

**MINUTES
COMMITTEE OF THE WHOLE
PUBLIC WORKS, ENVIROMENTAL SERVICES & FACILITIES
MONDAY, MARCH 19, 2018
7:00 PM
SPENCERVILLE MUNICIPAL OFFICE**

Present: Councillor Barrett, Chair
Mayor Sayeau,
Deputy Mayor Taylor
Councillor Morrell
Councillor Smail
Hugh Cameron, Advisory Member
Mark Packwood, Advisory Member

Staff: Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Rebecca Williams, Deputy Clerk

1. Call to Order

Councillor Barrett called the meeting to order at 7:22 pm.

2. Approval of Agenda

Moved by: K. Smail seconded by: H. Cameron that the agenda be approved as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

Councillor Smail declared an interest in items 7e), as her husband is employed by one of the bidding companies and item 7g), as she lives directly on Walker Street.

4. Business Arising from Previous Committee of the Whole Minutes

Members requested an update with respect to the emergency management flood information. Staff noted that residents in flood areas have been notified of available sandbags should a flood emergency arise.

5. Delegations & Presentations

a) Dan Connolly – Kain Road Condition

Mr. Dan Connolly and Mr. Kyle Connolly, residents of Kain Road, were present to inform Committee of their complaints with respect to the road/culvert/ditch conditions on Kain Road. They noted the road conditions over the winter, specifically their concern with ice buildup and road safety. Mr. Connolly mentioned that the ditching does not properly allow for the water to drain from the roadway and properties, resulting in flooding. They noted that the culvert on the property is not large enough to accommodate farm equipment.

Mr. Connolly highlighted their concerns with respect to the past and future potential of a municipal drain being installed. They noted their concerns about the costs that would be placed upon the benefitting landowners and the ability for them and other residents to afford such an expense. The Connolly's requested that the 5-year road plan identify and address their concerns on Kain Road and that the Township inspect the road condition and their culvert that is too narrow to support farm equipment.

Committee commented on the 5-year road plan and outlined how municipal drain costs are distributed. There was a brief discussion with respect to the road condition and when Kain Road may be identified for gravel to surface treatment. Committee noted that staff will review the road condition and culvert and follow up directly with Mr. Connolly. Committee requested that follow-up information be provided at the April meeting.

b) Phil Parent – Benson School

Mr. Parent, Operations Manager at the Cardinal KOA, gave a presentation to Committee outlining the KOA's success and what he wants to do with the school if he purchases it. Mr. Parent noted that the KOA is associated with an independent bank that can approve funding for the refurbishment project. Mr. Parent presented his request to Committee that the Township give him first right to purchase the building for \$70,000.

Committee discussed Mr. Parent's offer and confirmed that he is requesting that the Township submit the offer to the UCDSB on his behalf instead of him/KOA making their own submission to purchase through the O.Reg 444/98 guidelines. Committee requested details about the tourist attraction and community rental plan. Members suggested that Mr. Parent present them with the business case to support his requests. Members noted that Mr. Parent has \$350,000 to renovate the building and compared it to the capital repair costs report provided by the UCDSB. Committee requested that staff provide Mr. Parent with the appraisal report, hazardous materials report, and the capital and operating costs reports for his review. Committee suggested that Mr. Parent present Committee with a fulsome business plan and properly drafted legal offer to purchase.

6. Discussion Items – None

7. Action/Information Items

a) Prescott Drinking Water System Report

Committee reviewed the report.

b) Industrial Park Summary Report

Committee reviewed the report. Members noted the 21% increase in the total water consumed in 2017 was due to an industrial user that experienced a water break. There was a brief discussion with respect to water pooling around a fire hydrant in early 2017. Committee highlighted that the system received a 100% rating on the DWI report conducted by MOECC.

c) Cardinal WTP Summary Report

Committee reviewed the report and highlighted that the system received a 100% rating on the DWI report conducted by MOECC.

d) Cardinal WWTP Summary Report

Committee reviewed the report and confirmed that the Township has other local contractors that are able to complete repairs now that Prescott Machine and Welding is no longer in business. There was a brief discussion with respect to the reduction in sludge production and how the reduction is related to the Township installing water meters in 2014.

e) Crushed Rock Tender

Councillor Smail did not participate in the discussion or vote on the matter.

Moved by: P. Taylor seconded by: H. Cameron that Committee recommends that Council award the Supply of Crushed Rock tender to G. Tackaberry & Sons Construction Company Ltd. At the unit price of \$11.43 per MT to a maximum of \$85,000.00 including non-rebated HST.

Carried

f) Road Closure - Cook

Staff provided Committee with a brief history of the unused road allowance and the reasons for the by-law delay.

Moved by: K. Smail seconded by: G. Morrell that Committee recommends that Council give third reading and finally pass the by-law to stop up, close and convey Part 1 of an unused road allowance to Matthew Cook.

Carried

g) Walker Street Rehabilitation Options

Councillor Smail did not participate in the discussion or vote on the matter.

Committee reviewed the options for the Walker St. rehabilitation project and debated if the project should be fully completed, partially completed or deferred until next year. Members noted that the Township could apply for another grant and defer the project for a year. Members discussed the condition of the street and how the Township would fund the project if it was decided to go forward with the full scope or reduced scope of work. It was noted that selecting option 2 with the reduced scope of work would result in a loss of the economy of scale compared to completing the full project.

Committee discussed funding options and commented on how much would be transferred from reserves to cover the cost of the full project. It was noted that the Township can apply for grants for other projects if the decision is made to complete the full scope of work on Walker St. Committee commented on grant applications and noted the Village of Westport's experience before they were able to receive funding for their sewage system.

Moved by: G. Morrell seconded by: M. Packwood that Committee recommends that Council proceed based with Option 1 with the intent to complete the full scope of the project, subject to tender results and final Council approval.

Mr. Cameron requested a recorded vote.

Councillor Barrett	Yea	
Councillor Morrell	Yea	
Deputy Mayor Taylor	Yea	
Mayor Sayeau	Yea	
Mr. Cameron		Nay
Mr. Packwood	Yea	

Carried

8. Inquiries/Notices of Motion – None

9. Mayor's Report – None

10. Question Period

Questions/comments were raised with respect to the following:

- If Benson is purchased, what will the Township do with it
- Desire to retain/preserve school
- Does the offer to purchase include discussed conditions
- Municipal Drainage

- Details of the offer to purchase Benson

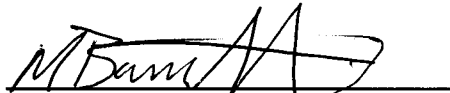
11. Closed Session – None


12. Adjournment

Moved by: K. Smail seconded by: P. Taylor that Committee does now adjourn at 9:05 pm.

Carried

These minutes were approved in open Council this 26th day of March, 2018.


Chair


Deputy Clerk