

**MINUTES
PORT OF JOHNSTOWN MANAGEMENT COMMITTEE
MUNICIPAL OFFICE – SPENCERVILLE
WEDNESDAY, NOVEMBER 22, 2017
6:30PM**

Present: Mayor Patrick Sayeau, Chair
Deputy Mayor Peggy Taylor
Councillor Michael Barrett
Councillor Gerry Morrell
Councillor Karie Smail
Mr. Joe Hendriks
Mr. Frank McAuley

Staff: Robert Dalley, General Manager
Rebecca Williams, Deputy Clerk

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30pm.

2. Approval of Agenda

Moved by: M. Barrett seconded by: F. McAuley that Committee approve the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations

a) Geotechnical Assessment of New Riverfront Dock – GEMTEC and Steve Housemen

Mr. Housemen provided Committee with a historical overview of the Port construction and how he has been monitoring the riverfront dock over the past couple of years for settlement and depressions in the asphalt. Mr. Housemen noted that there is currently 16-18 inches of settlement in specific depression areas that are a result of where stock piles sat for long periods of time.

The Port of Johnstown hired GEMTEC through an RFP to perform a geotechnical assessment of the riverfront dock and provide a new construction timeline to repair the settlement and asphalt concerns. Mr. Bourque with GEMTEC presented Committee with a PowerPoint presentation which outlined the scope of work, the geotechnical assessment program, construction timeline, explanation of original riverfront dock design, the investigation and stability results, recommended dock usage and future

maintenance. Mr. Bourque explained the original design from the 2011 construction and how the geotechnical assessment and stability investigation further clarified why the dock is now experiencing settlement and depression areas.

Committee discussed the bore test holes and how the majority of original support cells did not hit the till layer. Members commented on the rock fill/mud mixture from the original design and how it did not settle the way the it was expected. There was a general discussion with respect to sliding resistance and load stability, specifically as to location and height of salt piles. It was noted that next year the stock piles will be moved to different areas and monitored to see if it will assist in stopping the creep by adding more weight to new areas.

Committee enquired as to the total estimated cost of the project with GEMTEC and how this is help the life cycle of the riverfront dock. Staff noted that the total project, over the course of a few years, will be approximately \$2.4 million. It was noted that if GEMTEC can correct the areas of concerns, the dock should have an approximate 20-year life cycle. Mr. Bourque noted that the full project is expected to take 2 years to complete.

Committee thanked Mr. Housemen and Mr. Bourque for the information and presentation.

5. Minutes of the Previous POJ Committee Meeting

Moved by: P. Taylor seconded by: M. Barrett that Port Management Committee receives and approves the minutes of Port Management Committee meeting dated October 18, 2017.

Carried

6. Business Arising from Previous PMC Minutes

Members enquired if there was an update with respect to the CN subway repairs.

7. Discussion Items

a) Staff Reviews – Deputy Mayor Taylor

Members debated if the Committee should be reviewing the performance appraisal by-law. Members suggested that the item up for review should take place in closed session due to the discussion resolving around specific identifiable individuals. Members suggested that a closed session item be included for the next meeting.

8. Action/Information Items

a) Operations Manager's Report

Committee reviewed the Operations Manager's Report and asked for clarification with respect to the broken pipe support bolt on the loading spout.

b) General Manager's Report

Committee reviewed the General Manager's Report and noted the electrical global adjustment savings to date being \$66,723.81. Staff noted that the Port is expecting an additional 6-8 salt vessels in 2017. There was a general discussion with respect to current and future storage capacities and how it may affect incoming product. Members suggested that staff contact a professional human resources consultant before the Committee continues to review the performance appraisal by-law.

c) YTD Stats

Committee reviewed the YTD Stats.

d) Capital Projects Update

Committee reviewed the Capital Projects Update. There was a brief discussion regarding the two new grain bins completion date and why the Picton Terminals received a Provincial Officers Order to address storm water management.

Moved by: G. Morrell seconded by: P. Taylor that Committee receive and review items 7a) 7b) 7c) and 7d).

9. Approval of Disbursements – Port Accounts

Moved by: K. Smail seconded by: F. McAuley that Committee approves payment of Port invoices as circulated.

Carried

10. Councillor Inquiries/Notices of Motion

Committee discussed the 2018 Port Day Event and if they should schedule it for the same weekend as the Business Expo. There was a general discussion with respect to naval and coast guard vessels. There was consensus from Committee to invite the US coast guard to the 2018 event along with the Canadian navy vessel and Canadian coast guard.

Moved by: K. Smail seconded by: M. Barrett that the 2018 Port Day Event be held on June 16, 2018.

Carried

11. Chair's Report

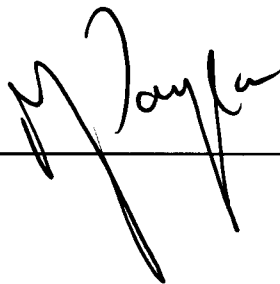
There was a general discussion with respect to the date and time of a December meeting. It was the consensus of Committee to hold the meeting on December 20th, starting at 1pm in the Council Chambers.

- 12. Question Period – None
- 13. Closed Session – None
- 14. Adjournment

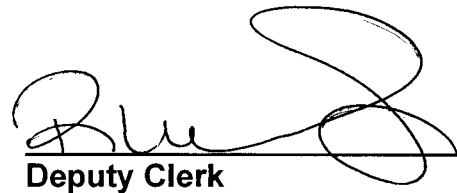
Moved by: P. Taylor seconded by: K. Smail that the meeting adjourn at 8:34 pm.

Carried

These minutes were approved by Port Management Committee this 20th day of December, 2017.



Chair



Deputy Clerk