

**MINUTES  
SPECIAL MEETING  
MUNICIPAL COUNCIL  
CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL  
SPENCERVILLE MUNICIPAL OFFICE  
MONDAY, NOVEMBER 2, 2015  
6:00PM**

**PRESENT:**

Pat Sayeau, Mayor  
Peggy Taylor, Deputy Mayor  
Michael Barrett, Councillor  
Gerry Morrell, Councillor  
Karie Smail, Councillor

**STAFF:**

Debra McKinstry, CAO/Clerk  
Robert Dalley, Port General Manager  
Sheena Earl, Deputy Clerk

1. Call to Order

Mayor Sayeau called the meeting to order at 6:00pm and noted that the reason for the meeting was the urgency to proceed with the dock demolition while approvals from various government agencies were in place.

2. Approval of Agenda

R2015-409

**Decision:** Moved by: K. Smail seconded by: P. Taylor that Municipal Council approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest – None

4. Action/Information Items

a) Award Dock Removal Contract – Port of Johnstown

Members discussed Department of Fisheries and Oceans parameters with respect to the dock demolition, risk and justification for sole sourcing as the work is of a specialized nature.

**Moved** by: P. Taylor seconded by: K. Smail that Municipal Council authorizes the General Manager of the Port of Johnstown to enter into an agreement with Kehoe Marine Construction on a time and materials basis for the removal of old cope wall (New Marine Terminal Project #430-201 Harbour Front Dock) with a budget not to exceed \$450,000.

**Amendment Moved** by: M. Barrett seconded by: P. Taylor that the Council acknowledges sole source procurement of a specialized service as a permitted exception to the Procurement Policy.

Amendment Carried

R2015-410

**Decision:** P. Taylor seconded by: K. Smail that Municipal Council authorizes the General Manager of the Port of Johnstown to enter into an agreement with Kehoe Marine Construction on a time and materials basis for the removal of old cope wall (New Marine Terminal Project #430-201 Harbour Front Dock) with a budget not to exceed \$450,000 and that the Council acknowledges sole source procurement of a specialized service as a permitted exception to the Procurement Policy.

Carried

5. Question Period

There were no questions raised.

6. Adjournment

**Decision:** Moved by: M. Barrett seconded by: G. Morrell that Municipal Council does now adjourn at 6:13pm.

Carried

These minutes were adopted by Council this 23<sup>rd</sup> day of November, 2015.

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**Mayor**

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**Deputy Clerk**