

**MINUTES
COMMITTEE OF THE WHOLE
PUBLIC WORKS, ENVIROMENTAL SERVICES & FACILITIES
TUESDAY, MAY 22, 2018
6:30 PM
SPENCERVILLE MUNICIPAL OFFICE**

Present: Councillor Barrett, Chair
Mayor Sayeau,
Deputy Mayor Taylor
Councillor Morrell
Councillor Smail
Hugh Cameron, Advisory Member
Mark Packwood, Advisory Member

Staff: Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Rebecca Williams, Deputy Clerk

1. Call to Order

Councillor Barrett called the meeting to order at 6:30 pm.

2. Approval of Agenda

Moved by: M. Packwood seconded by: K. Smail that the agenda be approved as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

Councillor Smail declared an interest on item 7d), as she lives on Walker St and Councillor Morrell declared an interest on item 7b), as his wife is related to Mr. Fischer.

4. Business Arising from Previous Committee of the Whole Minutes

Committee enquired if there has been any updated received with respect to the Spencerville RBC building. Members asked if staff has been in contact with the company awarded the Hot Mix Resurfacing tender to discuss pricing for North Channel Rd.

5. Delegations & Presentations – None

6. Discussion Items – None

7. Action/Information Items

a) Spencerville Lagoon 2018 Discharge Report

Committee reviewed the report and discussed the current discharge deadlines in place by the Ministry and whether the Township should request, upon renewal of the Certification of Approval, a different deadline to better accommodate the spring ice thaw. Members enquired about staff monitoring and measuring the sludge levels and asked for clarification with respect to acceptable discharge levels on the final reports.

b) Unopened Road Allowance Adjacent to 2115 CR 44

Councillor Morrell did not participate in the discussion.

Staff summarized the ongoing concerns with respect to the unopened road allowance at 2215 County Rd 44. There was a general discussion with respect to past conversations between staff and the two neighbours. Members suggested that the Township could offer a license agreement between the Township and each neighbour for their use of the unopened road allowance.

Committee reviewed the GIS mapping indicating the location of the houses and road allowance. There was a brief discussion regarding the past and current use of the unopened road allowance and whether each neighbour was properly using the allowance. Committee commented on the amount of staff time already expended on this issue.

There was consensus from Committee for the Township to offer licensing agreements with Mr. Fischer and Mr. Stephenson for the use of the unopened road allowance.

c) Unopened Road Allowance – Shared Network Canada

Committee reviewed the report and noted HFI Pyrotechnics' concerns with respect to possible increased lightning strikes in the area due to a telecommunication tower near their facility. There was a brief discussion with respect to the possibility of increased lightning strikes and the research indicating that lower towers do not seem to pose as much of a concern.

Moved by: P. Sayeau seconded by: K. Smail that Committee recommends that Council adopt a by-law to authorize an agreement for use of the unmaintained road allowance at the easterly limit of Hands Road by Shared Networks Canada.
Carried

d) Walker St. Tender Award

Councillor Smail did not participate in the discussion or vote on the matter.

Committee reviewed the report and noted that the Township would benefit from economies of scale if the whole project was completed compared to only completing half of the project in 2018. There was a general discussion with respect to the use of reserve funds to complete the project and how it may help promote the Township as a more favourable applicant on the OCIF Top-Up Program.

Moved by: P. Taylor seconded by: M. Packwood that Committee recommends that Council:

1. Award the Walker Street Reconstruction Tender EC-PW-18-03 to Cornwall Gravel Company at a cost of \$1,087,943.00 plus HST.
2. Authorize the Director of Operations to execute contract documents.
3. Approve a 10% contingency, in the amount of \$108,794.00, to be used at the Director of Operations' discretion should any unforeseen issues arise during the project.

Carried

e) OCIF Top-Up Application Funding

Members suggested that the Township acquire consulting services to assist in the lobbying for the Township's application for the OCIF Top-Up program.

Moved by: P. Sayeau seconded by: H. Cameron that Committee recommends that Council:

1. Endorse the County Rd 2 Water & Sewer Rehabilitation as the selected project eligible for the 2018 OCIF Top-Up application-based component; and
2. Direct staff to prepare and submit an application under the 2018 intake prior to the August 28th, 2018 deadline.

Carried

f) Site Plan Control Agreement Amendment – 9 Newport Dr.

Committee reviewed the amendment to the agreement schedules and confirmed that the use of the facility would not greatly affect the water and sewer within the industrial park. Members confirmed that the amendment addresses the alterations required under federal regulations for the fencing to be altered on the site plan. Members confirmed that the proposed use of the facility for marijuana production is public knowledge.

Moved by: P. Sayeau seconded by: H. Cameron that Committee recommends that Council pass a by-law to amend the existing site plan control agreement for 9 Newport Drive to include the updated site plan and schedules.

Carried

8. Inquiries/Notices of Motion

Mayor Sayeau enquired as to when staff expect the new marijuana production company to apply for a site plan control agreement for the adjoining vacant piece of property. Committee asked if the firm has received the full licence for the marijuana production. It was noted that the company is waiting for the licensing to be approved, which could be within a few months.

Councillor Barrett enquired with respect to his request for additional signage for the local public school. Staff confirmed that Township signage, specifically directional signage, was discussed during the Community Development Committee meeting and that staff are gathering information. There was a brief discussion with respect to the possibility of the Township or Centennial School placing a sign in the new SBCC display at the intersection of County Rd 44 and 21 in the interim.

9. Mayor's Report

Mayor Sayeau reported on the following:

- Trans North Pipeline integrity dig taking place on Cedar Grove Rd
- UCDSB annual Community Planning Partnership meeting will be held on June 8 from 10am to 12pm in Kemptville

There was a brief discussion with respect to the closure of schools in the area due to the number of excess spaces not being used and how everyone needs to come up with ideas for how to effectively use the space.

10. Question Period – None

11. Closed Session – None

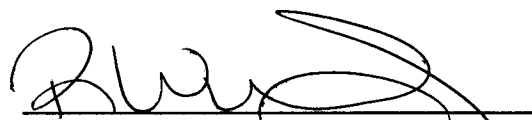
12. Adjournment

Moved by: K. Smail seconded by: P. Taylor that Committee does now adjourn at 7:34 pm.

Carried

These minutes were approved in open Council this 28th day of May, 2018.


Chair


Deputy Clerk