

**MINUTES
COMMITTEE OF THE WHOLE –
PUBLIC WORKS, ENVIRONMENTAL SERVICES & FACILITIES
TUESDAY, SEPTEMBER 20 2016
6:30 PM
SPENCERVILLE MUNICIPAL OFFICE**

Present: Councillor Michael Barrett, Chair
Mayor Pat Sayeau
Deputy Mayor Peggy Taylor
Councillor Karie Smail
Councillor Gerry Morrell
Hugh Cameron, Non-voting Advisory Member
Mark Packwood, Non-voting Advisory Member

Staff: Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Mike Spencer, Manager of Parks, Recreation & Facilities
Rebecca Williams, Deputy Clerk

1. Call to Order

Councillor Barrett called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Moved by: K. Smail seconded by: G. Morrell that Committee approves the agenda as amended to include By-law Enforcement under item 11a) with respect to personal matters.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Business Arising from Previous Public Works, Environmental Services & Facilities Committee Minutes (if any) – None

5. Delegations & Presentations – None

6. Discussion Items – None

7. Action/Information Items

a) Recreation Programs Update

Members reviewed the Recreation Programs Update, noting that the Holiday and March Break Camps have been prepared and scheduled to begin at the start of

January 2017. Members briefly discussed the financial considerations for the Spin Class program idea, noting the cost to purchase the proper equipment and spin bikes. It was noted that the spin class could potentially be held at the Johnstown Community Hall or in the upstairs of the Spencerville arena.

Members were pleased to note that the Bridge Night activity is now running through SERA. Members noted that the bridge event was a good start to possibly expanding on senior activities to utilize the Township facilities. It was noted that as part of the ministry funding for the Recreation Coordinator position, funding was also included to assist with programming costs. Members briefly discussed the need for instructors to run the proposed classes and how the Township would be able to find certified instructors.

b) CPHC Fall Prevention Program Request for Support

Members enquired if the waiving of the rental fee for the senior's program would be sufficient support to assist the CPHC program. It was noted that staff spoke with the program coordinator, and she indicated that the rental fee waiver would address the funding concerns and staff would be willing to assist moving chairs when needed in the upstairs of the Township hall. Members asked for clarification with respect to the CPHC Fall Prevention Program and what exactly it does and how it helps seniors. Staff mentioned that the program is geared to assist seniors in strength training to help prevent falls. Members commented on the idea of the Recreation Coordinator reaching out to see if there were others interested in the Cardinal and Johnstown area to operate similar programs.

Moved by: P. Sayeau seconded by: P. Taylor that Committee recommend that Council waive the rental fee for the Community & Primary Health Care Program, in order to allow the municipality to offer more senior programming that is both active and educational.

Carried

c) Galop Canal Ladder – Risk Mitigation

Committee reviewed the Galop Canal report, noting that the area has been used for swimming and public park purposes for many years. Members mentioned that the Township should take steps to improve the safety by installing caution signage and ladder(s) for the public to get out of the canal. Members discussed the various options listed in the report, noting that a mix between option 1 and option 2 may sufficiently cover the safety and liability concerns.

Members discussed the need to decide if the Township would permit swimming and how to best mitigate the liability. It was the consensus of Committee that the Galop Canal swimming area would not be considered as a public "beach" and that no lifeguards would be present.

Moved by: P. Taylor seconded by: P. Sayeau that Committee recommends that a ladder and hand rail be installed at Galop Canal.

Carried

Members briefly discussed cost and the requirement for it to be budgeted for 2017.

d) Ontario Power Generation Inc. License Agreement Renewal

Members enquired about the depth of the licensed area and if this would affect the license for the Cormorant Control Project.

Moved by: P. Sayeau seconded by: K. Smail that Committee recommends that Council adopt a By-law to authorize the mayor and Clerk to execute the license agreement with OPG.

Carried

e) Permanent Transfer Station Site Selection

The Director of Operations summarized the Permanent Transfer Station Site Selection item, noting that the modification is a cost effective plan to utilize the existing temporary location. Members commented on the fencing/rail that would be placed in front of the transfer bin as an added safety measure to ensure that someone will not fall. Members briefly discussed the number of transfer bins used and how quickly the bins fill-up during the course of the year. It was noted that the United Counties of Leeds and Grenville currently runs annual household hazardous waste collection days throughout Leeds and Grenville.

Members enquired as to when the modification would be complete. Staff advised that the site may be operational by the end of October. Members noted that the soil currently housed at the Port of Johnstown can be used as fill for the Transfer Station project. The installation and purchase of a scale was briefly discussed, as well as whether the Township would be accepting construction waste at any point.

Moved by: G. Morrell seconded by: P. Taylor that Committee recommends that Council:

1. Accept the modification of the current transfer site operation as the preferred alternative; and
2. Direct staff to submit a detailed plan to MOECC prior to the October 30, 2016 deadline.

Carried

f) Scrap Metal Agreement Renewal

Members briefly discussed the Scrap Metal Agreement Renewal, noting that the Boneyard is convenient for the public to drop off metal as they are open Monday to Saturday, while the transfer site is only open Saturdays. It was noted that it will be an annual renewal, instead of 3 year terms, is intended to give the Township some flexibility if operational changes were made.

Moved by: K. Smail seconded by: P. Sayeau that Committee recommends that Council adopt a By-law with an amended Schedule A to reflect proposed changes and authorize the Mayor and Clerk to execute the terms of service agreement.

Carried

g) Support for Bill Thake Memorial Award Nomination

Moved by: P. Sayeau seconded by: K. Smail that Committee recommends that Council supports James Purcell's nomination of Joe and Joanne Moulton for the 2016 Bill Thake Memorial Award with a letter of support.

Carried

h) Butternut Tree Project Update

Members briefly reviewed the Butternut Tree Project Update, noting that the butternut trees may affect other initiatives if an area to replant is not available. It was noted that staff are in correspondence with various organizations to see if a monitoring program partnership is possible.

8. Councillor Inquiries/Notices of Motion

Councillor Barrett enquired if there has been any follow-up with respect to the intersection of County Road 21 and County Road 22 signage.

Deputy Mayor Taylor requested that installation of a modified ladder be considered at the Cardinal public pool in 2017, in order for seniors to access and exit the pool more easily.

9. Mayor's Report

Mayor Sayeau reported the following:

- Cormorant Control: Mayor is hoping to meet with MPP Steve Clark and Mr. Courtney to present a summary to demonstrate the effectiveness of the Cormorant Control Project with a view to getting more provincial interest in cormorant controls.
- Ontario East Wood Centre will be holding a their AGM on September 22 at the Township Office
- Attended a conference on September 13 for AMO "What's New Ontario". AMO wants to continue uploading programs to the provincial government

level as was done under the current MOU which ends in 2018. Noted that there is still a deficit for infrastructure and suggested that policing costs and programming should be uploaded to the provincial level as the municipalities do not have any control over the policing costs. AMO suggested a 1% increase to the HST, which would flow back to the municipalities and cover most of the infrastructure deficit. Looking for input from Council.

- OEMC was well attended. Participated in a session from the Ombudsman's Office, which included discussions about closed session meetings
- James Grant 50th Anniversary as a Volunteer Firefighter surprise party on September 18
- September 12 correspondence package:
 - Community Leaders Network from FCM
 - Letter from OPP – 2017 annual reconciliation billing statements
 - CNR grade crossing – new report requirements form, request that the information be brought to the October Public Works, Environmental Services & Facilities meeting
- Offer congratulations to Councillor Smail and participants for the launch of the Municipal Drug Strategy Program on September 19 at the South Grenville District High School

10. Question Period – None

11. Closed Session

Moved by: P. Sayeau seconded by: G. Morrell that Committee of the Whole – Public Works, Environmental Services & Facilities proceeds into closed session at 8:12 pm in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees; Specifically: Environmental Staffing & By-law Enforcement
- A proposed or pending acquisition or disposition of land for municipal or local board purposes; Specifically: Industrial Park & Minutes of Closed Session of October 19, 2015
- Education or training of members, Municipal Act (Section 239.3.1); Specifically: Minutes of Closed Session of May 16, 2016

Carried

Committee recessed for 5 minutes to clear the chamber.

Moved by: P. Taylor seconded by: K. Smail that the closed meeting does now adjourn and the open meeting of Committee of the Whole – Public Works, Environmental Services & Facilities does now resume at 8:47 pm.

Carried

Moved by: K. Smail seconded by: P. Taylor that Committee receives and approves the minutes of closed session of October 19, 2015.

Carried

Moved by: G. Morrell seconded by: P. Sayeau that Committee receives and approves the minutes of closed session of May 16, 2016.

Carried

Councillor Barrett reported that Committee received information on identifiable individuals in two municipal departments and directed staff to continue research preparation on a land acquisition.

12. Adjournment

Moved by: P. Sayeau seconded by: G. Morrell that Committee does now adjourn at 8:52 pm.

Carried

These minutes were approved in open Council this 26th day of September, 2016.


Chair
Deputy Clerk