

**MINUTES
MUNICIPAL COUNCIL
CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL
SPENCERVILLE MUNICIPAL OFFICE
MONDAY, JUNE 25, 2018
6:30 PM**

PRESENT:

Mayor Pat Sayeau
Deputy Mayor Peggy Taylor
Councillor Michael Barrett
Councillor Gerry Morrell
Councillor Karie Smail

STAFF:

Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Melanie Stubbs, Treasurer

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30pm and noted that there had been a 6:00 pm award presentation to Senior of the Year Lynn Barkley.

2. Approval of the Agenda

R2018-206

Decision: Moved by: P. Taylor seconded by: K. Smail that Municipal Council approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations & Presentations

a) Diane Mitchell, CUPW

Ms. Mitchell was present to provide Council with information respecting improved and expanded services from Canada Post. She noted that there had been an extensive federal review with a focus on retaining community services, and highlighted a few of the major recommendations from that review. She requested a letter of support from the municipality similar to the sample provided.

Council discussed postal banking particularly, noting that many of the smaller communities in our area have recently lost bank branches and associated services.

Council thanked Ms. Mitchell for her presentation and committed to reviewing the request for a letter of support at a future committee meeting.

b) Ian Murphy, MNP (formerly CKDM)

Mr. Murphy was in attendance to present Council with the 2017 financial statements and audit report. Mr. Murphy reviewed the statements in detail and noted there is a clean audit report.

Mr. Murphy advised Council, as per previous correspondence, that CKDM had merged with NMP in June of 2018.

Council members confirmed and clarified information with respect to the slight 2017 deficit, reserves and reserve funds, capital assets, amortization of assets, accumulated surplus and the five-year financial review. There was a brief

discussion with respect to tax arrears and the efforts being made to reduce the total arrears.

Council thanked Mr. Murphy for his attendance.

5. Minutes of the Previous Council Meetings

a) Regular Council – May 28, 2018

R2018-207

Decision: Moved by: K. Smail seconded by: P. Taylor that Municipal Council receives and approves the minutes of the Regular Meeting dated May 28, 2018.
Carried

6. Business Arising from the Previous Council Meeting

Members enquired if there was an update regarding the rail tax issue. Members discussed control of truck traffic on Cedar Grove Road and requested the item be referred to Public Works, Environmental Services and Facilities Committee of the Whole for further discussion.

7. Committee Minutes

a) Public Library Board – April 24, 2018

R2018-208

Decision: Moved by: G. Morrell seconded by: M. Barrett that Municipal Council receives the minutes of the Public Library Board meeting dated April 24, 2018.

Carried

Council discussed a recent request from the UCDSB to utilize space at the Cardinal Library for the TR Leger program. Details will be brought forward by staff at a later date.

b) Port Management Committee – May 17, 2018

R2018-209

Decision: Moved by: P. Taylor seconded by: K. Smail that Municipal Council receives the minutes of the Port Management Committee meeting dated May 17, 2018.

Carried

c) Public Meeting for Rezoning of 720-722 County Road 2 – June 11, 2018

R2018-210

Decision: Moved by: M. Barrett seconded by: G. Morrell that Municipal Council receives the minutes of the Public Meeting for the rezoning of 720-722 County Road 2 dated June 11, 2018.

Carried

d) Committee of the Whole Administration & Finance – June 11, 2018

R2018-211

Decision: Moved by: G. Morrell seconded by: M. Barrett that Municipal Council receives and approves the minutes of Committee of the Whole – Administration & Finance meeting dated June 11, 2018.

Carried

e) Committee of the Whole – Public Works, Environmental Services & Facilities – June 18, 2018

R2018-212

Decision: Moved by: M. Barrett seconded by: G. Morrell that Municipal Council receives and approves the minutes of Committee of the Whole – Public Works, Environmental Service & Facilities meeting dated June 18, 2018.

Carried

8. Action and Information Items from Committees

a) Resolution of Support – Township of Uxbridge – Municipal Authority over Landfill Sites

Members discussed the desire for local control and also noted that other municipalities have been providing support.

R2018-213

Decision: Moved by: M. Barrett seconded by: G. Morrell that Municipal Council supports the Township of Uxbridge Resolution A-00G supporting Bill 16, Respecting Municipal Authority Over Landfilling Sites Act, introduced by MPP Ernie Hardeman which calls upon the Government of Ontario and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities.

Mayor Sayeau requested a recorded vote.

Councillor Barrett	Yea	
Councillor Morrell		Nay
Councillor Smail	Yea	
Deputy Mayor Taylor		Nay
Mayor Sayeau	Yea	

Carried

b) PSAB Budget Addendum

R2018-214

Decision: Moved by: G. Morrell seconded by: M. Barrett that Municipal Council approves the 2018 PSAB Budget Addendum report which meets the requirements of Ontario Regulation 284/09, as recommended by the Committee of the Whole – Administration & Finance.

Carried

c) Public Works Fleet

R2018-215

Decision: Moved by: K. Smail seconded by: P. Taylor that Municipal Council direct staff:

1. To complete the necessary repairs required for the 2003 single axle (T8) vehicle; and
2. To adjust the scope of work under pavement preservation, as a contingency measure, to keep approximately \$25,000 available to offset the potential deficit in vehicle and equipment; and
3. To undertake a full condition assessment of heavy vehicles in Public Works; and
4. To return to Committee with an updated vehicle maintenance policy that incorporates recommended improvements to the program.

As recommended by the Committee of the Whole – Public Works, Environmental Services & Facilities.

Carried

d) 2017 Township Financial Statement

R2018-216

Decision: Moved by: P. Taylor seconded by: K. Smail that Municipal Council receives and approves the 2017 Township Financial Statement and the Auditor's report thereon.

Carried

e) Parking Bylaw Amendment

Members reviewed the staff report and clarified the amendments required.

R2018-217

Decision: Moved by: M. Barrett seconded by: G. Morrell that Municipal Council:

1. Amend Bylaw 2018-29 to delete and replace Schedule "A".
2. Amend Bylaw 2018-29 to add Schedule "B" for the Part 1 Set Fines.
3. Approve the draft short form wording for the Parking Bylaw Part 1 Set Fines and direct staff to submit for approval.

Carried

9. Correspondence

R2018-218

Decision: Moved by: K. Smail seconded by: P. Taylor that Municipal Council receives the correspondence listings for the following dates as previously circulated:

- May 28, 2018
- June 14, 2018

Carried

10. Approval of Municipal Disbursements

R2018-219

Decision: Moved by: P. Taylor seconded by: K. Smail that Municipal Council approves payment of municipal invoices circulated and dated as follows:

- | | |
|------------------------------|----------------|
| • Report dated June 1, 2018 | \$ 320,366.80 |
| • Report dated June 11, 2018 | \$ 31,949.96 |
| • Report dated June 20, 2018 | \$1,824,372.88 |

TOTAL: \$2,176,689.64

Carried

11. By-laws

a) Amend Zoning By-law 2012-35 – 720-722 County Road 2

R2018-220

Decision: Moved by: K. Smail seconded by: P. Taylor that the mover be granted leave to introduce a bylaw to amend zoning bylaw 2012-35, as amended (Burrell 720-722 County Rd 2) and this shall constitute first and second reading thereof.

Carried

R2018-221

Decision: Moved by: K. Smail seconded by: P. Taylor that that a by-law to amend zoning by-law 2012-35, as amended (Burrell 720-722 County Rd 2) be now read a third time and finally passed, signed, sealed and numbered 2018-34.

Carried

b) Main Street Revitalization Funding Agreement

R2018-222

Decision: Moved by: G. Morrell seconded by: M. Barrett that the mover be granted leave to introduce a bylaw to authorize the Mayor and Clerk to execute a

municipal funding agreement with the Association of Municipalities of Ontario and this shall constitute first and second reading thereof.

Carried

R2018-223

Decision: Moved by: G. Morrell seconded by: M. Barrett that a by-law to authorize the Mayor and Clerk to execute a municipal funding agreement with the Association of Municipalities of Ontario be now read a third time and finally passed, signed, sealed and numbered 2018-35.

Carried

c) Pregnancy and Parental Leave for Members of Council Policy

R2018-224

Decision: Moved by: M. Barrett seconded by: G. Morrell that the mover be granted leave to introduce a by-law to adopt a policy for pregnancy and parental leave for members of council and this shall constitute first and second reading thereof.

Carried

R2018-225

Decision: Moved by: M. Barrett seconded by: G. Morrell that a by-law to adopt a policy for pregnancy and parental leave for members of council be now read a third time and finally passed, signed, sealed and numbered 2018-36.

Carried

d) Financing Agreement – Replace Environmental Services Agreement

R2018-226

Decision: Moved by: G. Morrell seconded by: M. Barrett that the mover be granted leave to introduce a bylaw to authorize the execution of a financing agreement with Scotia Bank for the purchase of a new vehicle and this shall constitute first and second reading thereof.

Carried

R2018-227

Decision: Moved by: G. Morrell seconded by: M. Barrett that a by-law to authorize the execution of a financing agreement with Scotia Bank for the purchase of a new vehicle be now read a third time and finally passed, signed, sealed and numbered 2018-37.

Carried

e) Open Air Burn Bylaw

R2018-228

Decision: Moved by: K. Smail seconded by: P. Taylor that the mover be granted leave to introduce a by-law to prescribe the precautions and conditions under which fires may be set in open air and this shall constitute first and second reading thereof.

Carried

R2018-229

Decision: Moved by: K. Smail seconded by: P. Taylor that a by-law to prescribe the precautions and conditions under which fires may be set in open air be now read a third time and finally passed, signed, sealed and numbered 2018-38.

Carried

f) Grain Elevator Tariffs

R2018-230

Decision: Moved by: M. Barrett seconded by: G. Morrell that the mover be granted leave to introduce a bylaw to establish a tariff of grain elevator charges and this shall constitute first and second reading thereof.

Carried

R2018-231

Decision: Moved by: M. Barrett seconded by: G. Morrell that a by-law to authorize the Mayor and Clerk to establish a tariff of grain elevator charges be now read a third time and finally passed, signed, sealed and numbered 2018-39.

Carried

g) Port – Master Agreement

R2018-232

Decision: Moved by: K. Smail seconded by: P. Taylor that the mover be granted leave to introduce a by-law to authorize the Mayor and Clerk to execute a master agreement with 9618732 Canada Inc. and DA-LEE Dust Control Inc. and this shall constitute first and second reading thereof.

Carried

R2018-233

Decision: Moved by: K. Smail seconded by: P. Taylor that a by-law to authorize the Mayor and Clerk to execute a master agreement with 9618732 Canada Inc. and DA-LEE Dust Control Inc. be now read a third time and finally passed, signed, sealed and numbered 2018-40.

Carried

h) Port – Vacant Land Lease Agreement

R2018-234

Decision: Moved by: P. Taylor seconded by: K. Smail that the mover be granted leave to introduce a bylaw to authorize the Mayor and Clerk to execute a vacant land lease agreement for Port property – DA-LEE Dust Control Inc. and this shall constitute first and second reading thereof.

Carried

R2018-235

Decision: Moved by: P. Taylor seconded by: K. Smail that a by-law to authorize the Mayor and Clerk to execute a vacant land lease agreement for Port property – DA-LEE Dust Control Inc. be now read a third time and finally passed, signed, sealed and numbered 2018-41.

Carried

i) Parking Bylaw Amendment

R2018-236

Decision: Moved by: M. Barrett seconded by: G. Morrell that the mover be granted leave to introduce a by-law to amend bylaw 2018-29 to provide for the regulation of parking within the Township of Edwardsburgh Cardinal and this shall constitute first and second reading thereof.

Carried

R2018-237

Decision: Moved by: M. Barrett seconded by: G. Morrell that a by-law to amend bylaw 2018-29 to provide for the regulation of parking within the Township of Edwardsburgh Cardinal be now read a third time and finally passed, signed, sealed and numbered 2018-42.

Carried

12. CAO's Administrative Update

Council reviewed the CAO's administrative update and discussed the following items specifically:

- Resignation of the Bylaw Enforcement Officer
- Sewer service issues at Ingredion
- Proctor & Gamble Day of Caring thank you letter
- County Road 2 Drain project limits
- Date for Community Development Committee confirmed for July 3
- Ingredion wash water disposal agreement
- 730 Truck Stop insurance claim
- Cardinal dock
- Upcoming tax sales
- Summer Day Camp registrations

R2018-159

Decision: Moved by: G. Morrell seconded by: M. Barrett that Municipal Council receives the CAO's Administrative Report as presented.

Carried

13. Councillor Inquiries or Notices of Motion

Councillor Morrell advised those present that he has decided not to seek re-election in 2018.

14. Mayor's Report

Mayor Sayeau reported on the following:

- Greenergy project status
- HMCS Moncton to attend at the Prescott Marina July 26-28, not Port of Johnstown
- Request for support received for Gananoque's bid to be the recipient of the Parliament Hill Canada 150 rink; Council agreed to the letter of support from the Mayor
- Attending the upcoming Thousand Islands CFDC annual general meeting along with other UCLG mayors
- Attended Grenville CFDC AGM on June 22
- New owners are preparing to move in to the former Grenville Mutual building.

R2018-239

Decision: Moved by: P. Taylor seconded by: K. Smail that Municipal Council receives the Mayor's Report as presented.

Carried

15. Question Period

Questions/comments were raised with respect to the following:

- Resolution of support for Township of Uxbridge

16. Closed Session – None

17. Confirmation By-law

R2018-240

Decision: Moved by: G. Morrell seconded by: M. Barrett that the mover be granted leave to introduce a by-law to adopt, confirm and ratify matters dealt with by resolution and this shall constitute first and second reading thereof.

Carried

R2018-241

Decision: Moved by: G. Morrell seconded by: M. Barrett that a by-law to adopt, confirm and ratify matters dealt with by resolution be now read a third time and finally passed, signed, sealed and numbered 2018-43.

Carried

18. Adjournment

R2018-242

Decision: Moved by: K. Smail seconded by: P. Taylor that Municipal Council does now adjourn at 8:33 pm.

Carried

These minutes were adopted by Council this 23rd day of July, 2018.



Mayor



D. Clerk