

**MINUTES
COMMITTEE OF THE WHOLE –
PUBLIC WORKS, ENVIRONMENTAL SERVICES & FACILITIES
MONDAY, JANUARY 16, 2017
6:30 PM
SPENCERVILLE MUNICIPAL OFFICE**

Present: Councillor Michael Barrett, Chair
Deputy Mayor Peggy Taylor
Councillor Karie Smail
Councillor Gerry Morrell
Hugh Cameron, Advisory Member
Mark Packwood, Advisory Member

Regrets: Mayor Pat Sayeau

Staff: Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Mike Spencer, Manager of Parks, Recreation & Facilities
Brian Moore, Interim Fire Chief
Rebecca Williams, Deputy Clerk

1. Call to Order

Councillor Barrett called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Moved by: G. Morrell seconded by: P. Taylor that Committee approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Business Arising from Previous Public Works, Environmental Services & Facilities Committee Minutes (if any) –

Members enquired about an update with respect to the CREWS/Jones Rail development and the Johnstown ATV Club.

5. Delegations & Presentations – None

6. Discussion Items – None

7. Action/Information Items

a) 4th Quarter Fire Report

Members reviewed the 4th Quarter Fire Report, noting the inclusion of fire loss costs and the recruitment of 7 new volunteer fire fighters. Members enquired about the total number of females on the force and which station the new recruits are associated with. Committee noted the various meetings held with the fire fighters as well as meetings that the Interim Chief and/or Deputy Chief attended in the 4th quarter.

Members noted that the Fire Department is continuing to work with the Chief Building Official on various residences of concern in the Township. Committee noted that increased number of medical calls throughout the year and asked if there is an increasing trend.

b) 4th Quarter Recreation & Facilities Report

Members reviewed the 4th Quarter Recreation & Facilities Report, noting that the 4th Quarter Report includes statistics for the use/rental of the Spencerville Town Hall Community Room for the first time. It was noted that the day time ice rentals are continuing at a consistent rate of use, with the drop-in rate mostly being from 2:30-4:30pm. Committee highlighted that the South Edwardsburgh Community Centre use may increase slightly in 2017 due to the addition of the bridge club, Y on the Fly program and SERA operating various activities in the coming months.

c) 2017 Work Plan: Recreation

Committee reviewed the 2017 Work Plan for Recreation, noting the Manager of Parks, Recreation & Facilities' time spent building relationships with volunteers and organization groups which is critical to the success of the recreation facilities agreements. Members asked for clarification with respect to the capital costs of the new pool filtration system at the Johnstown Pool.

d) 4th Quarter Operations Report

Committee reviewed the 4th Quarter Operations Report, noting the preparations completed for the winter season and the water break in December at the intersection of County Rd 2 and 22. Members briefly discussed the implementation and sales of the waste disposal punch cards and asked if revenue has been increasing. Committee commented on the fall leaf and brush pick-up interest throughout the villages, noting that uptake in Spencerville is usually lower than Cardinal and Johnstown.

Members noted that the microbiological testing for the Cardinal Water System resulted in 0% for E.coli and 98% removal of ammonia for the Cardinal Wastewater Treatment Plant. Members asked for clarification with respect monthly water flow.

e) 2017 Work Plan: Public Works

The Director of Operations summarized the 2017 Work Plan for Public Works, noting the main objectives and projects for each quarter. Members asked for clarification with respect to weed spraying and ditching along township roads. It was noted that a map was provided earlier in 2016 which highlighted a schedule of where and when roads are sprayed. It was noted that the spraying is split between north and south and that all Township roads are mowed a number of times during the season.

Committee briefly discussed the benefits, costs, and maintenance associated with transitioning from gravel roads to surface treated. Members asked for clarification with respect to the streetlight assessment project. It was noted that the project is a combination of updating the streetlight maintenance program in light of new regulations, as well as possibility adding more lighting.

f) 2017 Work Plan: Environmental Services

The Director of Operations summarized the 2017 Work Plan for Environmental Services, noting the annual reports that the Township is required to submit to the Ministry of Environment.

g) James Street Rehabilitation Project Summary

Committee reviewed the project summary, noting that the project came in under budget and was a good learning curve for all of staff. It was noted that there were some difficulties with the contractors and that extra staff supervision was required.

h) 2016 Annual Water Reports – CWS & EDS

Members reviewed the 2016 Annual Water Reports for CWS & EDS, noting that the regulations and testing requirements were amended in 2016, which removed 13 pesticide parameters from the standards and testing requirements. Members asked if the removal of the pesticide parameters had a correlation with decreased use of pesticides on residential properties.

Moved by: K. Smail seconded by: G. Morrell that Committee recommends that Council:

1. Receive the 2016 annual water reports for CWS and EDS; and
2. Direct staff to post annual water reports to Township website; and
3. Direct staff to notify users via social media and local newspaper of report availability.

Carried

8. Councillor Inquiries/Notices of Motion

Councillor Smail introduced a notice of motion requesting that the Township ensures that a notice of information with respect to a public meeting for ED19 is distributed to all residents of Edwardsburgh/Cardinal.

Members briefly discussed the motion and debated if the UCLG or Township should be responsible for the notice. Members asked for clarification with respect to the various forms of mail outs available and the costs to send it throughout the Township.

Moved by: K. Smail seconded by: M. Barrett that once a meeting time and date has been set by the United Counties of Leeds and Grenville, that the Township ensures notice is distributed of that public meeting via Canada Post to every resident, farm and business in the Township of Edwardsburgh/Cardinal.

Carried

9. Mayor's Report – None

10. Question Period – None

11. Closed Session – None

12. Adjournment

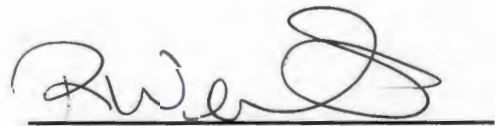
Moved by: P. Taylor seconded by: M. Packwood that Committee does now adjourn at 7:20 pm.

Carried

These minutes were approved in open Council this 23rd day of January, 2017.



Chair



Deputy Clerk