

**MINUTES
COMMITTEE OF THE WHOLE –
PUBLIC WORKS, ENVIRONMENTAL SERVICES & FACILITIES
MONDAY, OCTOBER 16, 2017
6:30 PM
SPENCERVILLE MUNICIPAL OFFICE**

Present: Councillor Michael Barrett, Chair
Mayor Pat Sayeau
Deputy Mayor Peggy Taylor
Councillor Gerry Morrell
Councillor Karie Smail
Hugh Cameron, Advisory Member
Mark Packwood, Advisory Member

Staff: Deb McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Mike Spencer, Manager of Parks, Recreation & Facilities (left at 8:17pm)
Brian Moore, Fire Chief (left at 8:17pm)
Rebecca Williams, Deputy Clerk

1. Call to Order

Councillor Barrett called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Moved by: K. Smail seconded by: G. Morrell that Committee approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Business Arising from Previous Public Works, Environmental Services & Facilities Committee Minutes (if any)

Members enquired if staff has received any correspondence updates with respect to the Blue Box Program.

5. Delegations & Presentations – None

6. Discussion Items – None

7. Action/Information Items

a) 3rd Quarter Fire Report

The 3rd Quarter Fire Report was reviewed. Committee discussed various drug overdose training seminars and if the fire department has been trained to administer the Narcan kit. There was a general discussion with respect to the inspections completed at the two UCLG social housing locations and the walk through completed at multiple business/industrial locations.

Committee asked for clarification regarding the types of calls and the difference between the calls that were cancelled on route versus those where the assistance was not required by other agencies. There was a brief discussion with respect to monitoring 401/416 calls and associated reimbursement.

b) Fire Station Assessment Report

The Fire Chief provided an overview of the assessment report for Fire Station #2 in Cardinal. Committee discussed the possible costs to complete the repairs and maintenance in order for the building to be up to code and operational. There was a discussion regarding the life expectancy of the building and if the repairs would extend the life expectancy.

Committee discussed the costs associated with building a new station versus repairing an older station. Committee suggested that staff prepare a needs assessment possibly based on the master fire plan to determine what services are needed at the Cardinal fire station.

c) 3rd Quarter Recreation & Facilities Report

The Manager of Parks, Recreation & Facilities provided an overview of the 3rd Quarter Report. Committee discussed the possibility of extending late ice rental hours to accommodate those affected by the Leo Boivin Community Centre temporary closure. Committee discussed the total number of swimming lessons at the Cardinal and Johnstown pools, noting that the Johnstown Day Camp likely influences the Johnstown swimming numbers. There was a brief discussion with respect to the transition to one Township swim team that combines Cardinal and Johnstown together. Members noted that a second ladder is needed at Galop Canal.

d) 3rd Quarter Operations Report

The Director of Operations provided a summary of the 3rd Quarter Operations Report. Members noted the partnership with the Edwardsburgh Cardinal Library Board to assist in the sales of the Transfer Station dump cards. It was noted that staff expect to stop selling the cards at the Transfer Station by the end of the year. Committee asked for clarification with respect to the August phosphorus removal levels being lower than usual.

e) Water & Wastewater Financial Update

Committee reviewed the update. Members commented on the revenue period versus expenditure period and noted the two periods did not match due to current billing cycles. There was a brief discussion with respect to water and wastewater rates.

f) Annual Traffic Sign Assessment

Committee reviewed the Annual Traffic Sign Assessment.

g) Cardinal Water Main Break Update

Committee reviewed the update and commended staff for the quick response from the Environmental Services to address the issue and restore water pressure to the residents. There was a brief discussion with respect to the replacement of the aging pipes, noting that economies of scale must be considered when researching how best to address the project.

h) Industrial Park Site Certification

Committee briefly discussed the requirements of site certifications and if recertification would be required for lands already sold. There was consensus from Committee that the Community Development Coordinator be nominated for the OEMC Economic Development award in 2018.

Moved by: K. Smail seconded by: P. Sayeau that Committee recommends that Council pass a by-law to authorize the Mayor and Clerk to execute the agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Economic Development and Growth.

Carried

i) Renaming of Murray St.

Moved by: P. Taylor seconded by: G. Morrell that Committee recommends that Council endorse by resolution the renaming of Murray St. to Hutton St. after the 60-day review/comment period.

Carried

8. Councillor Inquiries/Notices of Motion

Councillor Smail noted that the Scouts will have a “couch walk” down Dundas St. in Cardinal from 11am-12pm on Saturday October 21 to raise money for their year-end trip.

9. Mayor’s Report

Mayor Sayeau reported the following:

- Benson Public School: Met with Ingredion and Cardinal Power to discuss Benson property. Township will be filing an expression of interest with the UCDSB.
- Mayor and CAO will meet with low lift pump station partners to discuss how to reduce potable water draw from the Town of Prescott water system.

10. Question Period

Questions/comments were raised with respect to the following:

- Road side maintenance program.

11. Closed Session

Moved by: P. Taylor seconded by: K. Smail that Committee of the Whole – Public Works, Environmental Services & Facilities proceeds into closed session at 8:17 pm in order to address a matter pertaining to:

- Proposed or pending acquisition or disposition of land for municipal or local board purposes; Specifically: **Industrial Park and Minutes of Closed Session dated June 19, 2017**

Carried

Committee recessed for five minutes to clear the chambers.

Moved by: P. Taylor seconded by: K. Smail that the closed meeting does now adjourn and the open meeting of Committee of the Whole – Public Works, Environmental Services & Facilities does now resume at 8:45 pm.

Carried

Moved by: G. Morrell seconded by: P. Sayeau that Committee of the Whole – Public Works, Environmental Services & Facilities approves the minutes of closed session dated June 19, 2016.

Carried

Moved by: K. Smail seconded by: G. Morrell that Committee recommend that Council authorize the commencement of survey work for the Township road allowances west of Frederick Street from the Third Street road allowance north to Highway 401 with costs to be covered from the Industrial Park Land Reserve.

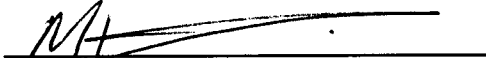
Carried

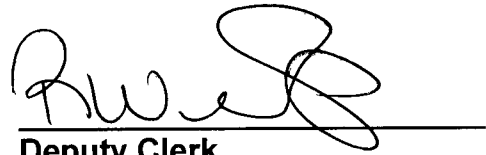
12. Adjournment

Moved by: K. Smail seconded by: M. Packwood that Committee does now adjourn at 8:47 pm.

Carried

These minutes were approved in open Council this 23rd day of October, 2017.


Chair


Deputy Clerk