

Corrected

**MINUTES  
COMMITTEE OF THE WHOLE –  
PUBLIC WORKS, ENVIRONMENTAL SERVICES & FACILITIES  
MONDAY, APRIL 18, 2016  
6:30 PM  
SPENCERVILLE MUNICIPAL OFFICE**

Present: Councillor Michael Barrett, Chair  
Mayor Pat Sayeau  
Deputy Mayor Peggy Taylor  
Councillor Karie Smail  
Councillor Gerry Morrell  
Hugh Cameron, Non-voting Advisory Member  
Mark Packwood, Non-voting Advisory Member

Staff: Debra McKinstry, CAO/Clerk  
Dave Grant, Director of Operations  
Mike Spencer, Manager of Parks, Recreation & Facilities  
Rebecca Williams, Deputy Clerk

1. Call to Order

Councillor Barrett called the meeting to order at 6:30 p.m.

2. Approval of Agenda

**Moved** by: K. Smail seconded by: P. Sayeau that Committee approves the agenda as amended with the addition of a delegation to Committee 5b) Phil Parent.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

Councillor Smail declared interest with respect to item 7g) Hot Mix Paving Tender Award as her husband is employed by the lowest of the bidding firms.

4. Business Arising from Previous Public Works, Environmental Services & Facilities Committee Minutes (if any)

Staff was requested to provide a spreadsheet to summarize the Cardinal water and sewer rates to include the total number of single-family and multi-residential units on the system. Staff was asked to include the information at the next Administration and Finance Committee of the Whole meeting.

Staff was asked if the neighbouring property owners of the proposed drainage work on the Cherry Street road allowance have been consulted on the issue and when the final field work will be completed.

Members asked staff for clarification regarding the proper types of bags to be used and the set dates for the upcoming curbside brush and leaf pickup in the village areas.

Staff was asked if the revenue from the water and sewer rates have been placed in the reserve funds.

## 5. Delegations & Presentations

### a) Don Barkley – Compensation for Calves

Mr. Barkley, farmer and owner of cattle, was present to request compensation for his calves that died due to coming in contact with the Blackleg spore. Mr. Barkley believes that his calves died from being exposed to the Blackleg spore as a result of the Township excavating the ditch along the fence line where his calves were at pasture. Mr. Barkley took one of the deceased calves to his veterinarian who confirmed that it died from Blackleg and noted that it could have been prevented by vaccination. Mr. Barkley is seeking compensation for the dead calves and costs that are associated with disposal.

Members reviewed Mr. Barkley's request, noting the slim odds that the calves died specifically due to the excavating of the ditch on the other side of the fence line. Members commented other likely possibilities of how the calves could contract Blackleg. Members noted that through investigation and contacting various veterinarians that they surmise the calves could have been safe from Blackleg if Mr. Barkley had vaccinated his herd.

Committee noted that there was a staff report prepared under Item 7 on the agenda and they would be further discussing the item then.

### b) Phil Parent – Cardinal Water & Sewer Charges

Mr. Parent, owner of a multi-residential building in Cardinal, was present to discuss water and sewer charges with respect to his property at 126 Waddell St, Cardinal. Mr. Parent explained that when he purchased the property the water was turned off due the damaged meter which resulted in water in the basement. Mr. Parent explained that he expressed concern about the charges even though he was not able to receive water. He noted that due to not having the water he lost out on a month's rent since he couldn't place the tenant in the unit until water was turned on from the street. Mr. Parent is seeking compensation for the water and sewer charges and the lost month's rent.

Members reviewed Mr. Parent's requests, noting the timeframe that the meter was repaired, when he contacted the Township, and when he requested the water be turned on to the property. Members noted that the meter was fixed by the end of October 2015 and the water was ready to be turned on but Mr. Parent never made that request until late March and at which time it was promptly turned on by March 30<sup>th</sup>. The Township's policy with respect to billing property owners of a multi-residential unit as well as the need for minimum payments to be made by owners even when not using the service was explained to Mr. Parent. The possibility that he may be able to recoup some of the future costs from the tenants with careful wording in the lease agreement was raised. Members noted that Mr. Parent is approved for a \$2500 grant through the CIP program to help towards the renovations of the upstairs units.

Councillor Barrett noted that if Mr. Parent wished to submit a formal request for decision a staff report would be prepared and a formal vote taken.

6. Discussion Items – None

7. Action/Information Items

a) Compensation for Calves – Barkley

Members commented on the possibility of the potential causes of spreading the Blackleg spores other than ditching. Members cited reports by experts that the virus is almost completely preventable by vaccinating the calves, and it is the farmer's choice whether he/she wants to take the chance of not vaccinating.

**Moved** by: P. Taylor and seconded by: K. Smail that Committee recommends that Council decline providing financial compensation to Mr. Barkley for the loss of his cattle.

Carried

b) 1<sup>st</sup> Quarter Recreation Report

The 1<sup>st</sup> Quarter Report of the Recreation Department was reviewed, and Members requested that staff add the ball diamonds and pavilion information in the next report.

**Moved** by: P. Taylor seconded by: K. Smail that Committee receives the report and refers it to Administration and Finance Committee of the Whole for review.

Carried

c) Recreation Fee Schedule Update

Members discussed the 5% increase to rates and enquired about the ball diamond rates and fees, as well as the cost to rent the pavilion in Cardinal.

Members commented on the rate increases for the prime time and non-prime time ice rental rates and discussed how the rates are set throughout the year.

**Moved** by: K. Smail seconded G. Morrell that Committee recommends that Council adopt an amendment to the by-law to alter the fee schedule of the Recreation Department as per Schedule "A" attached.

Carried

d) 1<sup>st</sup> Quarter Operations Report

Members reviewed the report, noting the preciseness of the report and high quality recorded from the Cardinal WWTP. Members asked questions with respect to the winter snow removal, revenue from waste disposal, and inspection of Hyndman Road culvert. Members requested that staff provide the Committee with a summary of costs for the bridges and culverts from the last 10 years.

e) Weed Control Measures (Information Item)

Members discussed the locations that will be treated for weeds and asked staff to clarify how many kilometers in total the Township would be spraying this year under the Counties program. Members noted that the weed control is a long term commitment and that much of the work is done by hand where the large equipment is not able to reach.

f) Prescott Annual Water Report (Information Item)

Members reviewed the report and noted that Prescott plant's water capacity appears to be adequate to their needs.

g) Hot Mix Paving Tender Award

Councillor Smail did not participate in discussions or vote on the matter.

Members asked staff on what basis were the three road sections selected. Staff advised that the information was taken from the draft road needs study that will feed the 5 year plan. Members discussed the details of work to be done and the non-rebated HST calculations.

**Moved** by: P. Sayeau seconded by: P. Taylor that Committee recommends that Council:

1. Awards Hot Mix Resurfacing Tender EC-PW-16-04 to Cruickshank Construction Limited at a cost of \$604,925.04 including non-rebated HST
2. Authorizes the Director of Operations to execute contract documents

3. Approves a \$15,000.00 contingency to be used at the Director of Operations' discretion, should any unforeseen issues arise during the project.

Carried

h) Amend Drainage Superintendent Appointment By-law

Members discussed the need to have a specific person named in the by-law to be authorized to sign reports on behalf of the corporation appointed as Drainage Superintendent for the Township.

**Moved** by: K. Smail seconded by: G. Morrell that Committee recommends that Council adopt a by-law to amend By-law 2012-13 to name Kevin Hawley as the individual authorized to sign reports on behalf of the Drainage Superintendent for the Township.

Carried

8. Councillor Inquiries/Notices of Motion

Members noted that the "bedazzling" of the Cardinal cross walk shelter has begun. Members commented on the ongoing cormorant issue and how the Township is taking steps to rectify the concern, as well as touching base with MPP Steve Clark to inform him of the Township's plan to cull the cormorants along Edwardsburgh/Cardinal's shoreline. It was noted that on Saturday April 23<sup>rd</sup> the South Nation Conservation Authority is hosting the Cache in Trash Out event at the Spencerville Mill and they have requested that Council Members attend the photo opportunity at 1:15p.m.

Members noted that Council will have a proclamation for Emergency Preparedness Week on April 23 and there will be props available for the councillors to use to promote Emergency Preparedness Week through the Township's social media channels, by posting photos of themselves being ready and prepared.

9. Mayor's Report

Mayor Sayeau made note of an approach he had received from an owner of available land that may serve industrial purposes and also noted that Prysmian has announced an expansion of equipment; and additional employees. Mayor Sayeau mentioned that MP Gord Brown is interested in arranging a tour for Rona Ambrose, Interim Leader of the Conservative Party of Canada and Leader of the Opposition Party, at the Port of Johnstown and Greenfield on April 22.

10. Question Period

A question was raised regarding the booking procedure for the Cardinal pavilion.

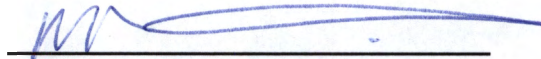
11. Closed Session – None

12. Adjournment

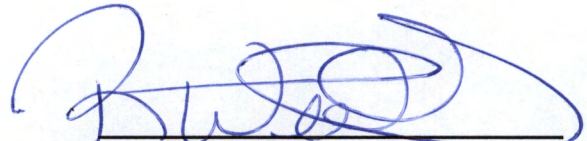
**Moved** by: G. Morrell seconded by: P. Taylor that Committee does now adjourn at 8:51 p.m.

Carried

These minutes were approved in open Council this 25<sup>th</sup> day of April, 2016.

  
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**Chair**

  
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**Deputy Clerk**