

**MINUTES
MUNICIPAL COUNCIL
CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL
SPENCERVILLE MUNICIPAL OFFICE
MONDAY, SEPTEMBER 24, 2018
6:30 PM**

PRESENT:

Mayor Pat Sayeau
Deputy Mayor Peggy Taylor
Councillor Gerry Morrell

REGRETS:

Councillor Michael Barrett
Councillor Karie Smail

STAFF:

Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Melanie Stubbs, Treasurer
Rebecca Williams, Deputy Clerk

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30pm following a presentation of long service awards for Township employees Debra McKinstry, Mike Spencer, Wayne Lefebvre, Ken Sloan, Teri Brown, Shelbi McFarlane, Aaron Campbell and Bob Wright. Mayor Sayeau noted that Mr. Cornell, President of Gryphon Engineering introduced his company to the area and provided a brief background summary about the company prior to the call to order.

Mayor Sayeau acknowledged those affected by the recent tornados in the Ottawa/Gatineau area.

2. Approval of the Agenda

R2018-313

Decision: Moved by: P. Taylor seconded by: G. Morrell that Municipal Council approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations & Presentations

a) John Armitage – Deeming By-law, 6 Loyalist Place

Mr. Armitage, property owner of Lot 6 and Lot 7 on Loyalist Place submitted a request to merge the two pieces of property together through a deeming by-law, which was reviewed and discussed at the Community Development Committee meeting. Mr. Armitage noted he wishes to merge to two lots together in order to allow him to build a garage next to his house. Mr. Armitage commented on the discussion that took place during the Community Development Committee meeting, specifically with respect to there being no formal application process established for requesting a deeming by-law. Mr. Armitage asked that Council consider a more flexible approach to merging requests in order for lots in subdivisions to be sold and developed with less restrictions. Mr. Armitage further requested that Council develop guidelines and a policy to address his request, as well as include public consultation to hear from other land owners with similar issues.

Members asked for clarification with respect to a payment to the Superior Court. It was noted that the amount was the residual after the tax account was cleared from the tax sale of 2057 Dundas St.

R2018-329

Decision: Moved by: P. Taylor seconded by: G. Morrell that Municipal Council approves payment of municipal invoices circulated and dated as follows:

• Report dated August 27, 2018	\$ 20,985.76
• Report dated September 4, 2018	\$ 314,729.92
• Report dated September 10, 2018	\$ 64,794.18
• Report dated September 19, 2018	\$2,221,606.77
TOTAL:	\$2,622,116.63
	Carried

11. By-laws

a) Repeal By-law 1979-1703 Dewit

R2018-330

Decision: Moved by: G. Morrell seconded by: P. Taylor that the mover be granted leave to introduce a by-law to repeal by-law 1979-1703 to authorize the addition to the tax collector's roll in a year for monies payable to the corporation pursuant to the Housing Development Act R.S.O. 1970 C.213 and regulations thereunder as amended and this shall constitute first and second reading thereof.

Carried

R2018-331

Decision: Moved by: G. Morrell seconded by: P. Taylor that a by-law to repeal by-law 1979-1703 to authorize the addition to the tax collector's roll in a year for monies payable to the corporation pursuant to the Housing Development Act R.S.O. 1970 C.213 and regulations thereunder as amended be now read a third time and finally passed, signed, sealed and numbered 2018-58.

Carried

b) Removal of Easement – Industrial Park

R2018-332

Decision: Moved by: G. Morrell seconded by: P. Taylor that the mover be granted leave to introduce a by-law to release an easement from certain lands within the Township of Edwardsburgh Cardinal and this shall constitute first and second reading thereof.

Carried

R2018-333

Decision: Moved by: G. Morrell seconded by: P. Taylor that a by-law to release an easement from certain lands within the Township of Edwardsburgh Cardinal be now read a third time and finally passed, signed, sealed and numbered 2018-59.

Carried

c) Appoint Joint Compliance Audit Committee

R2018-334

Decision: Moved by: P. Taylor seconded by: G. Morrell that the mover be granted leave to introduce a by-law to appoint the joint election compliance audit committee for the Township of Edwardsburgh Cardinal and this shall constitute first and second reading thereof.

Carried

R2018-335

Decision: Moved by: P. Taylor seconded by: G. Morrell that a by-law to appoint the joint election compliance audit committee for the Township of Edwardsburgh Cardinal be now read a third time and finally passed, signed, sealed and numbered 2018-60.

Carried

d) Amend Use of Corporate Resources for Elections Policy

R2018-336

Decision: Moved by: G. Morrell seconded by: P. Taylor that the mover be granted leave to introduce a by-law to amend by-law 2018-30 a policy regarding the use of corporate resources for election purposes and this shall constitute first and second reading thereof.

Carried

Verbal Motion

Decision: Moved by: G. Morrell seconded by: P. Taylor that Municipal Council amend the proposed amendment of Section 3c of By-law 2018-30 to remove the word "all", so the sentence shall read: All-candidate meetings to which candidates are invited may be held in the Johnstown Community Centre..."

Carried

R2018-337

Decision: Moved by: G. Morrell seconded by: P. Taylor that a by-law to amend by-law 2018-30 a policy regarding the use of corporate resources for election purposes be now read a third time and finally passed, signed, sealed and numbered 2018-61.

Carried

e) Renew OnServe Managed IT Services Agreement

R2018-338

Decision: Moved by: P. Taylor seconded by: G. Morrell that the mover be granted leave to introduce a by-law to enter into a managed services agreement with OnServe Inc and this shall constitute first and second reading thereof.

Carried

R2018-339

Decision: Moved by: P. Taylor seconded by: G. Morrell that a by-law to enter into a managed services agreement with OnServe Inc be now read a third time and finally passed, signed, sealed and numbered 2018-62.

Carried

f) Assumption of Albert Street

R2018-340

Decision: Moved by: G. Morrell seconded by: P. Taylor that the mover be granted leave to introduce a by-law to establish a highway in the Township of Edwardsburgh Cardinal and this shall constitute first and second reading thereof.

Carried

R2018-341

Decision: Moved by: G. Morrell seconded by: P. Taylor that a by-law to establish a highway in the Township of Edwardsburgh Cardinal be now read a third time and finally passed, signed, sealed and numbered 2018-63.

Carried

g) Amend By-law 2015-28 – Regulate the Operation of ATV's on Municipal Roads

R2018-342

Decision: Moved by: G. Morrell seconded by: P. Taylor that the mover be granted leave to introduce a by-law to amend by-law 2015-28 as amended to regulate the operation of all-terrain vehicles on municipal roads and this shall constitute first and second reading thereof.

Carried

R2018-343

Decision: Moved by: G. Morrell seconded by: P. Taylor that a by-law to amend by-law 2015-28 as amended to regulate the operation of all-terrain vehicles on municipal roads be now read a third time and finally passed, signed, sealed and numbered 2018-64.

Carried

h) Amendment to Lease Agreement – Port

R2018-344

Decision: Moved by: P. Taylor seconded by: G. Morrell that the mover be granted leave to introduce a by-law to authorize the mayor and clerk to execute an amendment to lease agreement for Port of Johnstown property and this shall constitute first and second reading thereof.

Carried

R2018-345

Decision: Moved by: P. Taylor seconded by: G. Morrell that a by-law to authorize the mayor and clerk to execute an amendment to lease agreement for Port of Johnstown property be now read a third time and finally passed, signed, sealed and numbered 2018-65.

Carried

i) Mutual Release Agreement – Port

R2018-346

Decision: Moved by: P. Taylor seconded by: G. Morrell that the mover be granted leave to introduce a by-law to authorize the mayor and clerk to execute a mutual release agreement with 9618732 Canada Inc on behalf of the Port of Johnstown and this shall constitute first and second reading thereof.

Carried

R2018-347

Decision: Moved by: P. Taylor seconded by: G. Morrell that a by-law to authorize the mayor and clerk to execute a mutual release agreement with 9618732 Canada Inc on behalf of the Port of Johnstown be now read a third time and finally passed, signed, sealed and numbered 2018-66.

Carried

12. CAO's Administrative Update

Council reviewed the CAO's administrative update and discussed the following items specifically:

- Economic Development projects moving forward with future amendments to a Site Plan Control Agreement to accommodate upcoming project
- Prescott Machine & Welding property conditionally sold
- 730 Truck Stop property sold and new owners looking to redevelop
- 2018 Election, specifically the effect of a potential Canada Post strike on mailing of the voter information letters. Discussion took place with respect to the shortened timeframe and voters' list revisions required. Highlighted additional election advertising themes
- Discussion with Provincial officials at the OEMC Conference with respect to the Township OCIF funding application
- Delay of CAO/Clerk performance appraisal
- Small claims court action against the Township with respect to an ARB hearing for property on County Rd 2 which is following prescribed process

- Trees planted and landscaping planned at the corner property in Cardinal
- Outlined progress of the Cardinal Dock
- Highlighted that a part-time student has been hired to assist with additional maintenance required at the arena

R2018-348

Decision: Moved by: G. Morrell seconded by: P. Taylor that Municipal Council receives the CAO's Administrative Report as presented.

Carried

13. Councillor Inquiries or Notices of Motion – None

14. Mayor's Report

Mayor Sayeau reported on the following:

- Provincial government announcing a new natural gas expansion program which will have no expense to the tax payers
- Future discussion needed for new Council to indicate to Province if Township wants to opt in/out for allowing cannabis retail
- Windmill Brewery hosting a fundraiser for the Prescott Arena
- Discussed 2057 Dundas St tax sale property and renovations underway
- Fire damaged properties in Township
- Advocating on behalf of the Township with respect to the OCIF application
- Attended a conference in Sarnia focused on bio-economy. Highlighted that areas in of Quebec are partnering with Greenfield to use bio digestors instead of landfills for household waste
- SLCEDC meeting taking place in Lansdowne September 25 from 5-7pm
- Completed the Port General Manager's performance appraisal

R2018-349

Decision: Moved by: P. Taylor seconded by: G. Morrell that Municipal Council receives the Mayor's Report as presented.

Carried

15. Question Period – None

16. Closed Session – None

17. Confirmation By-law

R2018-350

Decision: Moved by: P. Taylor seconded by: G. Morrell that the mover be granted leave to introduce a by-law to adopt, confirm and ratify matters dealt with by resolution and this shall constitute first and second reading thereof.

Carried

R2018-351

Decision: Moved by: P. Taylor seconded by: G. Morrell that a by-law to adopt, confirm and ratify matters dealt with by resolution be now read a third time and finally passed, signed, sealed and numbered 2018-67.

Carried

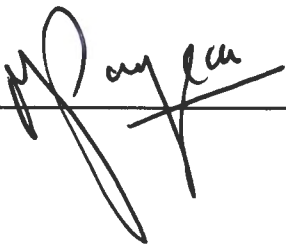
18. Adjournment

R2018-352

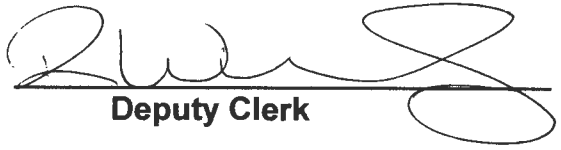
Decision: Moved by: G. Morrell seconded by: P. Taylor that Municipal Council does now adjourn at 7:55 pm.

Carried

These minutes were adopted by Council this 29th day of October, 2018.



Mayor



Deputy Clerk