

**MINUTES
COMMITTEE OF THE WHOLE
PUBLIC WORKS, ENVIROMENTAL SERVICES & FACILITIES
MONDAY, AUGUST 20, 2018
6:30 PM
SPENCERVILLE MUNICIPAL OFFICE**

Present: Councillor Barrett, Chair
Deputy Mayor Taylor
Councillor Morrell
Councillor Smail
Hugh Cameron, Advisory Member
Mark Packwood, Advisory Member

Regrets: Mayor Sayeau

Staff: Deb McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Brian Moore, Fire Chief
Rebecca Williams, Deputy Clerk

1. Call to Order

Councillor Barrett called the meeting to order at 6:30 pm and noted that Mayor Sayeau is attending the AMO conference and sends his regrets.

2. Approval of Agenda

Moved by: K. Smail seconded by: H. Cameron that the agenda be approved as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

Deputy Mayor Taylor declared an interest on item 7g), as a family member is affected by the Mary Street Outlet requiring the easement agreement. Councillor Morrell declared an interest on item 7e), as a family relative is involved with the Sayeau Drain.

4. Business Arising from Previous Committee of the Whole Minutes

Committee enquired about the status of the TR Leger agreement with the Cardinal Library. It was noted that TR Leger decided to start with three locations for the time being and will not be using the Cardinal Library. Members enquired if staff has received the flow reports for the Prescott Water Treatment Plant. It

was noted that staff have received the flow reports for the period from January to June 2018.

5. Delegations & Presentations – None

6. Discussion Items

a) AMO- North American Free Trade Agreement – Deputy Mayor Taylor

Committee reviewed the draft resolution of support. There was consensus from Committee to recommend that Council supports AMO, with the Federal and Provincial governments, efforts with the NAFTA resolution.

7. Action/Information Items

a) Meadowland Dr. Water Break Costs

The Meadowland Dr Water Break Costs report was summarized, and Committee highlighted that the total cost for labour, equipment, parts/material and testing was \$8,461.14. Members commented on the overall costs of the break and how they had feared the cost would be higher.

b) Fire Department MTO Calls

Committee reviewed the MTO Calls report and asked for clarification with respect to the total amount invoiced to MTO and the amount not able to be recovered. It was noted that not all responses submitted to MTO are eligible to be paid, for example the “stand downs” which results in money not being recovered through the MTO submission process, but that all responses are invoiced to the MTO regardless. It was noted that some of the responses that are not eligible with MTO are being submitted to the insurance companies directly to try to recover some of the costs.

Members enquired if the report could be produced for future meetings, so Committee can better track the number of responses versus how much the Township received from MTO. Members considered how long it takes to compile the requested report and how often Committee would need to review. There was consensus that the report be prepared on a semi-annual basis.

c) Fire Station 2 – Drawings & Cost Estimates Direction

Staff summarized the condition of the fire station and reasoning for the recommendation to move forward with drawings and cost estimates to build a new station. It was noted that staff are looking for direction on what Committee and Council see for the future of the fire station and use of the building. It was noted the current station could be repurposed for various uses, including a

community use area, storage, and expanding the public works and recreation/facilities crew area.

Members raised their concerns with respect to building a new fire station facility and the public perspective in Leeds and Grenville when municipalities build new facilities instead of repairing the current structure. Members highlighted the cost comparison of repairing the current station versus building a new station that would comply with the building code and requirements needed to ensure the safety of the volunteer firefighters.

Members suggests that Council should be more involved with the review of the requirements and specifications of the current station to determine what the Township will need in the future before Council decides to build new. Committee noted that the new Council must be aware and informed of current condition of the station and the options available to them. Members confirmed that the 2018 budget includes \$15,000 to complete the preliminary drawings and cost estimates. It was noted that Council already approved the 2018 budget, with the \$15,000 item, so lame duck would not affect the recommendation.

Members suggested an amendment to the recommendation to include the Mayor in reviewing the preliminary drawings. There was consensus from Committee that no amendment to the recommendation is necessary and that staff will inform Council when the drawings are being prepared.

Moved by: G. Morrell seconded by: M. Packwood that Committee recommends that Council approve moving forward with preliminary drawings and cost estimates to build a new fire station #2.

Carried

d) Emergency ORO – Bennett Street Well

It was noted that the memorandum of understanding stems from the mutual aid and assistance agreement due to the Bennett Street well being too small to benefit from ONWARN, so the UCLG has asked the Township to be the third alternate emergency ORO for the well.

Moved by: K. Smail seconded by: P. Taylor that Committee recommends that Council direct staff to develop an MOU with the UCLG to perform emergency ORO duties under specified terms and conditions.

Carried

e) Sayeau Drain Engineer's Report

Councillor Morrell did not participate in the discussion or vote on the matter.

Mr. Hawley, with Greer Galloway Group was introduced to Committee, noting that Mr. Hawley prepared the preliminary report, which will bring the drain under compliance with the Drainage Act. It was noted the Mr. Hawley has been in consultation with Mr. Henderson and Mr. Panciuk to address various concerns that have resulted from the drain being modified. Committee commented on their concerns with respect to the how errors were made and now being rectified, similar to the JRDR municipal drain concerns. Members confirmed that Mr. Hawley is a qualified drainage engineer.

Members noted various typographical errors in the Sayeau Drain Improvements report prepared by Greer Galloway Group and enquired if a final report will be prepared with the corrections in time for Council adoption. Members confirmed that all owners listed in the schedule will receive the report to inform them of the changes that have taken place. Committee enquired if the alterations to the drain have changed or affected the flow of water. It was confirmed that there has been no increase to the flow as a result of the drain being modified.

Moved by: H. Cameron seconded by: M. Packwood that Committee recommends that Council:

1. Receive the preliminary report prepared by Greer Galloway Group; and
2. Distribute a copy of the report to benefitting owners of the drain; and
3. Direct staff to prepare a by-law adopting the engineer's report forming part of the Sayeau municipal drain.

Carried

f) Licence Agreement – Johnstown Road Allowances

Staff summarized the general concept of the draft licence agreement, highlighting that for many years the Fahrngruber family had made use of the unopened road allowances for farming purposes. It was noted that if the terms of the draft agreement are acceptable to Committee and Council, then staff will forward the agreement to Mrs. Fahrngruber for consideration.

Members asked for clarification with respect to how staff determined that \$100 per acre per year would be an appropriate fee. It was noted that local farmers who use/rent similar land were consulted to confirm that the Township was asking a fair price for the continued use of land.

Moved by: K. Smail seconded by: M. Packwood that Committee recommends that the draft agreement be approved by Council and forwarded to Mrs. Fahrngruber for consideration; and further recommends that Council authorize the Mayor and Clerk to execute the agreement on behalf of the municipality.

Carried

g) Easement Agreement – MacKinnon

Deputy Mayor Taylor did not participate in the discussion or vote on the matter.

Committee reviewed the agreement and confirmed that the easement agreement is required before UCLG begins work on the Mary Street Outlet project.

Moved by: K. Smail seconded by: M. Packwood that Committee recommends that Council pass a by-law to authorize the Mayor and Clerk to execute the easement agreement with MacKinnon.

Carried

8. Inquiries/Notices of Motion

Deputy Mayor Taylor requested that staff review the idea of a dumping station for the Bluegrass Festival.

Councillor Morrell noted the differences between the outlet and the benefit on drainage charges.

9. Mayor's Report – None

10. Question Period

Questions/comments were raised with respect to the following:

- Sayeau Drain: address issue of modifying drain without permission or engineering
- Distance from property line and effects on fencing
- Clarification on public notification requirements and process
- Concerns about erosion
- Cost of report and errors identified

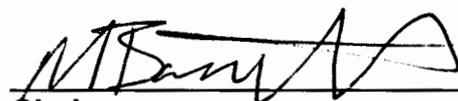
11. Closed Session – None

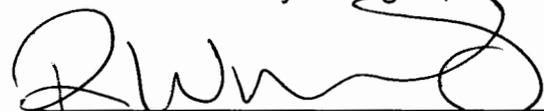
12. Adjournment

Moved by: M. Packwood seconded by: K. Smail that Committee does now adjourn at 7:21 pm.

Carried

These minutes were approved in open Council this 27th day of August, 2018.


Chair


Deputy Clerk