

LONG TERM SERVICE AWARDS PRESENTATION 6:00PM

**MINUTES
REGULAR MEETING
MUNICIPAL COUNCIL
CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL
SPENCERVILLE MUNICIPAL OFFICE
MONDAY, OCTOBER 26, 2015
6:30 PM**

PRESENT:

Pat Sayeau, Mayor
Peggy Taylor, Deputy Mayor
Michael Barrett, Councillor
Gerry Morrell, Councillor
Karie Smail, Councillor

STAFF:

Debra McKinstry, CAO/Clerk
Melanie Stubbs, Treasurer
Dave Grant, Director of Operations
Sheena Earl, Deputy Clerk

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30pm. Prior to the meeting, Township employees Vicki Cucman, Stephen Campbell and Richard McGuire were presented with 10, 15 and 25 year long-term service awards respectively.

2. Approval of Agenda

R2015-385

Decision: Moved by: P. Taylor seconded by: K. Smail that Municipal Council approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations & Presentations

a) Melissa Hillier – Executive Director, United Way Leeds & Grenville

Ms. Hillier introduced herself to Council as the newly appointed Executive Director of the United Way of Leeds & Grenville and outlined details of their current fundraising campaign and goals. Members sought information with respect to agency partners, partner fundraising, municipal involvement in the current campaign and administration costs. Ms. Hillier provided information and directed members to the United Way of Leeds Grenville website.

5. Minutes of the Previous Council Meeting

a) Regular Meeting – September 29, 2015

R2015-386

Decision: Moved by: M. Barrett seconded by: K. Smail that Municipal Council receives and approves the minutes of the Regular Meeting dated September 29, 2015.

Carried

b) Special Meeting – October 5, 2015

R2015-387

Decision: Moved by: G. Morrell seconded by: K. Smail that Municipal Council receives and approves the minutes of the Special Council meeting of October 5, 2015.

Carried

6. Business Arising from the Previous Council Meeting (if any) – None

7. Committee Minutes

a) Administration & Finance Committee of the Whole – October 5, 2015

R2015-388

Decision: Moved by: K. Smail seconded by: P. Taylor that Municipal Council receives and approves the minutes of the Administration & Finance Committee of the Whole meeting dated October 5, 2015.

An updated budget to actual for Cardinal water/wastewater revenues was requested and will be forthcoming at the November Administration & Finance Committee of the Whole meeting.

Carried

b) Community Development Committee – October 13, 2015

R2015-389

Decision: Moved by: P. Taylor seconded by: K. Smail that Municipal Council receives and approves the minutes of the Community Development Committee meeting dated October 13, 2015.

Carried

c) Public Works, Environmental Services & Facilities Committee of the Whole – October 19, 2015

R2015-390

Decision: Moved by: M. Barrett seconded by: K. Smail that Municipal Council receives and approves the minutes of the Public Works, Environmental Services & Facilities Committee of the Whole meeting dated October 19, 2015.

Carried

d) Port Management Committee – October 21, 2015

R2015-391

Decision: Moved by: G. Morrell seconded by: K. Smail that Municipal Council receives and approves the minutes of the Port Management Committee meeting dated October 21, 2015.

A clarification was made with respect to the November meeting date for the Port Management Committee which is scheduled for Tuesday, November 17 at 10am in order to avoid a scheduling conflict with the H2O Conference.

Carried

8. Action and Information Items from Committees

a) Healthy Communities Vision Endorsement

R2015-392

Decision: Moved by: M. Barrett seconded by: K. Smail that Municipal Council endorse the Healthy Communities Vision of the Leeds Grenville & Lanark District Health Unit as recommended by the Administration & Finance Committee of the Whole.

Members discussed the work and budget of the Health Unit. The Healthy Communities Vision was reviewed in detail.

Councillor Barrett requested a recorded vote:

Councillor Barrett	Yea	
Councillor Morrell	Yea	
Councillor Smail	Yea	
Deputy Mayor Taylor		Nay
Mayor Sayeau		Nay

Carried

b) Minutes of Settlement – P. Susick

R2015-393

Decision: Moved by: K. Smail seconded by: P. Taylor that Municipal Council approves the Minutes of Settlement for roll number 0701 701 040 20802 (Susick) received on October 1, 2015 as recommended by the Administration & Finance Committee of the Whole.

Carried

c) Pre-Budget Approval - James Street Rehabilitation Project

R2015-394

Decision: Moved by: P. Taylor seconded by: K. Smail that Municipal Council authorize staff to proceed with tendering of James Street by the end of 2015 and that Council determine how the estimated shortfall will be covered during the 2016 budget deliberations as recommended by Public Works, Environmental Services & Facilities Committee of the Whole.

Carried

d) Pre-Budget Approval – Cardinal Baby Pool

R2015-395

Decision: Moved by: K. Smail seconded by: P. Taylor that Municipal Council direct staff to tender repairs for the Cardinal Baby Pool as soon as possible with a view to awarding a contract for repairs early in 2016 under pre-budget approval and that Council finance the repairs from the Cardinal Hydro Reserve Fund at an estimated upset limit of \$55,000 as recommended by Public Works, Environmental Services & Facilities Committee of the Whole.

A question was raised and answered with respect to the replenishment of the Hydro Reserve Fund from shares in Rideau St. Lawrence Utilities. Township-wide Recreation Survey results were discussed.

Councillor Smail requested a recorded vote:

Councillor Barrett:	Yea	
Councillor Morrell:	Yea	
Councillor Smail:	Yea	
Deputy Mayor Taylor:		Nay
Mayor Sayeau:	Yea	

Carried

e) Pre-budget Approval – Header Trench

R2015-396

Decision: Moved by: G. Morrell seconded by: K. Smail that Municipal Council direct staff to prepare tender documents for the replacement of the Spencerville Arena header trench and piping infrastructure with a view to financing the project from the 2016 capital budget and awarding the contract under pre-budget approval.

Carried

f) Request for Burn By-law Exemption

R2015-397

Decision: Moved by: M. Barrett seconded by: G. Morrell that Municipal Council consents to exempt the Spencerville Mill from the Open Burning By-law

for the *Christmas at the Mill* event on November 27th – 29th, 2015 conditional upon the requirements stipulated.

Carried

9. Correspondence

R2015-398

Decision: Moved by: K. Smail seconded by: P. Taylor that Municipal Council receives the correspondence listings for the following dates as previously circulated:

- September 28, 2015
- October 5, 2015
- October 19, 2015

Carried

10. Approval of Disbursements

a) Municipal Accounts

R2015-399

Decision: Moved by: P. Taylor seconded by: K. Smail that Municipal Council approves payment of municipal invoices circulated and dated as follows:

- | | |
|---------------------------------|--------------|
| • Report dated October 8, 2015 | \$310,470.19 |
| • Report dated October 9, 2015 | \$ 51,480.33 |
| • Report dated October 23, 2015 | \$441,333.35 |

TOTAL: \$803,283.87

Members briefly discussed OPP costs to date.

Carried

b) Port Accounts

R2015-400

Decision: Moved by: M. Barrett seconded by: G. Morrell that Municipal Council approves payment of municipal invoices circulated and dated as follows:

- | | |
|------------|--------------|
| • Batch 34 | \$532,570.15 |
| • Batch 35 | \$150,143.44 |
| • Batch 36 | \$173,578.77 |

TOTAL: \$856,292.36

Carried

11. By-laws

a) Winter Maintenance Level of Service Policy Amendment – 3rd & Final Reading

R2015-401

Decision: Moved by: G. Morrell seconded by: P. Taylor that a by-law to amend by-law 2014-58 to adopt a winter maintenance level of service policy be now read a third time and finally passed, signed, sealed and numbered 2015-59.

Mechanical limitations for sidewalk clearing and front yard setback requirements were discussed.

Councillor Smail requested a recorded vote:

Councillor Barrett	Yea	
Councillor Morrell	Yea	
Councillor Smail		Nay
Deputy Mayor Taylor	Yea	
Mayor Sayeau	Yea	

Carried

b) Purchase & Sale Agreement - 2057876 Ontario Inc. (Lockwood)

R2015-402

Decision: Moved by: K. Smail seconded by: P. Taylor that the mover be granted leave to introduce a by-law to authorize the Mayor and Clerk to enter into a Purchase & Sale Agreement with 2057876 ONTARIO INC. (Lockwood) and this shall constitute first and second reading thereof.

Carried

Members reviewed the Purchase & Sale Agreement. Questions were raised with respect to required studies and associated costs.

R2015-403

Decision: Moved by: K. Smail seconded by: P. Taylor that a by-law to authorize the Mayor and Clerk to enter into a Purchase & Sale Agreement with 2057876 ONTARIO Inc. (Lockwood) be now read a third time and finally passed, signed, sealed and numbered 2015-66.

Carried

12. CAO's Administrative Update

R2015-304

Decision: Moved by: M. Barrett seconded by: G. Morrell that Municipal Council receives the CAO's Administrative Report as presented.

Members reviewed the CAO's Administrative Update touching specifically on results of the recent auction of surplus goods, closing of the walking track for the purposes of filming, Bridge Street repairs and the December meeting schedule.

Carried

13. Councillor Inquiries or Notices of Motion

Charles Street Drainage was discussed. The Director of Operations noted that this item is expected to be included in the 2016 draft budget for consideration.

It was requested that a Discussion Item with respect to a United Way Campaign be added to the November Administration & Finance Committee of the Whole meeting.

14. Mayor's Report

2015-405

Decision: Moved by: G. Morrell seconded by: K. Smail that Municipal Council receives the Mayor's Report as presented.

Carried

15. Question Period

Questions were raised with respect to the following:

- Repair of the Cardinal Baby Pool
- Township-wide Recreation Survey Results

16. In Camera – None

17. Confirmation By-law

R2015-406

Decision: Moved by: K. Smail seconded by: P. Taylor that the mover be granted leave to introduce a by-law to adopt, confirm and ratify matters dealt with by resolution and this shall constitute first and second reading thereof.

Carried

R2015-407

Decision: Moved by: K. Smail seconded by: P. Taylor that a by-law to adopt, confirm and ratify matters dealt with by resolution be now read a third time and finally passed, signed, sealed and numbered 2015-67.

Carried

18. Adjournment

R2015-408

Decision: Moved by: P. Taylor seconded by: K. Smail that Municipal Council does now adjourn at 8:10pm.

Carried

These minutes were adopted by Council this 23rd day of November, 2015.

Mayor

Deputy Clerk