

**MINUTES
COMMITTEE OF THE WHOLE
PUBLIC WORKS, ENVIROMENTAL SERVICES & FACILITIES
TUESDAY, FEBRUARY 20, 2018
6:30 PM
SPENCERVILLE MUNICIPAL OFFICE**

Present: Councillor Barrett, Chair
Mayor Sayeau,
Deputy Mayor Taylor
Councillor Morrell
Councillor Smail
Hugh Cameron, Advisory Member

Regrets: Mark Packwood, Advisory Member

Staff: Dave Grant, Director of Operations, Acting CAO/Clerk
Brian Moore, Fire Chief (left at 7:50pm)
Rebecca Williams, Deputy Clerk

Guests: Stephen Ault, Ault & Ault
Warren Leroy, Ault & Ault

1. Call to Order

Councillor Barrett called the meeting to order at 6:32 pm.

2. Approval of Agenda

Moved by: P. Taylor seconded by: K. Smail that the agenda be approved as amended to separate the closed session discussion Drainage Hearing to be 11b).

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

Councillor Barrett declared an interest in item 11b), as the respondents in the drainage matter is his parents-in-law.

4. Business Arising from Community Development Committee

Members enquired if any public notices or education packages with respect to fire safety and clearing of driveways has been made available to the public.

5. Delegations & Presentations

a) Mr. Larose – Fort Town Night Run

Mr. Larose summarized the 2nd Annual Fort Town Night Run event that will be held on May 5, 2018, noting that it will consist of a 5km and 10km run. Mr. Larose outlined the route and proposed road closures, including the addition of a water table and first aid station at the Windmill historic site. It was noted that the Fort Town Night Run group is working towards becoming a registered charity and drafting a risk management protocol for events. Mr. Larose requested the Township's support for the partial closure of Windmill Rd for the event run.

Members confirmed that affected residents will be notified of the upcoming road closures. There was a brief discussion with respect to flood concerns on County Road 2 and the possibility of County Road 2 being used as the emergency detour route (EDR) if the 401 were closed due to an accident.

Committee thanked Mr. Larose for the presentation and noted that staff has prepared an action to coincide with the partial closure of Windmill Rd request.

6. Discussion Items

a) AMO – Fire Medic Protection – Mayor Sayeau

Committee reviewed the draft motion with respect to the legislation amendment surrounding a fire-medical pilot project. Members debated the changes to legislation and how it could negatively affect the Township's fire department down the road. Members noted that without legislative protection, municipalities could be forced to enter into a pilot project as a result of interest arbitration.

Committee noted that the motion can be brought forward under item 8. Councillor Inquiries/Notices of Motion.

7. Action/Information Items

a) Fort Town Night Run Event

Moved by: K. Smail seconded by: P. Taylor that Committee recommends that Council support and approve the request for partial road closure on Windmill Road for the Fort Town Night Run Event on May 5, 2018 and that notification be provided to affected residents.

Carried

b) Mandatory Certification & Training for Fire Department

The Fire Chief summarized the report and highlighted the proposed changes, which would result in mandatory certification requirements for all firefighters.

Committee discussed the proposed requirements and the additional hours that each volunteer firefighter would be required to complete within 24 months to attain the FFII certification. It was noted that if the timeframe was to be extended to a 36-month window, it would make it a more realistic timeframe for volunteers to achieve the certification.

There was a discussion with respect to a draft MOU between the L&G Fire Chiefs and OFM to allow the L&G Fire Chiefs to facilitate training and certification within the Counties. Members enquired as to how many volunteers may be affected by the proposed changes. There was a brief discussion with respect to the County Wide Fire Service being proposed at the UCLG. It was noted that the Fire Chief must submit comments for the public consultation phase by March 11, 2018. Committee requested that a resolution be prepared for Council consideration to support the request to extend the requirement timeframe from 24 months to 36 months.

c) Tanker 3 Pumper Repairs

The Fire Chief provided Committee with an overview of how and why tanker 3 required repairs. Members enquired as to how rocks may have made their way into the impellor and the cost associated with the repairs.

d) MNRF Emergency Management Overview

The Acting CAO summarized the report and noted that the information provided by MNRF will be updated in the Township's Emergency Plan. Members enquired if the Township has sand bags in stock in case another flood event occurs and if there is a plan in place to protect the water treatment plant.

Committee discussed the need for the Township to have a contact list of areas and residents that were affected by the 2017 flood. There was consensus from Committee to direct staff to prepare a contact list of areas and residents that were affected in 2017 in order for the Township to be better prepared to notify residents. Staff suggested that a notice be included in the upcoming spring tax insert requesting that residents supply the Township with contact information.

e) Water & Wastewater Financial Update

Committee reviewed the water and wastewater update and enquired if the \$14,000 surplus in the Spencerville Wastewater Report will be transferred to reserves. Staff noted that transfers with respect to water and wastewater will not be transferred until after the final audit review is complete. There was a general discussion with respect to professional development costs and savings in chemicals and supplies. There was a brief discussion with respect to the high-water event in the Industrial Park and how it affected the water costs from the Town of Prescott.

f) 2017 Annual Water Reports – CWS & EDS

Committee reviewed the annual water reports and confirmed that the appropriate information will be provided to the ministry with respect to monetary expenses incurred during 2017.

Moved by: H. Cameron seconded by: K. Smail that Committee recommends that Council:

1. Receive the 2017 annual water reports for CWS and EDS; and
2. Direct staff to post the annual water reports to Township website; and
3. Direct staff to notify users via social media and local newspapers of report availability.

Carried

g) CWWF Transfer Payment Agreement Amendment

Moved by: P. Sayeau seconded by: G. Morrell that Committee recommends that Council consider a by-law to authorize the execution of the extension amendment of the agreement with the Province of Ontario for the Clean Water and Wastewater Funding.

Carried

h) Case Loader Replacement

Committee reviewed the action item and confirmed with staff that the case loader would continue to require addition money to repair. Members discussed if the Township should lease a new loader or try to repair the current equipment. Members debated if the Committee should consider an alternative option, which would allow for the lease of the loader and the purchase of a truck for public works by taking money from the public works reserve.

Moved by: K. Smail seconded by: P. Sayeau that Committee recommends that Council direct staff to:

1. Include loader trade-in as part of the lease agreement to over monthly payments; and
2. Proceed with a 48-month leasing option for a replacement loader through Equipment Sales and Services Limited at \$3,118.95 per month; and
3. Reallocate the \$30,000 taxed for Truck 1 replacement with \$15,951.60 to public works vehicle expense and \$14,048.40 to public works reserves; and
4. Execute the required contract documents.

Carried

8. Inquiries/Notices of Motion

Councillor Barrett requested that Council addresses the enquiry made with respect to the Township's position at the Environmental Review Tribunal.

9. Mayor's Report

Mayor Sayeau reported on the following:

- 7th Prescott Scouting Group 88th Anniversary celebration taking place on February 22
- First Responders United will hold their first information session February 22 at the United Church in Cardinal

10. Question Period – None

11. Closed Session

Moved by: K. Smail seconded by: H. Cameron that Committee proceeds into closed session at 7:50 pm to address a matter pertaining to:

- a) The receiving of advice that is subject to solicitor/client privilege, include communications necessary for that purpose; Specifically: Land Tribunal and minutes of closed session dated January 15, 2018
- b) The receiving of advice that is subject to solicitor/client privilege, include communications necessary for that purpose; Specifically: Drainage Hearing
Carried

Committee recessed for five minutes to clear the chamber.

Moved by: K. Smail seconded by: H. Cameron that the closed meeting does now adjourn and the open meeting of Committee of the Whole does now resume at 8:35 p.m.

Carried

Councillor Barrett reported that Committee received legal advice with respect to the Environmental Review Tribunal related to Councils participation status at the pre-hearing. Committee reviewed minutes of closed session.

Moved by: P. Sayeau seconded by: P. Taylor that the minutes of the closed session of the Committee of the Whole – Public Works, Environmental Services and Facilities dated January 15, 2018 are approved as presented.

Carried

Committee was informed by Mr. Leroy that the discussion with respect to the drainage hearing would not require Committee to be in closed session.

Councillor Barrett left the chair and did not participate in the discussion. Mayor Sayeau chaired the discussion.

Mr. Leroy informed Committee that the office of the Ontario Drainage Referee has ordered that Council pass a resolution to appoint Mr. Robinson of Robinson Consultants Inc to complete an amendment to the existing Engineer's Report for the JRDR municipal drain under section 78 of the Drainage Act. Mr. Leroy outlined the timeframe for the drainage hearing and when the Township may expect the final report from the Ontario Drainage Referee. There was a brief discussion with respect to how the costs may be allocated with affected residents.

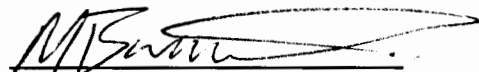
Councillor Barrett resumed the chair.

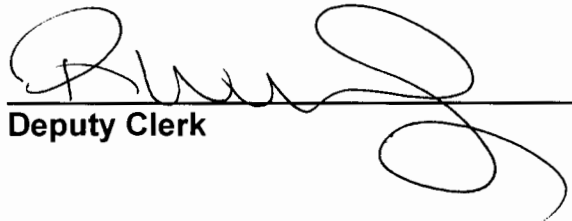
12. Adjournment

Moved by: G. Morrell seconded by: P. Sayeau that Committee does now adjourn at 8:45 pm.

Carried

These minutes were approved in open Council this 26th day of February, 2018.


Chair


Deputy Clerk