

MINUTES
COMMITTEE OF THE WHOLE – PUBLIC WORKS, ENVIRONMENTAL SERVICES &
FACILITIES
MONDAY, APRIL 20, 2015
6:30 PM
SPENCERVILLE MUNICIPAL OFFICE

Present: Councillor Michael Barrett, Chair
Mayor Pat Sayeau
Deputy Mayor Peggy Taylor
Councillor Gerry Morrell
Councillor Karie Smail
Hugh Cameron, Non-voting Advisory Member
Mark Packwood, Non-voting Advisory Member

Staff: Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Brian Moore, Interim Fire Chief (Left at 7:55pm)
Sheena Earl, Deputy Clerk

1. Call to Order

Councillor Barrett called the meeting to order at 6:30pm.

2. Approval of Agenda

Moved by: K. Smail seconded by: P. Taylor that Committee approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

Deputy Mayor Taylor declared interest with respect to item 6a) as she is the sister of the owner of the property in question.

4. Business Arising from Previous Public Works, Environmental Services & Facilities Minutes (if any)

A question of follow-up was raised with respect to a water/billing consumption issue discussed at the previous meeting.

5. Delegations & Presentations

a) Petra Harris – Brush Pickup, New Wexford

Mrs. Harris requested brush pickup in the hamlet of New Wexford as burning is not always appropriate and transporting the waste to the transfer station can be difficult.

Members briefly discussed funding and details of the current program of biannual brush collection in the built up areas of the Township (Cardinal, Johnstown & Spencerville) where open burning is not permitted.

b) Dave J. Grant – Water Meters for Multi-residential Units

Mr. Grant was not present. It was noted that the issue being raised by Mr. Grant may have been rectified.

6. Discussion Items

a) Mary Street Outfall

Deputy Mayor Taylor left the table and did not participate in discussion or vote on the matter.

Clarification with respect to previous meetings on this topic and why some had been in closed session was sought and provided.

Members discussed opinions provided previously by drainage experts and the Township solicitor. If work to rehabilitate the drain is to be completed, a three-way cost split between the Township, the property owner and the United Counties of Leeds Grenville was suggested.

Mayor Sayeau put forward the following motion:

Moved by: P. Sayeau seconded by: K. Smail that Committee recommend to Council that staff prepare and present to Mr. Tony Fleming, legal counsel for the owners whose property is crossed by the Mary St. Outfall, a comprehensive request to secure a Registered Easement, of approximately 10 meters in width, along the west property boundary from County Road 2 to the St. Lawrence River and that the request include the latest engineered concept plans for the remediation proposed to alter and adjust both the profile and width of the present drainage ditch as well as a commitment that the Township will incur the survey and registration costs of the proposed Registered Easement; and be it further recommended that Council authorize staff to seek and obtain legally documented permission from the property owner to the west of the Mary St. Outfall to enter upon their lands for the purpose of performing the necessary remediation work; and be it further recommended that staff develop plans to execute the proposed remediation during the 2nd or 3rd quarter 2015.

Clarification was provided with respect to the reference to “latest engineered concept plans” as being the plans provided by R.V. Anderson in 2012. It was further clarified that a closed ditch solution is not implied as a remediation option in the motion. Concerns were discussed with respect to precedent setting and the liability of the Township.

Carried

Deputy Mayor Taylor returned to the table.

7. Action/Information Items

a) Interim Fire Chief – First Quarter Report

The Interim Chief presented statistical information regarding fire calls, recruitment, training, fire prevention and other activities. He noted that recruitment is ongoing at both stations.

Moved by: K. Smail seconded by: P. Sayeau that Committee recommend that Council receive the First Quarter Report as prepared by the Interim Fire Chief.

Carried

b) Director of Operations – First Quarter Report

The Director of Operations provided statistical information with respect to work performed by the Operations department specifically road repair and maintenance, waste disposal and water and wastewater systems. Members discussed the percentage of unaccounted for (produced but unmetered) water and staff provided some explanation.

Staff was requested to include upcoming road projects in the quarterly reports.

Moved by: K. Smail seconded by: P. Taylor that Committee recommend that Council receive the First Quarter Report as prepared by the Director of Operations.

Carried

c) ATV By-law

Moved by: P. Sayeau seconded by: K. Smail that the Committee recommends that Council establish a by-law to permit and regulate ATV activity on Township roads that connect the present trail system.

Typographical errors were noted in the draft by-law. Questions were raised with respect to some requirements of the *Highway Traffic Act*.

Carried

d) Water & Sewer Line Warranty Service

Concern with respect to the limited endorsement for the program received thus far by municipalities in Ontario was discussed. A suggestion was made to use the diagrams provided in the staff report to educate homeowners of their responsibilities with respect to water and sewer lines.

Moved by: G. Morrell seconded by: K. Smail that Committee recommends that Council direct staff to monitor the City of Hamilton's experience with the program over the next year before deciding on proceeding into an agreement with SLWC and to direct staff to take steps through social media and billing inserts to advise owners of their responsibilities for service line repairs and the potential availability of warranty plans as a method to gauge interest in the community.

Carried

e) Speed Limit/Crosswalks at Bridge, Dundas & Lewis Streets

Traffic control, speed limit and signage were discussed. Concerns were raised with respect to the staff recommendation to fund pedestrian cross walk signage from the Community Improvement Projects budget line without approval from the Community Development Committee. It was the consensus of members that the issue of funding this item return to CDC for further discussion.

Moved by: P. Sayeau seconded by: K. Smail that Committee recommends that Council direct staff to purchase and install LED pedestrian crosswalk signage at the intersection of Bridge/Dundas/Lewis Street as well as County Road 2/Dishaw Street.

Carried

f) Brush Pickup in New Wexford

Details of the Certificate of Approval process were discussed and issues with respect to the potential inability to burn brush at the transfer station in the future was identified. It was clarified that residents in New Wexford enjoy their right to open burning and that the request is not to also ask that this option be removed.

A suggestion was made to review the open burning by-law. Staff responded that a review is planned for the fall.

Staff was directed to investigate the feasibility and costs associated with extending the current biannual brush collection to include New Wexford which will come back for discussion May 19th.

g) Vehicle Global Positioning (GPS) Policy

Members discussed details of the proposed policy and current and future uses of the GPS systems installed in some Township vehicles. It was noted that staff was aware of the proposed policy and that it had been previously provided to the union representatives for review.

Moved by: G. Morrell seconded by: P. Taylor that the Committee recommends that Council adopt the Vehicle Global Positioning (GPS) Policy.

Carried

8. Councillor Inquires/Notices of Motion

Inquiries were raised with respect to the following items:

- Voter's List changes – resolution to support AMCTO's efforts to come forward to Council April 27th
- Summer Camp Registration
- Yards By-law enforcement

9. Mayor's Report (if any)

Mayor Sayeau mentioned the following upcoming events:

- South Grenville Food Bank annual dinner to be held May 2nd
- Discussions with Port cottage tenants to take place April 21st and 23rd
- Ceremony honouring Fallen Officer to be held in North Grenville April 24th
- Meeting with Hydro One scheduled for April 24th

10. Question Period

A question was raised with respect to the open burning by-law.

11. Closed Session – None

12. Adjournment

Moved by: P. Sayeau that the meeting adjourn at 9:03 p.m.

Carried

These minutes were approved by open Council this 27th day of April, 2015.



Chair



Deputy Clerk