

MINUTES
COMMITTEE OF THE WHOLE – PUBLIC WORKS, ENVIRONMENTAL SERVICES &
FACILITIES
MONDAY, MARCH 16, 2015
6:30 PM
SPENCERVILLE MUNICIPAL OFFICE

Present: Councillor Michael Barrett, Chair
Mayor Pat Sayeau
Councillor Karie Smail
Mark Packwood, Non-voting Advisory Member

Regrets: Deputy Mayor Peggy Taylor
Councillor Gerry Morrell
Hugh Cameron, Non-voting Advisory Member

Staff: Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Mike Spencer, Manger of Parks, Recreation & Facilities (left at 7:55pm)
Shelbi Deacon, Community Development Coordinator (left at 8:30pm)
Sheena Earl, Deputy Clerk

1. Call to Order

Councillor Barrett called the meeting to order at 6:30pm. He welcomed the public members in the gallery as well as Council members and Mayor Malanka of Augusta Township, and Mayor Duncan of the Township of North Dundas.

2. Approval of Agenda

Moved by: P. Sayeau seconded by: K. Smail that Committee approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof– None

4. Business Arising from Previous Public Works, Environmental Services & Facilities Minutes (if any)

Staff was asked if matrixes identifying total water produced and total water billed had been prepared to which they responded that this information will be included in the upcoming quarterly statistical report.

5. Delegations & Presentations

a) Johnstown ATV Club – Permission to Cross Township Roads

Members of the Johnstown and Nation Valley ATV Clubs were present to request Council's consideration of a by-law to allow ATV use on Township roads connecting the present trail systems. Mayor Duncan of North Dundas was also present and discussed the benefits his municipality has experienced as a result of adopting such a by-law.

Nation Valley ATV Club President Mike Chicoine presented on behalf of the Johnstown ATV Club noting the reason and nature of the request and demonstrated the number of trails throughout municipalities in Eastern Ontario. Mr. Chicoine provided information with respect to the insurance coverage offered by the Ontario Federation of All Terrain Vehicles (OFATV) on all club trails and the beneficial impact these clubs have on their local communities.

Members discussed trail maintenance with the ATV club representatives and it was clarified that all trail maintenance is performed at the expense of the club. Concerns regarding enforcement of regulations by the OPP were discussed. Mayor Duncan responded to this concern explaining that since the adoption of the by-law in North Dundas ATV related complaints have decreased.

It was noted that the Johnstown ATV club membership has been decreasing recently but that permission to link the trail is expected to result in new membership.

Staff was directed to prepare a report and recommendation with respect to the request to consider a by-law permitting ATVs on some Township roads. This item will come forward for further discussion at the April Public Works, Environmental Services and Facilities Committee of the Whole meeting.

b) Graham Proudley, LAS – Energy Management

Mr. Proudley, Client Relations Specialist at LAS provided information on various programs provided by his firm. LAS is an affiliate of the Association of Municipalities of Ontario and offers competitively-priced services for the municipal and broader public sector.

Mr. Proudley spoke specifically about the Electricity Procurement Program, the Natural Gas program and the Sewer & Water Line Warranty Service. The Township currently participates in the Electricity Procurement Program which resulted in an estimated cost savings of \$50,000 in electricity costs in 2014.

Members discussed the Sewer & Water Line Warranty Service in detail seeking clarification with regards to the stipulations of the program and any coverage limits. The electricity program with respect to streetlights and the Township's partial ownership in the local distribution company Rideau St. Lawrence Utilities was reviewed.

Staff was directed to provide a recommendation with respect to the Sewer & Water Line Warranty Service. A report will be provided at the April Public Works, Environmental Services & Facilities Committee of the Whole meeting.

c) Tom Graham, TD Graham & Associates – Marketing & Attraction Study

& TD Graham & Associates was engaged by the Township to prepare a Marketing Attraction Study for the Johnstown Industrial Park. Mr. Graham provided a review of the draft report and noted that next steps would include a compilation of top ten actions to increase the marketability of the Park and attract businesses.

Acceptance of the final version of the Marketing & Attraction Study will be considered at the Regular Council meeting of March 23, 2015.

6. Discussion Items – None

7. Action/Information Items

a) Annual WWTP Report

Staff drew attention to some aspects of the report specifically the reduction in sludge production and resulting cost savings, maintenance and the meeting/exceeding of Provincial compliance and Township objectives in all areas.

Capital needs of the plant and provincial requirements with respect to this report were reviewed with staff.

Moved by: P. Sayeau seconded by: K. Smail that Committee recommends that Council receive, review and approve the Annual Wastewater Treatment Plant report.

Carried

b) Award Dust Suppressant Tender

Members discussed the staff recommendation.

Moved by: K. Smail seconded by: P. Sayeau that Committee recommends that Council provide pre-budget approval and award the Supply of Dust Suppressant tender to Denchem Ltd.

Questions were raised and answered with respect to consideration of award to the second lowest bidder as this firm is currently leasing property from the Port.

Carried

c) Award Crushed Rock Tender

Moved by: K. Smail seconded by: P. Sayeau that Committee recommends that Council provide pre-budget approval and award the supply of crushed rock tender to G. Tackaberry & Sons Construction Co. Ltd.

Questions were raised with respect to the locations expected to receive the gravel and the amount tendered versus the amount used in previous years. It was clarified that the tender provides a unit price and that purchase of the full amount may not be necessary.

Carried

d) Invensys Customer First Support and Service Agreement

Moved by: P. Sayeau seconded by: K. Smail that Committee recommends that Council enter into a 3 year renewal support and services agreement with Invensys Systems Canada Inc. and authorize staff to execute the agreement.

Members discussed staff satisfaction with the level of service provided by Invensys (formerly Foxboro) in the past.

Carried

e) Appointment to Source Protection Committee (SNC)

Moved by: K. Smail seconded by: P. Sayeau that Committee recommends that Council appoint Peggy Taylor as Leeds Grenville representative to the Raisin-South Nation Source Protection Committee.

It was noted that Mrs. Taylor previously served on this committee in another capacity.

Carried

f) Consumption/Billing Rate Issue

Moved by: K. Smail seconded by: P. Sayeau that Committee recommends that Council reduce the water/sewer charge equal to an unmetered residential Category A for the period of October 15th, 2014 to February 15th, 2015 due to the uniqueness of the situation.

Staff provided an outline of the series of events which resulted in an unusually high water/wastewater billing of a tenanted property in Cardinal.

Moved by: P. Sayeau that Committee recommends that Council reduce the water/sewer charge by \$2,000 for the period of October 15th, 2014 to February 15th, 2015.

No Seconder – Defeated
Original Motion Defeated

8. Councillor Inquires/Notices of Motion – None

9. Mayor's Report (if any) – None

10. Question Period

A question was raised with respect to the Township's current participation in LAS programming.

11. Closed Session

Moved by: P. Sayeau seconded by: K. Smail that Public Works, Environmental Services & Facilities Committee of the Whole proceeds into closed session at 9:01pm in order to address a matter pertaining to:

- a) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board specifically, Beach Drainage.
- b) The receiving of advice that is subject to solicitor/client privilege, including communications necessary for the purpose, specifically Beach Drainage.

Members discussed the litigation or potential litigation with respect to the Beach Drainage.

Moved by: P. Sayeau seconded by: K. Smail that the closed meeting does now adjourn and the open meeting of the Public Works, Environmental Services and Facilities Committee of the Whole Meeting does now resume at 9:22 p.m.

Direction was provided to staff regarding the receipt of solicitor advice with respect to Beach Drainage.

12. Adjournment

Moved by: P. Sayeau that the meeting adjourn at 9:23 p.m.

Carried

These minutes were approved by open Council this 23rd day of March, 2015.

Chair

Deputy Clerk