

7. Following the hearing, a decision of the Consent Granting Authority is prepared and sent by regular first class mail, within fifteen (15) days of the hearing date, to the owner/applicant and any other person or agency who requested a copy. There is a **twenty (20) day** appeal period, from the date of mailing of the Decision, for any person or agency to file an appeal against the Decision or conditions contained therein with the Ontario Municipal Board with a fee of **\$300.00** payable to the Minister of Finance. If no appeal is filed, the decision of the Consent Granting Authority becomes final and binding and a letter to that affect is sent by the Secretary-Treasurer to the owner/applicant.
8. When approval is given to the consent, all conditions imposed in the granting must be met and the relevant document (transfer/deed, grant of right-of-way, etc.) prepared and endorsed with consent **within one year from the date of mailing of the Decision**. The description in the relevant document must be identical to that described in the application and shown on the submitted sketch. It is necessary to have a new survey and legal description (deed) prepared for the severed property. Copies of the application, sketch and decision should be provided to the surveyor to ensure that the lands are surveyed in the manner to which consent was given.
9. When transfers/deeds are to be submitted for endorsement of consent, **appointments should be arranged to ensure a signing officer is in the Consent Granting Authority Office.**
10. **A severance must have a decision made within a two year period.**

**Table of Municipal, Conservation Authority, & Health Unit  
Consent Review Fees – Revised MARCH 1, 2018**

Municipality	Review Fee \$	Comment
Athens	0	
Augusta	\$500.00 – new lot \$500.00 – lot addition	Separate cheque required payable to the Township of Augusta - \$300.00 for additional severances at same location/same time.
Edwardsburgh/Cardinal	\$225.00	Separate cheque required payable to Township of Edwardsburgh Cardinal
Elizabethtown-Kitley	\$400.00	Separate cheque required payable to Township of Elizabethtown-Kitley
Front of Yonge	\$200.00	Separate cheque required payable to the Township of Front of Yonge
Leeds & the Thousand Islands	\$350.00 per new lot \$250.00 per lot addition \$200.00 per lapsed sev.	Separate cheque required payable to the Township of Leeds and the Thousand Islands
Merrickville-Wolford	\$250.00	Separate cheque required payable to the Village of Merrickville-Wolford
North Grenville	\$350.00	Separate cheque required payable to the Municipality of North Grenville
Rideau Lakes	\$662.00 + \$131.00 Sewage Inspection fee = Total of \$793.00	Separate cheque required payable to the Township of Rideau Lakes. Please note that a Sewage Inspector's report is required on all applications, including those for rights-of-way/easements and additions to abutting properties
Westport	\$200.00	A cheque payable to the Township of Rideau Lakes for \$275.00 is required for any property serviced by a private sewage disposal system
United Counties of Leeds & Grenville	\$800.00	Separate cheque required payable to the United Counties of Leeds and Grenville
<b>Conservation Authority</b>	<b>Review Fee \$</b>	<b>Comment</b>
Cataraqui Region Conservation Authority	\$390.00	If applicable, separate cheque required payable to the Cataraqui Region Conservation Authority
Rideau Valley Conservation Authority	\$450.00	If applicable, separate cheque required payable to the Rideau Valley Conservation Authority
South Nation Conservation Authority	\$450.00	If applicable, separate cheque required payable to the South Nation Conservation Authority
<b>Health Unit</b>	<b>Review Fee \$</b>	<b>Comment</b>
Health Unit reports are required on all applications (except land located in the Township of Rideau Lakes and Village of Westport), including additions to abutting properties and rights-of-way/easements	\$430.00 and \$175.00 for additional applications at same location	Separate cheque required payable to the Leeds, Grenville and Lanark District Health Unit. <b><u>Please note that a report is required from the Health Unit on all applications, including those for rights-of-way/easements and additions to lots, unless Municipal services are available to the subject land.</u></b>

**NOTE: Individual cheques or money orders only for each agency involved in the consent are to be submitted with the application to the Secretary-Treasurer.**