

**MINUTES
COMMITTEE OF THE WHOLE –
PUBLIC WORKS, ENVIRONMENTAL SERVICES & FACILITIES
MONDAY, JULY 17, 2017
6:30 PM
SPENCERVILLE MUNICIPAL OFFICE**

Present: Councillor Michael Barrett, Chair
Mayor Pat Sayeau
Deputy Mayor Peggy Taylor
Councillor Gerry Morrell
Councillor Karie Smail
Hugh Cameron, Advisory Member
Mark Packwood, Advisory Member

Staff: Deb McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Mike Spencer, Manager of Parks, Recreation & Facilities
Brian Moore, Interim Fire Chief (left at 7:42pm)
Rebecca Williams, Deputy Clerk

1. Call to Order

Councillor Barrett called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Moved by: P. Sayeau seconded by: M. Packwood that Committee approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Business Arising from Previous Public Works, Environmental Services & Facilities Committee Minutes (if any)

Mayor Sayeau enquired as to timing for a report with respect to sanitary system infiltration management. Members asked for clarification regarding the Johnstown ATV Club request to UCLG motion. It was noted that the motion was defeated at Committee, however it was carried after further consideration at the Council meeting.

5. Delegations & Presentations

a) Shawn Menard – Municipal Advocacy Solutions

Mr. Menard and Mr. Cogland, with Municipal Advocacy Solutions, gave a presentation to Committee outlining how Municipal Advocacy Solutions can assist the Township in accessing federal funding opportunities. Mr. Menard noted that he started Municipal Advocacy Solutions in 2016 after working in the federal government and as FCM's government relations manager and seeing how his background experience and knowledge could help municipalities access funding.

Mr. Menard noted that he could assist the Township by advocating and setting up meetings with federal ministers/deputy ministers to discuss criteria and metrics needed to help make a funding application successful. It was noted that he can help staff with the application process in a number of ways. Mr. Menard highlighted that the federal political environment has shifted and they are now looking to provide and leverage higher percentages for municipal projects, along with bilateral funding with the provincial government.

Mr. Menard provided Committee a summarized list of funding opportunities that are readily available. Members noted that the Township currently has three large projects, including the water and wastewater project along County Rd 2, repaving/ gravel to surface projects of rural roads, and major infrastructure improvements on Walker St in Cardinal. Mr. Menard noted that the federal government is currently asking the provincial government to fund at least 1/3 of the project cost, with the federal level funding another 40%.

There was a general discussion with respect to the costs associated with acquiring Municipal Advocacy Solutions' assistance. Mr. Menard noted that he can charge hourly or by the project with a specific budgeted amount. Mr. Menard noted that he wants to complement work that staff is already doing and assist in the process of gaining additional funding for the Township. It was noted that his costs include assistance in lobbying the appropriate persons before submitting the grant applications. Members requested Mr. Menard to provide staff with a cost structure to review.

Committee thanked Mr. Menard and Mr. Cogland for the presentation.

6. Discussion Items

a) Cormorant Control Project – Deputy Mayor Taylor

Deputy Mayor Taylor noted that Committee should be aware of the work that has been completed by Mr. Courtney regarding cormorant control along the St. Lawrence River. Members enquired if Mr. Courtney will be continuing to monitor the area even though the funds have been expended. There was a brief discussion if further funds should be budgeted to the project in 2018 in order to protect the progress that has been made by Mr. Courtney.

b) Recreation Services Agreement – Councillor Morrell

Councillor Morrell provided Committee with a sample recreational services agreement from Smiths Falls. It was noted that the Township of Montague contributes approximately \$50,000 per annum, with only approximately 3500 residents, to the Town of Smiths Falls for their recreational services. It was also noted that the recreational services agreement that is up for third and final reading with the Township of Augusta on July 24 will provide Edwardsburgh Cardinal \$15,000 per annum.

The additional funds that Smiths Falls receives from other surrounding municipalities were reviewed. It was noted that a building reserve fee is incorporated into the annual expenditures which is equal to 5% of the net operating expenditures.

Members noted that the Smiths Falls agreement is a long-standing agreement where the surrounding municipalities included in the agreement work together to enhance cross municipality relationships. Members highlighted that in the Smiths Falls general budget of 2016 shows a \$424,794 net budget expenditure for arena operations, while Edwardsburgh Cardinal is only running approximately a \$200,000 net budget expenditure for the two arenas.

7. Action/Information Items

a) 2nd Quarter Fire Report

The Interim Fire Chief summarized the 2nd Quarter Fire Report, highlighting the number of calls, training courses attended, and activities that firefighters participated in the community. Committee enquired about the overall damages to Pumper 1 that was rear ended while responding to a MVC on Highway 416. It was noted that the firefighter driving did not received any major injuries and that charges have been laid against the driver who rear ended the pumper.

Members briefly debated if the fire statistics should be in a chart format to review and compare each year. Members asked for clarification with respect to the definition of the “stand down” calls. Committee enquired about the number of burn permits and public burn complaints in 2017 thus far. Staff noted that the Interim Fire Chief responds to burn complaints without activating the fire department. There was a brief discussion regarding the recent resignation of two firefighters.

There was a general discussion regarding the Fire Officers attending plant tours of Greenfield Ethanol and Air Liquide. It was noted that the visit and tour of the plant was a familiarization process and not a formal inspection. Staff noted that Chief Moore will be working towards visiting and doing full inspections of all the industries in the Township once his position transitions to full time. Members

commented on the thank you letter from Ingredion Cardinal, noting that the fire department attended Ingredion's annual JHSC BBQ to participate in the touch a truck event and educate Benson students on fire prevention safety.

b) 2nd Quarter Recreation & Facilities Report

The Manager of Parks, Recreation & Facilities summarized the 2nd Quarter Report, noting that the Spencerville baseball diamond is only being used consistently one night a week for slow pitch games and the occasional tournament. Members requested that the report be brought forward to the Recreation Advisory Committee in August.

c) 2nd Quarter Operations Report

The Director of Operations summarized the 2nd Quarter Report, noting that the wet weather is causing some issues with roadside maintenance, especially on the gravel roads. Members enquired if dump cards are still being sold at the Scott Road Transfer Site. It was noted that staff are working to phase out the sale of cards at the transfer site to ensure more transparency and accountability to the public. Members enquired about the frequency of the removal and disposal from the transfer site bins and if the spring leaf and brush pickup has shown an increase in volume. There was a general discussion regarding the roadside spraying program, noting that the north end of the Township has been completed in 2015 and 2017. Staff advised that a report will be requested from Mr. Ross at the UCLG with respect to the effects of noxious weed spraying.

Committee enquired about the use of magnesium chloride instead of calcium chloride as the dust suppressant used on the gravel roads in the Township. Members noted the paint on the roads at various locations seem slippery. Staff advised that the painting was done by the UCLG and will follow up for clarification. Members enquired if the 5 new entranceway culverts are associated with new home builds in the Township. Committee reviewed the environmental services data. Members noted that the ammonia removal at the Cardinal Wastewater Treatment Plant was down in May due to the wet weather.

d) Sodium Sample Exceeded

Committee received and reviewed the report. Staff noted that the sodium sample exceeded the ODWS concentration by 0.6mg/L. The Director of Operations provided a comparison for the 20.6mg/L sodium sample highlighting that a regular 500mL bottle of water contains 25mg of sodium.

e) Newport Dr. & Giant Tiger Blvd. as Township Roads

Moved by: P. Sayeau seconded by: H. Cameron that Committee recommends that Council approve by-laws to establish Newport Drive and Giant Tiger Boulevard as public highways in the Township of Edwardsburgh Cardinal.

Carried

f) Fill Material at Pittston PW Depot

Committee reviewed the report and confirmed that members of the public would be picking up and loading the fill themselves. Staff noted that a small percentage of the fill will be kept for Township purposes as outlined in the report.

Moved by: G. Morrell seconded by: P. Taylor that Committee recommends that Council direct staff to:

1. Advertise publicly of the availability of fill material, on an as is and own expense basis; and
2. Utilize fill material for road shoulder stabilization purposes as required.

Carried

g) Renaming of Murray St.

Committee reviewed the sample policy document and agreed with the need to draft a policy for the naming and renaming of municipal assets.

Moved by: G. Morrell seconded by: K. Smail that Committee recommends that Council direct staff to draft a policy for naming and renaming of municipal assets, including roads.

Carried

h) Corner Park Development in Spencerville

The CAO summarized the report and noted that a meeting was held with the residents that have an interest in park enhancement. It was noted that the work will be completed in phases, with as much as possible being done by staff in-house and within the existing budget. Parks and facilities staff will begin work in August and have agreed that at least some of the work will be completed in time for the Spencerville Fair.

8. Councillor Inquiries/Notices of Motion

Councillor Smail noted that residents have requested that they be reimbursed their sewer charges when filling their swimming pools for the season. Committee requested that a report be prepared for the August Committee meeting.

Councillor Smail noted the growing concern of children running across Dundas and William St and it was the consensus of Committee to request that Township

staff place the speed/volume signs up to warn drivers of their speed through the village.

Councillor Smail noted resident's requests to have a large item garbage pickup day.

Councillor Morrell noted in the July 10 correspondence package a news release from CRTC to create a safer environment for Canadians by enabling access to enhanced 911 services.

Councillor Morrell noted that he may have to leave early from the Port Management Committee meeting on July 19 due to a prior commitment.

9. Mayor's Report

Mayor Sayeau reported the following:

- July 10 correspondence package: Stewardship Ontario funded 50% of the net cost of the Blue Box Program to municipalities and First Nations. A staff report was requested to provide an overview of the cost savings.
- A meeting was held at the Township office with the UCLG CAO and Director of Public works to discuss the beaver control and water levels south of the 401 west of the CN spur line. It was noted that information will be forthcoming.

10. Question Period

Questions/comments were raised with respect to the following:

- Cormorant control needs to continue.
- Suggestion to rename a street in Cardinal in recognition of Mr. Gamble.
- If Tomlinson offers to purchase ED19 does the request go through County Council or can the UCLG CAO accept an offer?
- Where does each member of Council stand on having a privately owned dump in the Township?
- 50-60 cormorants have been seen between Cardinal and Johnstown this spring/summer.
- Concerned with the approach of installing signs to control speed, should be speaking to and fining the parents of the children running in front of vehicles.

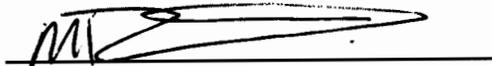
11. Closed Session – None

12. Adjournment

Moved by: P. Taylor seconded by: K. Smail that Committee does now adjourn at 8:35 pm.

Carried

These minutes were approved in open Council this 24th day of July, 2017.



Chair



Deputy Clerk