

71

**MINUTES
COMMITTEE OF THE WHOLE
PUBLIC WORKS, ENVIROMENTAL SERVICES & FACILITIES
TUESDAY, OCTOBER 16, 2018
6:30 PM
SPENCERVILLE MUNICIPAL OFFICE**

Present: Councillor Barrett, Chair
Mayor Sayeau
Deputy Mayor Taylor
Councillor Morrell
Councillor Smail
Hugh Cameron, Advisory Member
Mark Packwood, Advisory Member

Staff: Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Brian Moore, Fire Chief
Rebecca Williams, Deputy Clerk

1. Call to Order

Councillor Barrett called the meeting to order at 6:30 pm.

2. Approval of Agenda

Moved by: P. Sayeau seconded by: H. Cameron that the agenda be approved as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

Councillor Barrett declared an interest on item 7e) as his parents-in-laws are respondents to the JRDR Municipal Drain legal matter.

4. Business Arising from Previous Committee of the Whole Minutes

Committee inquired as to the outcome of the traffic re-routing in Cardinal. Staff responded that there were no problems to report.

Committee inquired as to the status of the insurance for the Johnstown ATV Club and were advised that appropriate documentation has been received.

There was a brief discussion with respect to the proposed cell phone tower on the unopened portion of Hands Road; no further contact has been received from the applicants or the property owners.

Committee inquired as to the status of the extension agreement for the Walker Street project and were advised that the agreement was nearing completion and that work was ongoing to get as much of the project completed as possible before winter.

5. Delegations & Presentations – None

6. Discussion Items – None

7. Action/Information Items

a) 3rd Quarter Fire Report

Chief Moore reviewed the quarterly report noting unusually high call volume. He noted that the Provincial government had recently repealed the regulation with respect to NFPA training for all departments. He mentioned a new recruit training program had been developed in-house by one of the Captains and was being used very successfully and is well-received.

Committee discussed various specific call types and clarified the meaning of the classifications.

It was noted that the abandoned house belonging to HFI and recently used for training would eventually be demolished entirely and the site cleaned up.

Committee also discussed whether the high fire losses and other increased statistics could be considered a trend. They noted the expected needs of the new Greenergy facility and discussed industrial false alarms.

b) 3rd Quarter Facility Maintenance Report

Committee commented on work needed for the washrooms accessed from outside at the South Centre, the need to make sure accessibility is improved at the Cardinal pool for the 2019 season, and the progress of improvements to the corner lot in Cardinal. It was noted that the paving at the South Centre parking lot was a great improvement.

c) 3rd Quarter Recreation/Facility Stat Report

It was noted that not as many subsidized spaces had been available this year for day camp and that some subsidies will need to be pursued for 2019. There was a brief discussion about the “Boredom Busters” day trip attendance.

The two recreation related reports will be added to the next Recreation Advisory Committee meeting agenda.

d) 3rd Quarter Operations Report

The Director of Operations reviewed the report.

There was a brief discussion with respect to the current fill disposal policy and the material currently stored at the Pittston works garage yard. Committee also discussed the upcoming brush and leaf collection program and the practice of accepting some cash at the transfer station, which is intended to be discontinued.

Committee discussed water and wastewater in the Industrial Park and requested an updated report on usage for the November Committee meeting. Committee also requested a report on costs of the various types of road re-surfacing for next month's meeting.

e) JRDR & County Road 2 Municipal Drain Updates

Councillor Barrett did not participate in the discussion. Mayor Sayeau assumed the Chair for this portion of the meeting.

Staff provided an update on the work being undertaken by Robinson Consultants Inc. on these two matters. There was a brief discussion on the remaining information to be gathered from CN Rail to determine the County Road 2 drain catchment area.

f) Emergency ORO – Bennett St. Well Supply

Councillor Barrett resumed the chair.

Moved by: P. Sayeau seconded by: G. Morrell that Committee recommends that Council adopt a bylaw to authorize staff to execute the MOU with the United Counties of Leeds and Grenville to perform third alternate ORO duties for the Bennett Street Well Supply.

Carried

g) Water & Sewer Charges – 717 Benson Street

Members confirmed that the recommended course of action conforms to past practice. There was a brief discussion with respect to verification of the meter readings and communication with the owner. It was noted that the excess water flow had been directed to the waste water treatment system.

Moved by: H. Cameron seconded by: M. Packwood that Committee recommends that Council direct staff to develop a reasonable payment plan, without interest charges, for the owner to pay off the bill.

Carried

h) Connell Municipal Drain

Committee discussed the process and need to develop a new assessment schedule for the Connell Drain as a result of land use changes in recent years. Staff confirmed that current owners on the drain had been made aware of the process through a public meeting held in June.

Moved by: K. Smail seconded by: M. Packwood that Committee recommends that Council accept the recommendation of the drainage superintendent to perform the necessary work required under Section 76 of the Drainage Act (Varying Original Assessments for Maintenance) and direct staff to tender for engineering services to perform that work.

Carried

i) Baguss Brown Drain

Members discussed the need to see a hard copy of the recommendation from the drainage superintendent at Greer Galloway.

Moved by: K. Smail seconded by: G. Morrell that committee recommends that Council accept the recommendation of the drainage superintendent that the Township abandon the existing drain and bylaw through Section 84 of the Drainage Act (Abandonment of All or Part of Drainage Works) and direct staff to tender for engineering services to perform that work.

Carried

8. Inquiries/Notices of Motion – None

9. Mayor's Report – None

10. Question Period – None

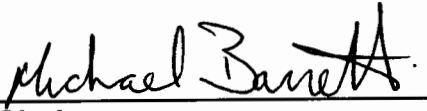
11. Closed Session – None

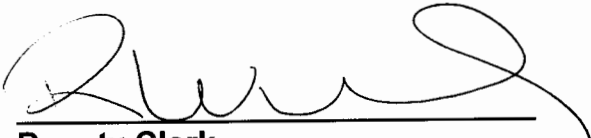
12. Adjournment

Moved by: H. Cameron seconded by: M. Packwood that Committee does now adjourn at 7:38 pm.

Carried

These minutes were approved in open Council this 29th day of October, 2018.


Chair


Deputy Clerk