

**MINUTES
COMMITTEE OF THE WHOLE –
PUBLIC WORKS, ENVIRONMENTAL SERVICES & FACILITIES
TUESDAY, FEBRUARY 21, 2017
6:30 PM
SPENCERVILLE MUNICIPAL OFFICE**

Present: Councillor Michael Barrett, Chair
Deputy Mayor Peggy Taylor
Councillor Karie Smail
Councillor Gerry Morrell
Hugh Cameron, Advisory Member
Mark Packwood, Advisory Member

Regrets: Mayor Pat Sayeau

Staff: Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Mike Spencer, Manager of Parks, Recreation & Facilities (left at 7pm)
Rebecca Williams, Deputy Clerk

1. Call to Order

Councillor Barrett called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Moved by: G. Morrell seconded by: K. Smail that Committee approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Business Arising from Previous Public Works, Environmental Services & Facilities Committee Minutes (if any) –

Members asked for clarification with respect to the notice of motion that was brought forward under item 8 with respect to ED19 public meeting notice. It was noted that the minutes and a more robust resolution was approved by Council on January 23, 2017.

5. Delegations & Presentations

a) Paul McAuley & Tim Harding – Fort Town Night Run

Mr. McAuley and Mr. Harding summarized the Fort Town Night Run event that will be held on May 6, 2017, noting that it will consist of a 5km and 10km run for

participants. Mr. McAuley and Mr. Harding noted that they would like to close down County Rd 2 from Prescott to Windmill Rd and Windmill Rd until their turn around point at the Windmill Historical site. Mr. McAuley and Mr. Harding requested Committees support of the Fort Town Night Run with road closures.

Committee discussed the difficulty of closing down both lanes of traffic on County Rd 2 and Windmill Rd. Members highlighted that the Fort Town Night Run organizers would need to seek permission from the United Counties of Leeds and Grenville to close County Rd 2 from Prescott to Windmill Rd. Committee discussed the need to keep one lane of traffic open on both County Rd 2 and Windmill Rd in case emergency vehicles need access. Members asked if the OPP have been contacted and made aware of the event.

Members enquired if residents on Windmill Rd may be able to access County Rd 2 via the gated laneway from Windmill Rd to the Port of Johnstown. Committee requested that the residents on Windmill Rd be notified about the lane closures and event that will be taking place. Committee agreed that it would be best if the Fort Town Night Run event closes a single lane of traffic on both County Rd 2 and Windmill Rd.

Moved by: G. Morrell seconded by: K. Smail that Committee recommends that Council supports a partial road closure on Windmill Rd for the Fort Town Night Run event with notification being sent to the affected residents.

Carried

Moved by: K. Smail seconded by G. Morrell that Committee recommends that the United Counties of Leeds and Grenville supports a partial road closure of County Rd 2 for the Fort Town Night Run event.

Carried

6. Discussion Items – None

7. Action/Information Items

a) Arena Maintenance Update

Committee reviewed the Arena Maintenance Update. The Manager of Parks, Recreation and Facilities noted appendices attached, which include various inspections that are done throughout the year, samples of logs maintained, and maintenance check lists. It was noted that the documentation is required for risk management purposes.

Membered asked for clarification with respect to the Health Unit carbon monoxide inspections and how that is related to flooding the ice surface in the Cardinal and Spencerville arenas. Committee noted that 100 key fobs have

been issued for Walking Track access at the Cardinal arena. Committee noted that TSSA inspects both the arenas on an annual basis.

The Manager of Parks, Recreation and Facilities commented on the Cimco Maintenance agreement, which highlights specific tasks that are completed according to the agreement. Members noted that the Ministry of Labour completed an inspection in October 2016, which includes reviewing the training records for employees. Staff noted that they are gathering information and preparing a policy with respect to helmet use when employees are on the arena ice surface.

b) Cardinal WWTP Annual Report 2016

Committee reviewed the Cardinal WWTP Annual report, noting the various class license levels for operational staff. Members commented on the parameter of the effluent quality tested on August 22 for the suspended solids. Staff noted that the objective for the suspended solids parameter is 15mg/l and it was 22mg/l on August 22, however this increase does not constitute non-compliance for the Certificate of Approval. Committee noted that the overall suspended solids objective is 15.0mg/l while the actual output from the Township is 3.52mg/l. Members commented on the quality of water going out of the Township facility as being better than the body of water receiving it.

Members enquired about when the Township stopped taking waste from the 730 Truck Stop. It was noted that the 730 Truck Stop has not needed the Township's services in approximately 2.5 to 3 years. Members asked staff for clarification with respect to the sludge reduction efforts and sewer odor. Staff summarized the process taken to reduce and remove the sludge, noting that replacing and improving sections of the system has helped maintain the sewer system.

c) Road Building Machines

Staff advised Committee about the regulatory changes with respect to RBM's that will take effect on July 1, 2017. It was noted that the changes will not directly affect the Township's equipment; however it may affect the contract prices for various projects. Members enquired about the hydrovac vehicles and if the Township owned such a vehicle. Staff confirmed that the changes will not impact the licensing of Township employees.

d) Street Light Maintenance Report

Committee reviewed the Street Light Maintenance Report, noting that RSLU provisional contractor license would not be renewed for 2017, which has resulted in RSLU no longer being able to perform street light maintenance. Staff noted that due to RSLU no longer being able to complete the maintenance of replacing the lights, the Township may incur higher costs through Sproule Powerline

Construction to complete the maintenance work. Staff noted that they will monitor and develop an expanded maintenance program to address municipally owned components in the future.

e) Industrial Park Sewer Rates

Committee reviewed the recommended sewer rate increases and asked why the Township did not receive notification of the shortfall earlier. Staff noted that the only information received from the Town of Prescott was the flow data from 2014, and that the Township did not receive the flow information for 2015 and 2016 until December of 2016. Staff noted that the lack of information and increase in flow has resulted in the need for the Township to drastically increase the sewer rates. It was noted that the increase in rates and new flow information may help identify if there is any unnecessary flows from the users.

Committee suggested that the users affected by the proposed increase be notified before the bills are sent. Members enquired if staff has contacted any industries to discuss the increases in flow data. Committee confirmed that the flow data can be verified through a third party. Members asked if the option to transfer from reserve is possible to alleviate financial impact.

Moved by: G. Morrell seconded by: K. Smail that Committee recommends that Council:

1. Increase the operation and maintenance volumetric rate charge from \$0.375 to \$0.5625 per cubic meter retroactive to January 1, 2017; and
2. Direct 90% of anticipated Prescott water cost savings towards offsetting the industrial sewer system operating shortfall; and
3. Notify the system users of the 50% operation and maintenance volumetric rate increase.

Carried

f) Giant Tiger/Newport Drive Excavation Cost

Committee discussed the engineering estimate discrepancies that have resulted in the increase to the original tendered price. Members enquired if the engineering firm has accepted responsibility of the mistake and how it will affect the final cost of the project. Staff noted that JL Richards has acknowledged the mistake in writing. It was noted that even with the increase in excavation cost the project is predicted to come in within the original opinion of probable cost. Members enquired if JL Richards completed core sampling before outlining the excavation estimates.

Moved by: K. Smail seconded by: G. Morrell that Committee recommends that Council:

1. Acknowledge that an error was made in the quantity estimates for rock excavation during tender preparation; and

2. Notify Giant Tiger of the additional costs associated with the construction of Giant Tiger Boulevard; and
3. Direct staff to proceed with processing and issuance of payment for progress payment certificate #1.

Carried

g) Johnstown ATV Club – Revised Expanded Road Network Request

Committee reviewed the Johnstown ATV Club's revised list of road network, noting that a detailed map with the requested roads was not provided. Members discussed the need to see a detailed map outlining the expanded road network before passing the by-law at Council. Committee discussed if the ATV Club understood the permissions being granted and if an imposed timeline to have the road network mapping completed would help.

Committee enquired if there has been an increase in police reports or incidents with ATV's that would affect the Township. It was the consensus of Committee that the Johnstown ATV Club must provide detailed map(s) of the expanded road network request before the by-law would be revised to include the expanded road network.

Moved by: K. Smail seconded by: G. Morrell that Committee recommends that Council:

1. Approve the revised municipal road schedule presented by the Johnstown ATV Club; and
2. Direct staff to prepare the necessary bylaw amendment to bring forth to Council once sufficient mapping is provided.

Carried

8. Councillor Inquiries/Notices of Motion

WHEREAS Public Rail Safety Week is to be held across Canada from April 24 to 30, 2017; and

WHEREAS it is in the public's interest to raise citizens' awareness on reducing avoidable accidents, injuries and damage cause by collisions at level crossings or incidents involving trains and citizens; and

WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the rail industry, governments, police services, the media and other agencies and the public to raise rail safety awareness; and

WHEREAS Operation Lifesaver has requested that the Township of Edwardsburgh Cardinal Council adopts this resolution in support of its ongoing effort to save lives and prevent injuries in communities, including in the Township of Edwardsburgh Cardinal;

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the Township of Edwardsburgh Cardinal, does hereby support the national Public Rail Safety Week, to be held from April 24 to 30, 2017.

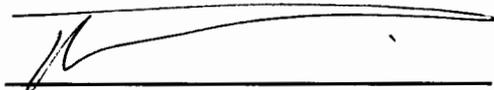
Committee noted that the notice of motion will be brought forward for Council deliberation.

9. Mayor's Report – None
10. Question Period – None
11. Closed Session – None
12. Adjournment

Moved by: K. Smail seconded by: G. Morrell that Committee does now adjourn at 7:50 pm.

Carried

These minutes were approved in open Council this 27th day of February, 2017.



Chair



Deputy Clerk