

**MINUTES
REGULAR MEETING
MUNICIPAL COUNCIL
CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL
SPENCERVILLE MUNICIPAL OFFICE
TUESDAY, SEPTEMBER 1, 2015
6:30 PM**

PRESENT:

Pat Sayeau, Mayor
Michael Barrett, Councillor
Gerry Morrell, Councillor
Karie Smail, Councillor
Peggy Taylor, Deputy Mayor

STAFF:

Debra McKinstry, CAO/Clerk
Melanie Stubbs, Treasurer
Dave Grant, Director of Operations
Sheena Earl, Deputy Clerk

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30pm. He noted that the meeting had been postponed from its usual date on the fourth Monday of the month due to the AMO Conference in August and to accommodate vacations.

2. Approval of Agenda

R2015-311

Decision: Moved by: P. Taylor seconded by: K. Smail that Municipal Council approves the agenda as amended with the addition of item 16a) Proposed or pending acquisition or disposition of land for municipal or local board purposes; specifically Industrial park land and item 16b) Minutes of Closed Session of July 27, 2015.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

Councillor Smail declared interest in item 8f) Award Asphalt Rehabilitation and Storm Drainage Improvements as her husband is employed by one of the contract bidders.

4. Delegations – None

5. Minutes of the Previous Council Meeting

a) Regular Meeting – July 27, 2015

R2015-312

Decision: Moved by: M. Barrett seconded by: P. Taylor that Municipal Council receives and approves the minutes of the Regular Meeting dated July 27, 2015.

Carried

6. Business Arising from the Previous Council Meeting (if any) – None

7. Committee Minutes

a) Administration & Finance Committee of the Whole – August 4, 2015

R2015-313

Decision: Moved by: G. Morrell seconded by: P. Taylor that Municipal Council

receives and approves the minutes of the Administration & Finance Committee of the Whole meeting dated August 4, 2015.

Carried

b) Community Development Committee – August 10, 2015

R2015-314

Decision: Moved by: K. Smail seconded by: G. Morrell that Municipal Council receives the minutes of the Community Development Committee meeting dated August 10, 2015.

Carried

c) Port Management Committee – August 20, 2015

R2015-315

Decision: Moved by: P. Taylor seconded by: K. Smail that Municipal Council receives and approves the minutes of the Port Management Committee meeting dated August 20, 2015.

Carried

d) Public Works, Environmental Services & Facilities – August 24, 2015

R2015-316

Decision: Moved by: M. Barrett seconded by: P. Taylor that Municipal Council receives and approves the minutes of the Public Works, Environmental Services & Facilities Committee of the Whole meeting dated August 24, 2015.

Carried

8. Action and Information Items from Committees

a) Heritage River Designation (TIARA)

R2015-317

Decision: Moved by: P. Taylor seconded by: G. Morrell that Municipal Council confirms endorsement of the submission by the Thousand Islands Area Residents' Association (TIARA) of the nomination of the Upper St. Lawrence as a Canadian Heritage River.

Members discussed the endorsement noting that most questions and concerns with respect to the proposed designation had been clarified.

Carried

b) Galop Canal Camping Pilot Project

R2015-318

Decision: Moved by: M. Barrett seconded by: G. Morrell that Municipal Council direct staff to explore the possibility of development of Galop Canal Park for camping as recommended by Community Development Committee.

Background information was provided. It was noted that if the Township were to proceed with the pilot, a Zoning By-law Amendment and the required public meeting would be necessary. It was suggested that staff be directed to proceed with the Zoning By-law Amendment and public meeting.

Members discussed public comments on the topic and a public meeting prior to initiating the formal Zoning By-law Amendment was suggested. Another suggestion that the idea return to Community Development Committee for further discussion was also put forward. Apparent benefits and possible detriments of the pilot project were discussed.

Councillor Barrett requested a recorded vote:

Councillor Barrett	Nay
Councillor Morrell	Nay
Councillor Smail	Nay

Deputy Mayor Taylor
Mayor Sayeau

Nay
Nay

Defeated

It was the consensus of Council that staff be directed to defer the discussion to Community Development Committee and encourage the development of a more clear proposal prior to holding a public meeting to seek further input.

c) Infrastructure Funding – Shovel Ready Projects

R2015-319

Decision: Moved by: G. Morrell seconded by: P. Taylor that Municipal Council:

- 1.) Endorse the County Road 2 Water & Sewer Rehabilitation Project and Gravel Roads Conversion to Double Surface Treatment Project as first and second Township priority projects respectively;
- 2.) Direct staff to perform the necessary preliminary work to have projects shovel ready; and
- 3.) Direct staff to prepare and submit an application to the second round of OCIF funding for the County Road 2 Water Sewer Rehabilitation Project as recommended by Public Works, Environmental Services & Facilities Committee of the Whole.

Clarification was sought with respect to the type of work required to ensure that these projects are “shovel ready”.

Carried

d) Award Ambulance Station Construction

R2015-320

Decision: Moved by: K. Smail seconded by: P. Taylor Whereas Infrastructure Ontario provided the Township and the United Counties of Leeds Grenville with a Realty Disposal Notice of the Ontario Travel Centre located at 1033 Highway 16 and requested an expression of interest in purchasing the aforementioned property;

And whereas the United Counties of Leeds Grenville reviewed the notice considering the desirability and possibility of consolidating some of the ambulance stations in South Grenville at this site;

And whereas the Township of Edwardsburgh/Cardinal was aware of such consideration and that the United Counties of Leeds Grenville would not be expressing interest in the property;

And whereas understanding the potential of leasing a portion of the building to the United Counties for use as a consolidated ambulance station, Township Council confirmed their interest in the property by resolution at the July 23, 2012 Regular Council meeting and that expression of interest was forwarded to Infrastructure Ontario on July 27, 2012;

And whereas the Township agreed to purchase the property and entered into a purchase and sale agreement with Infrastructure Ontario on March 31, 2014;

And whereas following engagement of MHPM Project Managers hired to analyze and assess feasibility of ambulance station consolidation, the United Counties of Leeds Grenville announced lease negotiations with the Township for ambulance station consolidation at the former Travel Centre on September 2, 2014;

And whereas renovations will be required at the former Travel Centre in order to serve appropriately as an ambulance station with the understanding that the United Counties of Leeds Grenville will be responsible for repaying the costs of such renovations once invoiced by the Township as stipulated in the draft lease agreement approved in principle by Township Council on June 22, 2015;

And whereas tenders were issued for the aforementioned renovations and bids were received and reviewed by Eastern Engineering;

Now therefore be it resolved that Council award the tender for ambulance station renovations to Guy Saumure & Sons Construction in the amount of \$593,000 plus HST with a contingency of \$40,000 to cover costs of unforeseen items as

recommended by Mr. David Poole of Eastern Engineering

Carried

e) Finance Excavator

R2015-322

Decision: Moved by: P. Taylor seconded by: K. Smail that Municipal Council direct and authorize staff to enter into a 48 month lease agreement with Strongco for the financing of a 2012 EW180D excavator at the cost of \$3,130/month as recommended by Public Works, Environmental Services & Facilities Committee of the Whole.

Carried

f) Award Asphalt Rehabilitation and Storm Drainage Improvements

Councillor Smail did not participate in discussions nor vote in the matter.

R2015-322

Decision: Moved by: M. Barrett seconded by: P. Taylor that Municipal Council awards the asphalt rehabilitation & storm drainage improvements (Tender EC-PW-15-06) to Cruickshank Construction Limited at the price of \$111,199.30 excluding HST.

Carried

9. Correspondence

R2015-323

Decision: Moved by: G. Morrell seconded by: P. Taylor that Municipal Council receives the correspondence listings for the following dates as previously circulated:

- July 27, 2015
- August 4, 2015
- August 17, 2015

Carried

10. Approval of Disbursements

a) Municipal Accounts

R2015-324

Decision: Moved by: K. Smail seconded by: P. Taylor that Municipal Council approves payment of municipal invoices circulated and dated as follows:

- | | |
|--------------------------------|-----------------|
| • Report dated August 6, 2015 | \$ 80,107.80 |
| • Report dated August 11, 2015 | \$ 148,903.28 |
| • Report dated August 28, 2015 | \$1, 740,510.75 |

TOTAL: \$ 1,969,521.83

Carried

b) Port Accounts

R2015-325

Decision: Moved by: P. Taylor seconded by: K. Smail that Municipal Council approves the payment of Port invoices circulated as follows:

- | | |
|------------|--------------|
| • Batch 28 | \$ 493.81 |
| • Batch 29 | \$378,567.64 |
| • Batch 30 | \$182,624.78 |

TOTAL: \$561,686.23

Carried

11. By-laws

a) Site Plan Control Agreement Amendment – Prysman

R2015-326

Decision: Moved by: M. Barrett seconded by: P. Taylor that the mover be granted leave to introduce a by-law to authorize the amendment of a site plan control agreement as authorized by By-law 2003-12 (Prysmian) and this shall constitute first and second reading thereof.

Carried

R2015-327

Decision: Moved by: M. Barrett seconded by: P. Taylor that a by-law to authorize the amendment of a site plan control agreement as authorized by By-law 2003-12 (Prysmian) be now read a third time and finally passed, signed, sealed and numbered 2015-49.

Carried

b) Credit & Collections Policy

R2015-328

Decision: Moved by: G. Morrell seconded by: K. Smail that the mover be granted leave to introduce a by-law to adopt a Credit & Collections Policy and this shall constitute first and second reading thereof.

Carried

R2015-329

Decision: Moved by: G. Morrell seconded by: K. Smail that a by-law to adopt a Credit & Collections Policy be now read a third time and finally passed, signed, sealed and numbered 2015-50.

Carried

c) Grants & Donations Policy

R2015-330

Decision: Moved by: K. Smail seconded by: M. Barrett that a mover be granted leave to introduce a by-law to adopt a Grants & Donations Policy and this shall constitute first and second reading thereof.

Carried

R2015-331

Decision: Moved by: K. Smail seconded by: M. Barrett that a by-law to adopt a Grants & Donations Policy be now read a third time and finally passed, signed, sealed and numbered 2015-51.

Carried

d) Unopened Road Allowance Policy

R2015-332

Decision: Moved by: P. Taylor seconded by: K. Smail that the mover be granted leave to introduce a by-law to adopt a policy on the use of unopened road allowances and that this shall constitute first and second reading thereof.

Carried

R2015-333

Decision: Moved by: P. Taylor seconded by: K. Smail that a by-law to adopt a policy on the use of unopened road allowances be now read a third time and finally passed, signed, sealed and numbered 2015-52 .

Carried

e) Banking Agreement – RBC

R2015-334

Decision: Moved by: M. Barrett seconded by: K. Smail that the mover be granted leave to introduce a by-law to authorize the Mayor and Treasurer to

execute an agreement with the Royal Bank of Canada and that this shall constitute first and second reading thereof.

Carried

A suggestion was made that adopting the agreement be postponed to allow for investment presentations.

A motion was made by P. Taylor to table the motion for third and final reading out of order. There was no seconder.

R2015-335

Decision: Moved by: M. Barrett seconded by: K. Smail that a by-law to authorize the Mayor and Treasurer to execute an agreement with Royal Bank of Canada be now read a third time and finally passed, signed, sealed and numbered 2015-53.

Carried

12. CAO's Administrative Update

R2015-336

Decision: Moved by: G. Morrell seconded by: K. Smail that Municipal Council receives the CAO's Administrative Report as presented.

The CAO/Clerk commended the Environmental Services department for meeting all regulatory requirements in their recent testing and provided an updated with respect to drainage on Buckwheat Road.

Carried

13. Councillor Inquiries or Notices of Motion

A request to direct staff to arrange a joint meeting with the Town of Prescott and the Township of Augusta to discuss economic development priorities was made.

It was the consensus of members that staff be directed to arrange this meeting.

14. Mayor's Report

R2015-337

Decision: Moved by: K. Smail seconded by: M. Barrett that Municipal Council receives the Mayor's Report as presented.

Mayor Sayeau briefly discussed the following:

- South Grenville Food for All Food Bank "Battle of the Cans" event scheduled for September 18th
- Small Halls Festival event scheduled for September 26th

Carried

15. Question Period

Questions were raised with respect to the following:

- Joint Economic Development meeting

16. In Camera

R2015-338

Decision: Moved by: M. Barrett seconded by: K. Smail that Municipal Council proceeds into Closed Session at 8:11pm in order to address a matter pertaining to:

- A proposed or pending acquisition or disposition of land specifically Industrial Park land and minutes of July 27, 2015 closed session.

Carried

Council recessed for a few minutes to clear the Chambers.

Members received and discussed information with respect to a proposed development in the Industrial Park.

Members reviewed the minutes of the Closed Session of July 27, 2015.

R2015-339

Decision: Moved by: P. Taylor seconded by: G. Morrell that the closed meeting does now adjourn and the open meeting of Municipal Council does now resume at 8:45pm.

Staff was directed to proceed with discussions concerning Industrial Park lands as per directions received from the consensus of Council.

R2015-340

Decision: Moved by: M. Barrett seconded by: K. Smail that Municipal Council approves the Closed Session minutes of July 27, 2015.

Carried

17. Confirmation By-law

R2015-341

Decision: Moved by: P. Taylor seconded by: K. Smail that the mover be granted leave to introduce a by-law to adopt, confirm and ratify matters dealt with by resolution and this shall constitute first and second reading thereof.

Carried

R2015-342

Decision: Moved by: P. Taylor seconded by: K. Smail that a by-law to adopt, confirm and ratify matters dealt with by resolution be now read a third time and finally passed, signed, sealed and numbered 2015-54.

Carried

18. Adjournment

R2015-343

Decision: Moved by: M. Barrett seconded by: K. Smail that Municipal Council does now adjourn at 8:46pm.

Carried

These minutes were adopted by Council this 29th day of September, 2015.

Mayor

Deputy Clerk