** by: M. Barrett seconded by: P. Taylor that Committee recommends that Council award the purchase of a used Trackmobile 4150TM rail car mover to Whiting Equipment Canada Inc. in the amount of \$199,768.00 and that the Port General Manager be authorized to sign the purchase order on behalf of the Township.

Carried

g) Greenfield Contract Agreement

Details of the previous agreement with Greenfield Specialty Alcohols were briefly discussed.

**Moved** by: M. Barrett seconded by: K. Smail that Committee recommends that Council authorize the Mayor and Port GM to enter into a contract agreement with Greenfield Specialty Alcohols.

Carried

8. Councillor Inquiries/Notices of Motion – None

9. Mayor's Report (if any) – None

10. Question Period

There were no questions raised.

11. Closed Session

**Moved** by: P. Taylor seconded by: G. Morrell that Committee proceeds into closed session at 7:50pm in order to address a matter pertaining to:

- A proposed or pending acquisition or disposition of land for municipal or local board purposes; specifically Cottage Leases, Developer Inquiry & minutes of May 20, 2015

Carried

Members were updated with respect to the pending acquisition of land (cottage leases).

Members briefly discussed a developer inquiry at the Port of Johnstown.

Minutes of the closed session of May 20, 2015 were reviewed.

**Moved** by: P. Taylor seconded by: M. Barrett that the closed meeting does now adjourn and the open meeting of Port Management Committee meeting does now resume at 8:35pm.

Staff was requested to proceed as per previous direction with respect to the cottage leases.

**Moved** by: G. Morrell seconded by: M. Barrett that the minutes of the closed session of May 20, 2015 be approved.

Carried

12. Adjournment

**Moved** by: G. Morrell seconded by: P. Taylor that the meeting adjourn at 8:36 p.m.

Carried

These minutes were approved by Council this 22<sup>nd</sup> day of June, 2015.

---

Chair

---

Secretary