

MINUTES
COMMITTEE OF THE WHOLE – PUBLIC WORKS, ENVIRONMENTAL SERVICES & FACILITIES
MONDAY, SEPTEMBER 21, 2015
CLOSED SESSION MEETING 4:30PM
OPEN MEETING TO FOLLOW AT 6:30 PM
SPENCERVILLE MUNICIPAL OFFICE

Present: Councillor Michael Barrett, Chair
Mayor Pat Sayeau
Deputy Mayor Peggy Taylor
Councillor Gerry Morrell
Councillor Karie Smail

Staff: Debra McKinstry, CAO/Clerk
Melanie Stubbs, Treasurer
Sheena Earl, Deputy Clerk

Guest: Stephen Ault, Township Solicitor

1. Call to Order

Councillor Barrett called the meeting to order at 4:30pm.

2. Disclosure of Pecuniary Interest & the General Nature Thereof – None

3. Closed Session

Moved by: P. Taylor seconded by: K. Smail that Committee proceeds into closed session at 4:30pm in order to address matters pertaining to proposed or pending acquisition or disposition of land for municipal or local board purposes; specifically Industrial Park and minutes of the closed session of August 24, 2015.
Carried

The Closed session was chaired by Mayor Sayeau. Members reviewed details of a draft purchase and sale agreement for proposed development in the Industrial Park with the Township solicitor.

Closed session minutes of August 24, 2015 were reviewed.

Moved by: G. Morrell seconded by: P. Taylor that the closed session of the meeting does now adjourn at 5:49pm and the open session of the Public Works, Environmental Services & Facilities Committee of the Whole does now resume at 5:49pm.

Carried

Moved by: K. Smail seconded by: P. Taylor that Committee recess until 6:30pm.
Carried

5. Call Open Meeting to Order – Chair, Councillor Barrett

Councillor Barrett called the open session meeting back to order at 6:30pm.

All committee members remained present with the addition of Mr. Cameron and Mr. Packwood, the two non-voting advisory members. The Township Treasurer was not present for the open session meeting. The Director of Operations was present for the open session meeting in addition to the CAO/Clerk and Deputy Clerk.

6. Report out of Closed Session – Chair, Councillor Barrett

With respect to item 3a) the Committee reported that it had reviewed with legal counsel a draft offer to purchase lands in the Johnstown Industrial Park as received from a qualified buyer. The Committee has given approval in principle to the draft agreement and has authorized the Mayor and CAO to conclude negotiations and secure the purchasers execution of a final agreement of purchase and sale to be brought forward for Council review and approval at the Council meeting of Tuesday, September 29th, 2015.

Moved by: P. Sayeau seconded by: K. Smail that committee approves the closed session minutes of August 24, 2015.

Carried

7. Approval of Open Session Agenda

Moved by: P. Sayeau seconded by: K. Smail that Committee approves the agenda as presented.

Carried

8. Disclosure of Pecuniary Interest & the General Nature Thereof (Open Session)

Deputy Mayor Taylor noted interest in item 12j) Municipal Source Protection Implementation Funding Agreement Extension as she is a member of the Committee which implements programs under this funding and receives payment for her services rendered in this capacity.

9. Business Arising from Previous Public Works, Environmental Services & Facilities Committee minutes (if any)

Questions with respect to the arrival of the excavator, card lock system installation at the Ingredion Centre walking track, dates of the leaf and brush collection (October 20th in Cardinal, October 22nd in Johnstown & Spencerville)

and pre-paid punch card implementation at the Scott Road temporary transfer site were raised and information was provided by staff.

10. Delegations and Presentations

a) Andrew Buzza, Jp2g Consultants Inc. – Waste Transfer Site Update

Mr. Buzza of Jp2g Consultants explained that he has been contracted by the Township to assist with provincially required monitoring and reporting on the Pittston and Scott Road waste disposal sites for the past few years. He provided an overview of the present monitoring at both sites and explained the process and requirements associated with Environmental Compliance Approval.

Mr. Buzza reviewed the current temporary waste transfer site situation and noted that the province has allowed for the temporary site to continue status quo until October 30, 2016 at which time a decision with respect to future operations will be necessary.

Questions were raised regarding permission to continue operating the site at the previous landfill site and estimated costs of establishing a new site at the area recommended in 2014. Mr. Buzza provided options should expansion of services be necessary.

11. Discussion Items

a) Support Union Gas (EB-2012-0179) – Mayor Sayeau

Members reviewed a draft letter in support of Union Gas' application to the Ontario Energy Board to allow changes to their expansion program. It was the consensus of members that a letter of support be provided. Questions were raised with respect to customer surcharges to be paid by new customers if Union Gas is successful in their application.

12. Action/Information Items

a) Works in Progress Report – James Street

Staff explained the reasons for recommended postponement of the James Street rehabilitation project including unanticipated costs, utility conflicts and the inability to receive an environmental compliance approval from the province in time for work to proceed this season.

Moved by: P. Taylor seconded by: G. Morrell that Committee recommends that Council direct the Treasurer to carry forward all allocated funds remaining for this project in 2015 for project review in 2016.

Remaining funds allocated for this project in the 2015 budget were discussed as were details of the Bell and Union gas utility conflict and the very slow and problematic environmental compliance approval process.

Carried

b) Works in Progress Report – Joseph Street

Staff explained the recommendation to postpone the Joseph Street resurfacing project as closed circuit television had revealed that some laterals in this area are requiring repair and additional time will be necessary between this repair and the resurfacing to alleviate potential settlement issues.

Moved by: G. Morrell seconded by: K. Smail that Committee recommends that Council direct the Treasurer to carry forward the \$103,000 allocated to this project for completion in 2016.

Carried

c) Winter Sidewalk Maintenance

Moved by: K. Smail seconded by: P. Sayeau that Committee recommends that Council consider amending the winter maintenance policy to accommodate a two tier winter sidewalk maintenance system.

Members discussed implementing a two tier system for sidewalk maintenance. Concerns were raised with respect to the exclusion of sidewalk clearing of sections that would not accommodate the plow. A list of these specific areas was requested.

Members reviewed the best practices of other municipalities as provided by staff. It was the consensus of members that no overtime be incurred in order to clear secondary sidewalks. A wording change to allow for flexibility with respect to secondary sidewalk clearing when possible was suggested and it was the consensus of members that this change be made.

Minimum maintenance standards including risk mitigation and liability issues were discussed.

A motion to include a list of all limitations in the winter maintenance policy was put forth without a seconder. Staff explained that as limitations vary throughout the season including weather conditions listing them would not be useful or effective. The motion was withdrawn.

Carried

The policy will come forward for consideration at Council with the abovementioned amendments.

d) Curbside Collection – Route Adjustments

Staff explained the request from the curbside collection contractor to make route adjustments to the current Tuesday route in order to address employee health and safety concerns of collecting waste after dark.

Public education efforts and cost allocation for these efforts was discussed.

Moved by: P. Sayeau seconded by: G. Morrell that Committee recommends that Council consider amending By-law 2015-10 Schedule A to accommodate the contractor's requested route adjustment.

Carried

Route changes will include adding the west side of County Road 44 (now on Tuesday) to Monday and the south side of Pittston Road (now on Tuesday) to Wednesday. The change is expected to be in place January 1, 2015 following a joint Township and Progressive Waste Solutions public education campaign.

e) Cedar Grove Road – Reduced Speed Request

Moved by: K. Smail seconded by: G. Morrell that Committee recommends that Council consider the necessary by-law to reduce the posted 80km/h section to 60km/h on Cedar Grove Road.

Members discussed hazards of Cedar Grove Road and suggested that speed devices be installed in addition to the reduction in speed limit. A further suggestion that residents ask the OPP to attend was also put forth.

Carried

f) Henry Street – 4 Way Stop at Munro Street

Moved by: K. Smail seconded by: P. Taylor that Committee recommends that Council consider a bylaw to authorize new stop signs on Henry Street at the intersection of Henry/Munro making this a 4-way stop intersection.

Carried

g) Bridge Street – Street Parking Reduction

Moved by: K. Smail seconded by: G. Morrell that Committee recommends that Council direct staff to place no parking signs on east side and no heavy vehicle traffic parking on west side of Bridge Street.

Concerns were raised about parking limitations for the Bridge Street businesses. Fall truck traffic on route to Ingredion was also discussed and it was noted that successful mitigation has been in place for some time.

Carried

h) Disposal of Surplus Goods

Moved by: K. Smail seconded by: G. Morrell that Committee recommends that Council authorize staff to dispose of a 1992 Komatsu Loader, a 1996 Daewoo Excavator and a 2006 Savanna van via public auction.

Staff was asked to provide Council with the date and time of the auction.

Carried

i) Co-op Student Program

Moved by: G. Morrell seconded by: K. Smail that Committee recommends that Council participate in the SGDHS student coop program ending January 26th, 2016.

Carried

j) Municipal Source Protection Implementation Funding Agreement Extension

Deputy Mayor Taylor did not participate in discussions nor vote on the matter.

Moved by: K. Smail seconded by: P. Sayeau that Committee recommend that Council consider a by-law to authorize execution of the amendment of the agreement with the Province of Ontario for source water protection implementation funding.

Carried

13. Councillor Inquiries/Notices of Motion

Councillor Inquiries were made with respect to the following:

- Traffic control measures at County Roads 21 and 22 – staff to contact UCLG to request evaluation of this intersection;
- Evidence-based decision making with respect to speed reductions and traffic control changes;
- Friends of Galop Canal proposal to be included in CDC discussions.

14. Mayor's Report (if any)

Mayor Sayeau provided information with respect to the Eastern Ontario Transportation Needs Analysis project.

15. Question Period – none

16. Adjournment

Moved by: P. Taylor seconded by: G. Morrell that the meeting adjourn at 8:45pm.

Carried

These minutes were approved by open Council this 29th day of September, 2015.

Chair

Deputy Clerk