

**MINUTES
COMMITTEE OF THE WHOLE –
PUBLIC WORKS, ENVIRONMENTAL SERVICES & FACILITIES
MONDAY, JULY 18, 2016
6:30 PM
SPENCERVILLE MUNICIPAL OFFICE**

Present: Councillor Michael Barrett, Chair
Mayor Pat Sayeau
Deputy Mayor Peggy Taylor
Councillor Karie Smail
Councillor Gerry Morrell
Hugh Cameron, Non-voting Advisory Member
Mark Packwood, Non-voting Advisory Member

Staff: Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Mike Spencer, Manager of Parks, Recreation & Facilities
Brian Moore, Interim Fire Chief
Rebecca Williams, Deputy Clerk

1. Call to Order

Councillor Barrett called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Moved by: K. Smail seconded by: G. Morrell that Committee approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

Deputy Mayor Taylor declared an interest in item 7i) Mary Street Drain Project as she is related to Mr. and Mrs. Beach who own property adjacent to the Drain.

4. Business Arising from Previous Public Works, Environmental Services & Facilities Committee Minutes (if any)

Staff was asked if a thank you letter was sent to Mike Limburg for helping with the P&G Day of Caring. Members enquired if the dump cards have been made available at the Cardinal Public Library and when the Commercial Waste at Transfer Station will be discussed. Members requested an update next month with respect to the Arena Use Strategy and creation of new revenue streams.

Members requested a final copy of the Municipal Class EA Schedule C Phase 1 report. Members enquired as to any response from the Town of Prescott with respect to recent correspondence regarding the water agreement.

5. Delegations & Presentations

a) Dr. Paula Stewart, Medical Officer of Health – Safety for Wild Parsnip

Dr. Stewart, Medical Officer of Health, gave a presentation to Committee outlining the what wild parsnip is, how it grows and spreads across the area, how it can affect both humans and animals, how to react and treat the affected area if someone was to come into contact with the sap, and best practices to help control wild parsnip in the Township. Dr. Stewart noted that more public education is one of the best methods to help prevent the spread and consequences of the invasive plant. Dr. Stewart suggested the Township to review the best management practices outlined in detail by the Ontario Invasive Plan Council.

Committee thanked Dr. Stewart for her presentation and helpful information.

6. Discussion Items – None

7. Action/Information Items

a) Pittston & Scott Rd WDS Monitoring Report Summary

Jp2g Consultants Andrew Buzza and Patrick Judge were present to discuss the executive summaries for the Pittston and Scott Rd WDS Monitoring Reports.

Mr. Buzza reviewed the executive summaries, noting that the Pittston Road site is in compliance with the MOE Guideline B-7, with the concentrations of leachate indicator parameters at all wells showing stable or decreasing long-term trends. As a result, less monitoring is required at the Pittston Road site. Jp2g will apply to amend the ECA to allow the placement of clean fill.

Mr. Buzza reminded the Committee that the Township must formalize a plan of how it will move forward with the Scott Road Transfer Station by October 2016. Mr. Buzza noted that they continue to monitor the Scott Road site yearly, with similar results from the previous years. Mr. Buzza commented on the wells that are located along the downgradient property lines of the contaminant zone, with some of the furthest wells exceeding the ODWS/OG, however they have been deemed to be compromised by natural influences. Mr. Buzza noted that capping the Scott Road site will reduce the leachate.

Members asked Mr. Buzza if the annual and semi-annual reporting can be reduced and how the MOE responds to the submitted reports. Members

confirmed that if the Scott Road site continues as a transfer station that the monitoring requirements remain the same. Members enquired about the original cost of the land for the transfer site. Members asked for clarification regarding the Drivers Creek and if the wayward garbage is a major concern. The CAO indicated a solid waste management report will be a part of the August 15th Committee agenda.

b) 2nd Quarter Fire Report (Information Item)

Members reviewed the 2nd Quarter Fire Report, noting the remarkable work that is done by a Fire Department that is comprised of volunteers. Members requested a moment of silence to honour Fire Fighter Patrick Pidgeon, member of the Loyalist Township Fire Department, who lost his life on July 16th after responding to an apartment fire.

Members congratulated Mark Bruce on becoming the new Captain, replacing Darren Thorpe who retired at the end of June.

Members asked for clarification with respect to the automatic aid provided to North Grenville. Members enquired about the 5 burn complaints and if the complaints took place when the burn ban was in place. Members discussed the “stand downs”, and if the calls were for the 401-416. Members noted that the OAFIC Provincial Advisory Committee work towards providing a general fee for the fire departments has been suspended for this year at MTO’s request. Members asked the Interim Fire Chief if there is a report from OAFIC that could be brought forward to Ministry representatives at the AMO conference.

Members noted that Tanker #7 was repaired for \$7,700.00 and confirmed the company that repaired the vehicle.

c) 2nd Quarter Facilities & Recreation Report (Information Item)

The Manager of Parks, Recreation & Facilities summarized the 2nd Quarter Report. Members requested that the 2nd Quarter Facilities & Recreation Report and the Ongoing Park Maintenance Report be brought forward to the Recreation Advisory Committee meeting in August for review.

d) Ongoing Park Maintenance – Wild Parsnip

Members reviewed the Park Maintenance report, noting the large amount of effort and work accomplished to help reduce the wild parsnip on Township property. Members discussed the possibility of spraying areas of the Township for a more aggressive approach to stop the wild parsnip and to speak with the Leeds, Grenville and Lanark Health Unit to make the wild parsnip educational information for readily available to the public. Members agreed that the caution

signage is needed at the present time to warn the public of the wild parsnip areas.

e) 2nd Quarter Operations Report (Information Item)

Members reviewed the report, noting the effectiveness of the roadside wild parsnip spraying efforts and the high quality standards recorded from the Cardinal WTP. Members reviewed the Operations Overview and asking for clarification as to what the Grade Crossing Regulations is and where Baguss/Brown drain is located. Members asked for clarification of the HPC acronym.

f) Cardinal Water & Sewer Revenue Update (Information Item)

Members reviewed the Cardinal Water & Sewer Revenue Update and asked for clarification on the consumption report. Members noted that the new rates do not have a full 12 month impact for the 2016 year. Members mentioned that Rideau St. Lawrence is converting to monthly billing in January 2017.

g) ATV By-law Amendment

Members reviewed the ATV By-law Amendment item in depth, noting many concerns with various portions of roads that are being requested by the Johnstown ATV Club. Members asked staff if there is a traffic data count that would show the amount of traffic on the specific roads on the request list. Members discussed the map provided and agreed that more detail needs to be provided by the Johnstown ATV Club, including reference to the distance on each road or portion that they would like to use. Members agreed that the Johnstown ATV Club needs to supply Committee and staff better details before a recommendation comes before Council. Members suggested that the Johnstown ATV Club come as a delegation and present their request in detail before the Committee.

Moved by: K. Smail seconded by: G. Morrell that Committee recommends that Council:

1. Approve the additional requested municipal roads; and
2. Direct staff to prepare the necessary by-law amendment to bring forth to Council.

Defeated

h) Source Protection Municipal Implementation Fund Flexibility Amendment

The CAO briefly summarized the SPMIF Flexibility Amendment.

Moved by: P. Sayeau seconded by: K. Smail that Committee recommends that Council consider a by-law to authorize the execution of the flexibility amendment

of the agreement with the Province of Ontario for the Source Protection Municipal Implementation Funding.

Carried

i) Mary Street Drain Project

Deputy Mayor Taylor left the room and did not participate in discussions or vote on the matter.

Members reviewed two options provided by the engineering firm; one being open ditch and the other a 'piped' solution. Members discussed the required septic system set back and if it could have been met when it was built. Members noted that on page 5 of the report provided by R.V Anderson Associates Limited "while the ditch has gotten wider, and closer to the septic bed, the minimum 15m separation has never been met and as such should not be the responsibility of the Township". Members noted that there are other problems in the Johnstown subdivision that need attention, and which have been delayed in order to work on this item.

Moved by: K. Smail seconded by: G. Morrell that Committee recommends that Council:

1. Approve design Option 1 for an open ditch concept; and
2. Direct staff to prepare documents and issue tender for work to be completed in 2016.

Carried

8. Councillor Inquiries/Notices of Motion

Councillor Smail presented Committee with the correspondence from OPP Officer Beaton summarizing the Traffic Management/Speeding concerns in several areas of Edwardsburgh Cardinal. Councillor Smail made an inquiry with respect to the Township dump cards being made available in locations in Cardinal. Staff confirmed that they are being made available at the Cardinal library.

Deputy Mayor Taylor noted that there will likely be two Township residents contacted with respect to the Source Water Protection. Deputy Mayor Taylor requested \$300 to cover the cost of her deductible to replace/fix her windshield which was damaged at during the drive from a consultation conference in Carleton Place. Committee briefly discussed the mileage and insurance coverage and agreed not to reimburse Deputy Mayor Taylor.

Councillor Morrell noted the letter from Mr. Henry Fischer which addressed various concerns. Members suggested that staff should follow up with a letter to Mr. Fischer.

9. Mayor's Report

Mayor Sayeau reported the following:

- He has been in communication with HFI Pyrotechnics to discuss the request to gate and close off a portion of Hands Road. This may not be a viable option but he may recommend fencing in the area.
- Ontario announced enhancements to the Ontario Community Infrastructure Fund, which will increase from \$50 million per year to \$300 million per year by 2018-2019. Staff was requested to bring forward the Ontario Community Infrastructure Fund information to the August Administration & Finance meeting.
- Ontario 150 grant application program, which has a September deadline – looking for ideas

10. Question Period

A question was raised regarding possible resources available for wild parsnip control on private property.

11. Closed Session – None

12. Adjournment

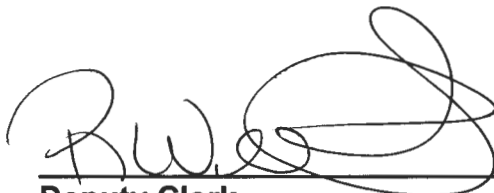
Moved by: P. Taylor seconded by: G. Morrell that Committee does now adjourn at 8:52 pm.

Carried

These minutes were approved in open Council this 25th day of July, 2016.



Chair



Deputy Clerk