

**MINUTES**  
**COMMUNITY DEVELOPMENT COMMITTEE**  
**MONDAY, APRIL 4, 2018**  
**6:30 PM**  
**SPENCERVILLE MUNICIPAL OFFICE**

**Present:** Councillor Smail, Chair  
Mayor Sayeau, Ex Officio  
Councillor Morrell  
Conor Cleary  
Tory Deschamps  
Heather Lawless

**Regrets:** Greg Modler  
Tim Nason

**Staff:** Rebecca Williams, Deputy Clerk  
Shelbi McFarlane, Community Development Coordinator

1. Call to Order

Councillor Smail called the meeting to order at 6:32pm.

2. Approval of Agenda

**Moved** by: H. Lawless seconded by: T. Deschamps that the agenda be approved as presented.

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Business Arising from Community Development Committee Minutes – None

5. Delegations & Presentations – None

6. Discussion Items

a) Hobby Farm & Domestic Fowl

Staff summarized the hobby farm and domestic fowl report and noted that concerns were raised by members of Council regarding the public health and number of domestic fowl to be allowed with amendment. It was noted that the number of livestock and domestic fowl to be allowed with the zoning amendment was already reviewed by the Committee and consensus was reached. There was consensus from Committee to allow the zoning amendment with respect to

the number of livestock and fowl to come forward to Council on April 23 for third and final reading as it's currently written.

b) ECBA Signs

Committee reviewed the photos of the ECBA signs and discussed how the Township could improve the signage in Cardinal. Committee commented on the design and functionality of the current signage and highlighted businesses that are no longer in the area. Members discussed possible designs and best ways to incorporate local event advertising.

Members debated if the signs should be completely replaced or refurbished and included in the Township's sign branding. Committee discussed the directional signage currently on the ECBA signs and how directional signage could be improved in the Township through the Main Street Revitalization Initiative funding. Members debated if the signs should be partially supported by the businesses using the boards for advertising or if they should be managed and supported by the Township.

7. Action/Information Items

a) Main Street Revitalization Initiative Funding

Committee reviewed the report and discussed how the funding could be used in the Township. Members discussed staff suggestion to use the funds to improve signage, which could include directional signage, decorative street signage, and signage for municipal assets/facilities. Committee discussed if the ECBA signs and the old Cardinal canal sign could be included in the project.

Committee commented on the current Township branding policy and if it would be implemented for all the new/improved signage staff have suggested. Committee confirmed that draft signage will be brought forward for Committee review before order and installation. There was a brief discussion with respect to the FICE and CIP reports and how they outlined various streetscaping and beautification ideas for the Township. Committee requested that the FICE and CIP reports be included in a future agenda package for further discussion.

**Moved** by: P. Sayeau seconded by: G. Morrell that Committee recommends that staff begins to gather costing and designs for the creation and installation of decorative street signs, central directional signage and signage for municipal assets and facilities, primarily in Spencerville and Cardinal.

Carried

b) Severance Application B-23-18 (Taylor)

Staff summarized the severance application and conditions to be imposed with respect to the agricultural land being retained and sold to a bona fide farmer. There was a general discussion with respect to the minor variance, specifically regarding the lot size/shape and the frontage deficiency.

**Moved** by: H. Lawless seconded by: T. Deschamps that Committee recommends that Council recommend in favour of the severance B-23-18 (Taylor) conditional upon:

1. The agricultural lot to be retained must be sold to a bona fide farmer;
2. A minor variance being granted to allow for the approximately 189ft frontage deficiency on the severed parcel;
3. The agricultural lot to be retained must be rezoned to prohibit residential use of the property.

Carried

c) Severance Application B-24-18 (Freeland)

Staff summarized the severance application and conditions to be imposed with respect to the entrance way for a severed semi-detached. It was noted that the current zoning by-law allows semi-detached dwelling to be severed and sold as individual units. There was a general discussion with respect to the current zoning by-law provisions and how it could affect surrounding neighbours and future development. It was noted that the provision will be addressed during the next zoning by-law review.

Committee discussed the past parking issues raised by residents and staff. Members commented on the unsafe parking and the entrance way onto County Rd 2. Committee highlighted their concerns regarding the accessible ramp currently attached to the dwelling and requested that staff review and confirm that the existing ramp is in compliance with the Building Code Act and will not affect the severance.

**Moved** by: G. Morrell seconded by: C. Cleary that Committee recommends that Council recommends in favour of the severance B-24-18 (Freeland) condition upon:

1. A review of the entrance way situation by the Counties, taking into consideration the severance of the semi-detached.

Carried

d) Counties BR&E

Committee reviewed the BR&E update from staff and enquired how the UCLG select businesses to be surveyed and included in the program.

e) Greenergy Fuel Depot – Mayor Sayeau

Mayor Sayeau summarized the presentation by Greenegy and noted that Greenegy will be planning a public consultation. It was noted that a fuel depot is currently allowed in both the zoning by-law and Township official plan as a permitted use. There was a brief discussion with respect to possible future site plan control agreements for CREWS and Greenegy.

f) Active Transportation Summit – Mayor Sayeau

Mayor Sayeau provided Committee with a brief overview of the Active Transportation Summit and how it may result in funding for the UCLG to expand their active transportation strategy with respect to paving of county road shoulders for cyclists.

8. Inquiries/Notices of Motion

Inquiries were raised with respect to the following:

- Gananoque April 5 – Info session being held for non-medical cannabis
- Update on Municipal Drug Strategy
- Team Industrial recognition ceremony taking place on April 9
- New development taking place in the Industrial Park
- Update on sale of Grenville Mutual building

9. Question Period – None


10. Closed Session – None


11. Adjournment

**Moved** by: G. Morrell seconded by: T. Deschamps that Committee does now adjourn at 7:58 pm.

Carried

These minutes were received in open Council this 23<sup>rd</sup> day of April, 2018.

  
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Chair

  
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Deputy Clerk