

**MINUTES
MUNICIPAL COUNCIL
CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL
SPENCERVILLE MUNICIPAL OFFICE
MONDAY, OCTOBER 29, 2018
6:30 PM**

PRESENT:

Mayor Pat Sayeau
Deputy Mayor Peggy Taylor
Councillor Michael Barrett
Councillor Gerry Morrell

REGRETS:

Councillor Karie Smail

STAFF:

Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Melanie Stubbs, Treasurer
Rebecca Williams, Deputy Clerk

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30pm and noted that Councillor Smail sends her regrets for not being able to attend the meeting. Mayor Sayeau wished Councillor Barrett the best of luck on his campaign during the upcoming federal by-election.

2. Approval of the Agenda

R2018-353

Decision: Moved by: G. Morrell seconded by: M. Barrett that Municipal Council approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations & Presentations – None

5. Minutes of the Previous Council Meetings

a) Regular Council – September 24, 2018

R2018-354

Decision: Moved by: P. Taylor seconded by: G. Morrell that Municipal Council receives and approves the minutes of the Regular Meeting dated September 24, 2018.

Carried

6. Business Arising from the Previous Council Meetings

Members enquired if there were any updates with respect to the Spencerville sewer rate study. It was noted that the Township will contract out the work to complete the study in early 2019.

7. Committee Minutes

a) Port Management Committee – September 19, 2018

R2018-355

Decision: Moved by: P. Taylor seconded by: G. Morrell that Municipal Council receives the minutes of the Port Management Committee meeting dated September 19, 2018.

Carried

b) Community Development Committee – October 1, 2018

R2018-356

Decision: Moved by: G. Morrell seconded by: M. Barrett that Municipal Council receives and approves the minutes of the Community Development Committee meeting dated October 1, 2018.

Carried

Members confirmed the total allocated grant money received for the Main Street Revitalization project. Members confirmed that the Site Plan Control Agreement Amendment for H&D Petroleum will be dealt with under item 11a) on the Council agenda.

c) Committee of the Whole Administration & Finance – October 9, 2018

R2018-357

Decision: Moved by: P. Taylor seconded by: G. Morrell that Municipal Council receives and approves the minutes of Committee of the Whole – Administration & Finance meeting dated October 9, 2018.

Carried

d) Committee of the Whole – Public Works, Environmental Services & Facilities – October 16, 2018

R2018-358

Decision: Moved by: M. Barrett seconded by: G. Morrell that Municipal Council receives and approves the minutes of Committee of the Whole – Public Works, Environmental Service & Facilities meeting dated October 16, 2018.

Carried

8. Action and Information Items from Committees

a) Directional Signage in Johnstown

R2018-359

Decision: Moved by: G. Morrell seconded by: M. Barrett that Municipal Council direct staff to include a cost for wayfinding and asset identification signage in Johnstown into the draft 2019 budget for consideration, as recommended by Community Development Committee.

Carried

b) Holiday Season Office Hours

R2018-360

Decision: Moved by: M. Barrett seconded by: G. Morrell that Municipal Council confirm the closure of the Township Office for the full day on Monday December 24 and Monday December 31, 2018, as recommended by Committee of the Whole – Administration & Finance.

Carried

c) Water & Sewer Charges – 717 Benson St.

R2018-361

Decision: Moved by: M. Barrett seconded by: G. Morrell that Municipal Council direct staff to develop a reasonable payment plan, without interest charges, for the owner of 717 Benson St to pay off the bill, as recommended

by Committee of the Whole – Public Works, Environmental Services & Facilities.

Carried

d) Connell Municipal Drain

R2018-362

Decision: Moved by: M. Barrett seconded by: G. Morrell that Municipal Council accept the recommendation of the drainage superintendent to perform the necessary work on the Connell Drain required under Section 76 of the Drainage Act (Varying Original Assessments for Maintenance) and direct staff to tender for engineering services to perform the work, as recommended by Committee of the Whole – Public Works, Environmental Services & Facilities.

Carried

e) Abandon Baguss-Brown Municipal Drain

R2018-363

Decision: Moved by: G. Morrell seconded by: M. Barrett that Municipal Council:

1. Direct staff to proceed with the required notice to all owners of the land for the Baguss Brown drainage works as stated in Section 84 of the Drainage Act; and
2. Direct staff to tender for Engineering Service, if required; and
3. Accept the recommendation of the Drainage Superintendent that the Township abandon the existing municipal drain.

As recommended by Committee of the Whole – Public Works, Environmental Services & Facilities.

Carried

f) Port Investments

R2018-364

Decision: Moved by: G. Morrell seconded by: M. Barrett that Municipal Council direct Township staff to re-invest all monies due on November 5, 2018 under the RBC Dominion Securities Portfolio for the Port of Johnstown for 1 year at the best possible rate, as recommended by Port Management Committee.

Carried

9. Correspondence

R2018-365

Decision: Moved by: P. Taylor seconded by: G. Morrell that Municipal Council receives the correspondence listings for the following dates as previously circulated:

- October 9, 2018
- October 15, 2018

Carried

10. Approval of Municipal Disbursements

R2018-366

Decision: Moved by: P. Taylor seconded by: G. Morrell that Municipal Council approves payment of municipal invoices circulated and dated as follows:

- | | |
|---------------------------------|---------------|
| • Report dated October 2, 2018 | \$ 283,339.31 |
| • Report dated October 16, 2018 | \$ 131,001.46 |
| • Report dated October 25, 2018 | \$ 659,536.56 |

TOTAL: \$1,073,877.33

Carried

11. By-laws

a) Site Plan Control Agreement Amendment – H&D Petroleum

R2018-367

Decision: Moved by: G. Morrell seconded by: M. Barrett that the mover be granted leave to introduce a by-law to authorize amendment to the site plan control agreement registered as instrument PR95926 as authorized by by-law 1988-34 and this shall constitute first and second reading thereof.

Carried

Members confirmed the location and whether all 4 projects were encompassed within the amendment.

R2018-368

Decision: Moved by: G. Morrell seconded by: M. Barrett that a by-law to authorize amendment to the site plan control agreement registered as instrument PR95926 as authorized by by-law 1988-34 be now read a third time and finally passed, signed, sealed and numbered 2018-68.

Carried

b) Site Plan Control Agreement - Patenaude

R2018-369

Decision: Moved by: G. Morrell seconded by: M. Barrett that the mover be granted leave to introduce a by-law to authorize the execution of a site plan control agreement and this shall constitute first and second reading thereof.

Carried

R2018-370

Decision: Moved by: G. Morrell seconded by: M. Barrett that a by-law to authorize the execution of a site plan control agreement be now read a third time and finally passed, signed, sealed and numbered 2018-69.

Carried

c) Emergency ORO – Bennett St. Well Supply Memorandum of Understanding

R2018-371

Decision: Moved by: M. Barrett seconded by: G. Morrell that the mover be granted leave to introduce a by-law to enter into a memorandum of understanding with the United Counties of Leeds and Grenville to perform third alternate overall responsible operator duties and this shall constitute first and second reading thereof.

Carried

R2018-372

Decision: Moved by: M. Barrett seconded by: G. Morrell that a by-law to enter into a memorandum of understanding with the United Counties of Leeds and Grenville to perform third alternate overall responsible operator duties be now read a third time and finally passed, signed, sealed and numbered 2018-70.

Carried

12. CAO's Administrative Update

Council reviewed the CAO's administrative update and discussed the following items specifically:

- Internal review of the Township Fitness for Duty Policy
- Future plans for the 730 Truck Stop location

- Changes to the upcoming meeting schedule. Specifically noting that the Committee of the Whole meetings will be combined and held on November 12. A public meeting for Pontbriand rezoning is scheduled for 6pm on November 12 and requires a quorum of Council.
- New Council Orientations taking place on November 15 and November 19
- Highlighted that the Returning Officer for Elections Canada requested the use of the Council Chambers for advanced voting days (November 23-26) and as a result Council is requested to reschedule the Council meeting to Tuesday November 27
- There was consensus to cancel the November Recreation Advisory Committee meeting
- Discussed the 2018 Municipal Election results and administrative process. Highlighted that the overall voter turnout rate was 53%
- Noted that plaintiff withdrew the Small Claims Court claim as the case is under appeal with the ARB
- Giant Tiger assessment valued at \$54 million
- Discussed the pilot testing for the Ingredion wash water, specifically the concerns with respect to the parameters of the waste, whether Ingredion can reduce the concentration levels, avoidance of additional costs to the Township, and whether Ingredion would be willing to fund upgrades to the treatment plant in order to accommodate the wash water waste
- Update on Walker St. Rehabilitation project, specifically timelines
- Noted that Mary Street Outlet is complete
- Confirm with MMAH that Township will be lobbying for the OCIF application

R2018-373

Decision: Moved by: G. Morrell seconded by: M. Barrett that Municipal Council receives the CAO's Administrative Report as presented.

Carried

13. Councillor Inquiries or Notices of Motion – None

14. Mayor's Report

Mayor Sayeau reported on the following:

- Met individually with each incoming member of council
- Attending the UCLG Economic Development Summit on November 16
- Meeting with BBL Energy on October 31
- CAO and representative will be attending the Environmental Review Tribunal on November 6-7 in Brockville
- Still working with Union Gas to get provincial funding for gas expansion in Spencerville and CR 2
- November 5 the Official Plan 2nd draft will be reviewed at Community Development Committee
- Attending the South Grenville Chamber of Commerce Award Banquet on October 30

R2018-374

Decision: Moved by: P. Taylor seconded by: G. Morrell that Municipal Council receives the Mayor's Report as presented.

Carried

15. Question Period

Questions/comments were raised with respect to the following:

- Possibility of digester accepting Ingredion wash water
- Burn permits

16. Closed Session – None

17. Confirmation By-law

R2018-375

Decision: Moved by: M. Barrett seconded by: G. Morrell that the mover be granted leave to introduce a by-law to adopt, confirm and ratify matters dealt with by resolution and this shall constitute first and second reading thereof.

Carried

R2018-376

Decision: Moved by: M. Barrett seconded by: G. Morrell that a by-law to adopt, confirm and ratify matters dealt with by resolution be now read a third time and finally passed, signed, sealed and numbered 2018-71.

Carried

18. Adjournment

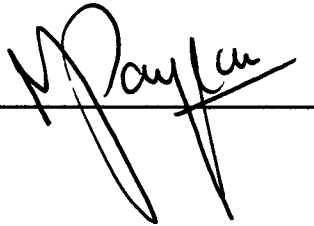
R2018-377

Decision: Moved by: G. Morrell seconded by: M. Barrett that Municipal Council does now adjourn at 7:29 pm.

Carried

These minutes were adopted by Council this 27th day of November, 2018.

Mayor



Deputy Clerk

