

**MINUTES
COMMITTEE OF THE WHOLE –
PUBLIC WORKS, ENVIRONMENTAL SERVICES & FACILITIES
TUESDAY, SEPTEMBER 19, 2017
6:30 PM
SPENCERVILLE MUNICIPAL OFFICE**

Present: Councillor Michael Barrett, Chair
Mayor Pat Sayeau
Deputy Mayor Peggy Taylor
Councillor Gerry Morrell
Councillor Karie Smail
Hugh Cameron, Advisory Member
Mark Packwood, Advisory Member

Staff: Deb McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Mike Spencer, Manager of Parks, Recreation & Facilities
Brian Moore, Fire Chief
Rebecca Williams, Deputy Clerk

1. Call to Order

Councillor Barrett called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Moved by: M. Packwood seconded by: K. Smail that Committee approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Business Arising from Previous Public Works, Environmental Services & Facilities Committee Minutes (if any) – None

5. Delegations & Presentations – None

6. Discussion Items – None

7. Action/Information Items

a) Burn By-law & Outdoor Furnaces

Committee reviewed the information and enquired if staff have received any further complaints from Mr. McNeill. Members requested that staff follow-up with Mr. McNeill.

b) Municipal Naming/Renaming Policy

Members confirmed that during the review period with Committee, the public would be able to voice their concern/support for the naming/renaming. There was a general discussion regarding the number of days comments will be received on a naming/renaming submission before it receives final Council endorsement. There was consensus from Committee to change the minimum number of days from 30 to 60. Members asked for clarification with respect to Schedule B, section 2 IV, noting that it should mention all municipal assets, not only streets/roads.

Moved by: K. Smail seconded by: G. Morrell that Committee recommends that Council adopt the Municipal Asset Naming/Renaming Policy.

Carried

c) Arena Condensation

The Manager of Parks, Recreation & Facilities provided an overview as to how and why there is a condensation buildup at the arenas. Members requested that the information item be posted on the arena bulletin boards to allow the public to view the explanation.

d) DWQMS/Accredited Operating Authority Update

The Director of Operations summarized the update, noting that the Township successfully met the criteria for the MDWL that will be valid until November 2020. Members commented on the Environmental Services Department efforts and diligence to maintain and operate the Township water system.

e) Traffic Volume & Speed Counters – Dundas St.

The CAO summarized the report and highlighted that the data shows the 85th percentile going 47km/h on Dundas St, which is a 40km/h zone. Members noted that the overall average speed of traffic was 40km/h. Members requested that the traffic volume and speed counter be posted on Gill St. Committee enquired if the counters were able to track if vehicles were obeying the stop sign at the intersection of Gill St and Walker St, and were advised that they were not.

f) 2017 Bridge/Culvert Summary Report

Committee confirmed that the information in the report can be incorporated into the asset management citywide software. Members reviewed the capital needs report and asked if the work for each item would extend the estimated remaining service life. Staff noted that it would depend on the work being completed and whether it was structural or safety measures. There was a general discussion

with respect to the ownership and maintenance of the CN Subway and Tuttle Point culvert.

Members noted that based on the information and work outlined in the report, Council should be putting more funds into reserves each year to address the Township's capital needs over the next decade.

g) Blue Box Program Update

The Director of Operations summarized the Blue Box Program, noting that there is currently a 50/50 cost split between municipalities and the companies that produces the items for recycling. It was noted that the provincial government's new legislation is moving towards full producer responsibility, which could result in delays and additional costs to municipalities, but that the regulations have not yet been provided. Committee reviewed the options and briefly discussed the factors that may affect the Townships current recycling system. Members noted that the provincial government plans to provide a strategic plan in February 2018 with implementation dates.

h) Smoking By-law

Committee reviewed the draft by-law and enquired about including cannabis substances and products in the by-law. Staff noted that the issue is currently ultra vires for the municipality as the upper levels have not completed legalization yet. There was a general discussion with respect to the term "property" and the delineation between municipal property and municipal facilities. Members suggested that Committee review the by-law again in 2018 when cannabis legalization has been implemented.

There was a brief discussion regarding smoking shelters and minimum distances for smoking near municipal facilities. Members suggested that additional signage be installed to make the public aware that the LIT youth program requested that the public stop smoking in and around municipal facilities. Committee requested that staff contact the Health Unit and LIT members to invite them to the Council meeting on September 25 to view the introduction of the revised bylaw.

Moved by: P. Sayeau seconded by: H. Cameron that Committee recommends that Council adopt the Municipal Smoking Policy.

Carried

8. Councillor Inquiries/Notices of Motion – None

9. Mayor's Report

Mayor Sayeau reported the following:

- Prescott Economic Development Summit will be held on September 29 at the Prescott Golf Club
- Giant Tiger Community Day Event is taking place on September 30 with speeches beginning at 10am
- Reminder that the Bill Thake Economic Development Award nomination deadline is September 29
- Received correspondence from MP Brown and MPP Clark that each Mayor in UCLG will received a Canada 150 medal and they have asked that each municipality nominate a local resident to be honoured at the ceremony. Mayor Sayeau requested that Committee members submit their nomination to himself or the CAO.

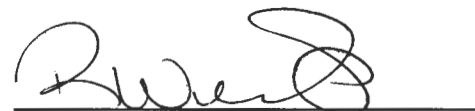
10. Question Period – None
11. Closed Session – None
12. Adjournment

Moved by: P. Sayeau seconded by: G. Morrell that Committee does now adjourn at 7:42 pm.

Carried

These minutes were approved in open Council this 25th day of September, 2017.



Chair

Deputy Clerk