

**MINUTES
MUNICIPAL COUNCIL
CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL
SPENCERVILLE MUNICIPAL OFFICE
MONDAY, MARCH 25, 2019
6:30 PM**

PRESENT:

Mayor Pat Sayeau
Deputy Mayor Tory Deschamps
Councillor Hugh Cameron
Councillor Stephen Dillabough
Councillor John Hunter

STAFF:

Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Melanie Stubbs, Treasurer
Rebecca Williams, Deputy Clerk
Kevin Lalonde, Chief Building Official

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30pm and introduced Mr. Lalonde as the Township's newly-hired Chief Building Official.

2. Approval of the Agenda

R2019-83

Decision: Moved by: T. Deschamps seconded by: S. Dillabough that Municipal Council approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

Councillor Hunter declared a pecuniary interest on item 8n) due to Tackaberry Construction operating a quarry owned by Councillor Hunter.

4. Delegations & Presentations – None

5. Minutes of the Previous Council Meetings

a) Regular Council – February 25, 2019

R2019-84

Decision: Moved by: J. Hunter seconded by: H. Cameron that Municipal Council receives and approves the minutes of the Regular Meeting dated February 25, 2019.

Carried

6. Business Arising from the Previous Council Meetings – None

7. Committee Minutes

a) Public Library Board –January 22, 2019

R2019-85

Decision: Moved by: H. Cameron seconded by: S. Dillabough that Municipal Council receives the minutes of the Public Library Board meeting dated January 22, 2019.

Carried

b) Port Management Committee – February 20, 2019

R2019-86

Decision: Moved by: S. Dillabough seconded by: H. Cameron that Municipal Council receives the minutes of the Port Management Committee meeting dated February 20, 2019.

Carried

c) Community Development Committee – March 4, 2019

R2019-87

Decision: Moved by: T. Deschamps seconded by: S. Dillabough that Municipal Council receives and approves the minutes of the Community Development Committee meeting dated March 4, 2019.

Carried

d) Budget Meeting #5 – March 7, 2019

R2019-88

Decision: Moved by: J. Hunter seconded by: H. Cameron that Municipal Council receives and approves the minutes of the Budget Meeting #5 dated March 7, 2019.

Carried

e) Committee of the Whole – Administration & Finance – March 11, 2019

R2019-89

Decision: Moved by: S. Dillabough seconded by: H. Cameron that Municipal Council receives and approves the minutes of the Committee of the Whole – Administration & Finance meeting dated March 11, 2019.

Carried

f) Committee of the Whole – Public Works, Environmental Services & Facilities – March 18, 2019

R2019-90

Decision: Moved by: H. Cameron seconded by: S. Dillabough that Municipal Council receives and approves the minutes of the Committee of the Whole – Public Works, Environmental Services & Facilities meeting dated March 18, 2019.

Carried

8. Action and Information Items from Committees

a) Severance Application B-7-19 (Gruntke)

R2019-91

Decision: Moved by: T. Deschamps seconded by: S. Dillabough that Municipal Council recommends in favour of severance application B-84-18 (Gruntke) conditional upon:

1. The agricultural lot to be severed must be sold to be used for agricultural purposes; and
2. The agricultural lot to be severed must be rezoned to prohibit residential use of the property and recognize the 15.5 acres deficiency.

As recommended by the Community Development Committee.

Carried

b) Extension for Draft Plan Approval of Subdivision (Charlebois)

R2019-92

Decision: Moved by: H. Cameron seconded by: S. Dillabough that Municipal Council recommends in favour of a 3-year extension on the Draft

Plan Approval of Subdivision for Edwardsburgh Developments Inc, as recommended by the Community Development Committee.

Members noted their concerns with respect to granting a 3-year extension when no development has taken place over the past 6 plus years. It was noted that the Cardinal area does not have a lot of affordable housing for sale. Members commented on the suggestion that the subdivision plan should be updated to make it a more affordable and marketable plan. Members suggested that the Township should be charging an extension fee due to the extension tying up water and sewer capacity for the Township. Members noted that it may be beneficial to have draft subdivision plans in place to assist in future development if the Township is successful in the nomination for the Ontario Job Site Challenge for the automotive sector.

Verbal Motion

Moved by: T. Deschamps that Municipal Council amend the motion to grant a 1-year extension on the Draft Plan Approval of Subdivision for Edwardsburgh Developments Inc.

Motion failed to receive a seconder

Deputy Mayor Deschamps requested a recorded vote.

Councillor Cameron	Yea	
Councillor Dillabough	Yea	
Councillor Hunter	Yea	
Deputy Mayor Deschamps		Nay
Mayor Sayeau	Yea	

Carried

c) Transfer Funds to Fire Department for Fire Rescue Vehicle

R2019-93

Decision: Moved by: H. Cameron seconded by: J. Hunter that Municipal Council budget to transfer \$70,000 to the Fire Department vehicle reserve in 2019 towards the purchase of a rescue unit in 2020, as recommended by Committee of the Whole – Administration & Finance.

Carried

d) Public Works Truck 1 Transfer Direction

R2019-94

Decision: Moved by: J. Hunter seconded by: H. Cameron that Municipal Council direct staff to transfer \$14,000, that was dedicated and placed into reserves for the purchase of a new pick-up truck, to the purchase of a new snow plow as previously directed in pre-budget approval, as recommended by Committee of the Whole – Administration & Finance.

Carried

e) Excavator Option

R2019-95

Decision: Moved by: T. Deschamps seconded by: S. Dillabough that Municipal Council:

1. Exercise the option to purchase the 2012 Volvo excavator; and
 2. Use reserves to cover final buyout cost of \$99,000; and
 3. Continue to operate the excavator unit within the Township fleet.
- As recommended by Committee of the Whole – Administration & Finance.

Carried

f) Severance Appeal - Bessette

R2019-96

Decision: Moved by: T. Deschamps seconded by: H. Cameron that Municipal Council remove the following condition on severances B-126-18 and B-127-18 (Bessette): "Completion of an engineering study demonstrating the feasibility of continued on-site servicing for both parcels." As recommended by Committee of the Whole – Public Works, Environmental Services & Facilities.
Carried

g) Fort Town Night Run – Partial Closure of Windmill Road

R2019-97

Decision: Moved by: J. Hunter seconded by: H. Cameron that Municipal Council:

1. Supports and approves the request for partial road closure on Windmill Road for the Fort Town Night Run event on May 4, 2019; and
2. That notification be provided to affected residents.

As recommended by Committee of the Whole – Public Works, Environmental Services & Facilities.

Carried

h) Rural & Northern Infrastructure Fund Project

There was a brief discussion with respect to referring to Rooney Road as a de-facto alternative detour route from the Provincial Highway 401. It was noted that the phrase was intended to be descriptive in nature to enhance the Township's application by highlighting that the road is already being used as an alternate even though the road is not up to the required standards for such heavy traffic. It was noted that the project may be limited to only Rooney Road due to ministry specifications of what they consider to be a single continuous worksite.

R2019-98

Decision: Moved by: T. Deschamps seconded by: H. Cameron

WHEREAS the Province of Ontario announced on March 12, 2019 the intake applications for roads and bridges project under the Rural and Northern Fund; and

WHEREAS the Rural and Northern Fund is one of four funding streams within the Canada-Ontario Infrastructure Bilateral Agreement; and

WHEREAS the Bilateral Agreement proposes that selected projects will receive 50% funding from the Federal Government, 33% from the Provincial Government and the remaining 17% from Municipal Government; and

WHEREAS the intake of applications opened on March 18, 2019 with an eight-week one-time window closing on May 14, 2019; and

WHEREAS the construction of the approved and funded projects must be completed by October 31, 2026; and

WHEREAS the Rural and Northern Fund program requirements stipulate that the project must be limited to a single continuous work site.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Edwardsburgh Cardinal hereby directs staff to prepare an application for the complete rebuild, to a full urban standard, the heavily used Provincial Highway 401 de-facto alternative detour route of Rooney Road from County Road 22 to County Road 44 and the continuation along Cedar Grove Road from County Road 44 to the Township boundary with the Township of Augusta.

AND FURTHER THAT the project continues along Cedar Grove Road in partnership with the Township of Augusta to the westward limit of County Road 18.

AND FURTHER THAT the Council of the Corporation of the Township of Edwardsburgh Cardinal authorize staff to engage with the Township's civil engineering firm of record to immediately prepare a Class D estimate of the road reconstruction costs and estimated construction timeframe.

AND FURTHER THAT the completed application be brought to Council for final review and approval no later than the Committee of the Whole –

Administration & Finance meeting of May 13, 2019 to be approved during a Special Council meeting on the same evening.

Carried

i) Cardinal WTP Report

R2019-99

Decision: Moved by: H. Cameron seconded by: J. Hunter that Municipal Council receives the 2018 Cardinal WTP Summary Report.

Carried

j) Cardinal WWTP Report

R2019-100

Decision: Moved by: S. Dillabough seconded by: H. Cameron that Municipal Council receives the 2018 Cardinal WWTP Annual Report

Carried

k) Industrial Park Report

R2019-101

Decision: Moved by: J. Hunter seconded by: S. Dillabough that Municipal Council receives the 2018 Industrial Park Summary Report.

Carried

l) Prescott Drinking Water Report

R2019-102

Decision: Moved by: T. Deschamps seconded by: H. Cameron that Municipal Council receives the 2018 Prescott Drinking Water System Annual Report.

Carried

m) Dust Suppressant Tender Award

R2019-103

Decision: Moved by: H. Cameron seconded by: J. Hunter that Municipal Council provide approval and award the supply of Dust Suppressant tender to Da-Lee Dust Control Ltd. at the unit rate of \$0.2495 per litre to a maximum of \$47,000 including non-rebated HST, as recommended by Committee of the Whole – Public Works, Environmental Services & Facilities.

Carried

n) Gravel Tender Award

Councillor Hunter did not participate in the discussion or vote on the matter.

R2019-104

Decision: Moved by: T. Deschamps seconded by: H. Cameron that Municipal Council provide approval and award the supply of Crushed Rock tender to G. Tackaberry & Sons Construction Company Ltd. at the unit price of \$11.98 per MT to a maximum of \$87,000 including non-rebated HST, as recommended by Committee of the Whole – Public Works, Environmental Services & Facilities.

Carried

o) Johnstown ATV Club – Request to Improve Unmaintained Road Allowance

R2019-105

Decision: Moved by: J. Hunter seconded by: S. Dillabough that Municipal Council:

1. Approve the request for permission for the Johnstown ATV Club (applicant) to make improvements to the unmaintained road allowance between lots 12 and 13, concession 5; and
2. Direct staff to prepare an agreement with the applicant stipulating the condition of use.

As recommend by Committee of the Whole – Public Works, Environmental Services & Facilities.

Carried

p) Port – Comprehensive Project Proposal Spending

R2019-106

Decision: Moved by: S. Dillabough seconded by: H. Cameron that Municipal Council:

1. Approves an upper limit of \$150,000 to be allotted to secure the professional services required to help with the Comprehensive Project Proposal submission under the National Trade Corridors Fund; and
2. Approves the spending only if the Port of Johnstown is successful in the Expression of Interest submitted on March 1, 2019.

As recommended by Port Management Committee.

Carried

Council noted that the Port received confirmation this afternoon that the expression of interest was accepted and the Port has been invited to present the comprehensive project proposal by May 24, 2019.

9. Correspondence

R2019-107

Decision: Moved by: H. Cameron seconded by: S. Dillabough that Municipal Council receives the correspondence listings for the following dates as previously circulated:

- March 7, 2019
- March 22, 2019

Carried

10. Approval of Municipal Disbursements

R2019-108

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council approves payment of municipal invoices circulated and dated as follows:

- | | |
|-------------------------------|----------------|
| • Report dated March 5, 2019 | \$ 299,332.48 |
| • Report dated March 11, 2019 | \$ 103,447.11 |
| • Report dated March 20, 2019 | \$1,458,502.96 |

TOTAL: \$1,861,282.55

Carried

11. By-laws

a) Procedural By-law – 1st & 2nd Reading

R2019-109

Decision: Moved by: J. Hunter seconded by: S. Dillabough that the mover be granted leave to introduce a by-law to govern the proceedings of Council and Committees of Council and this shall constitute first and second reading thereof.

Carried

b) Industrial Park Water Rates

R2019-110

Decision: Moved by: S. Dillabough seconded by: H. Cameron that the mover be granted leave to introduce a by-law to impose water rates for users of the water distribution system in New Wexford, County Road 2 and the Johnstown Industrial Park and this shall constitute first and second reading thereof.

Carried

R2019-111

Decision: Moved by: S. Dillabough seconded by: H. Cameron that a by-law to impose water rates for users of the water distribution system in New Wexford, County Road 2 and the Johnstown Industrial Park be now read a third time and finally passed, signed, sealed and numbered 2019-11.

Carried

c) Industrial Park Wastewater Rates

R2019-112

Decision: Moved by: T. Deschamps seconded by: J. Hunter that the mover be granted leave to introduce a by-law to impose sewer rates for users of the sanitary sewer system on County Road 2 and in the Edwardsburgh Cardinal Industrial Park and this shall constitute first and second reading thereof.

Carried

R2019-113

Decision: Moved by: T. Deschamps seconded by: J. Hunter that a by-law to impose sewer rates for users of the sanitary sewer system on County Road 2 and in the Edwardsburgh Cardinal Industrial Park be now read a third time and finally passed, signed, sealed and numbered 2019-12.

Carried

d) Appoint Chief Building Official (Kevin Lalonde)

R2019-114

Decision: Moved by: H. Cameron seconded by: S. Dillabough that the mover be granted leave to introduce a by-law to appoint a Chief Building Official and this shall constitute first and second reading thereof.

Carried

R2019-115

Decision: Moved by: H. Cameron seconded by: S. Dillabough that a by-law to appoint a Chief Building Official be now read a third time and finally passed, signed, sealed and numbered 2019-13.

Carried

12. CAO's Administrative Update

Council reviewed the CAO's administrative update and discussed the following items:

- Update of meeting schedule
- Firefighter "Crude by Rail" emergency response training course
- Half load signage required on Smith Road until culvert is replaced
- Transfer of employee to Public Works crew from Recreation
- 730 Truck Stop receivership and development status
- Number of parking tickets issued in 2019
- Process of registering the 26 properties with RealTax
- Salt dome inspection

R2019-116

Decision: Moved by: J. Hunter seconded by: S. Dillabough that Municipal Council receives the CAO's Administrative Report as presented.

Carried

13. Councillor Inquiries or Notices of Motion

Deputy Mayor Deschamps noted that Council will need to discuss how the Township will be using the money received from the Province to improve local service delivery and efficiency.

14. Mayor's Report

Mayor Sayeau reported on the following:

- Maple View Lodge expansion of an additional 132 beds
- MMAH allocation of funds is unconditional, however the intent is for municipalities to find efficiencies – Township will receive \$584,335 from Province
- EOWC meeting last week noted that the EORN phase 2 of the project is likely to receive a total of \$213 million in funding to close the cellphone and internet gaps
- National Trade Corridor Fund Expression of Interest submitted by the Port of Johnstown has been accepted. Will be gathering Ministerial letters to support the application and the Port will be hiring a consultant to assist with the comprehensive project proposal
- Giant Tiger has informed the Township that there is no truth in the rumour that the frozen food warehouse is being relocated. A tour for Council Members and staff has been organized for April 22 from 4-5pm
- The Mayor and Deputy Mayor met with the Town of Prescott arena fundraisers who asked the Township to contribute money towards the development of a new arena. It was noted that it appeared that the group is only interested in collecting contributions at this time and is not interested in inter-municipal collaboration to develop a regional recreation/arena centre. It was noted that the Council of Edwardsburgh Cardinal remains open for discussions and collaboration in the future. There was consensus from Council that no funding will be provided unless there is a more collaborative partnership with the surrounding municipalities.

R2019-117

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council receives the Mayor's Report as presented.

Carried

15. Question Period – None

16. Closed Session – None

17. Confirmation By-law

R2019-118

Decision: Moved by: S. Dillabough seconded by: H. Cameron that the mover be granted leave to introduce a by-law to adopt, confirm and ratify matters dealt with by resolution and this shall constitute first and second reading thereof.

Carried

R2019-119

Decision: Moved by: S. Dillabough seconded by: H. Cameron that a by-law to adopt, confirm and ratify matters dealt with by resolution be now read a third time and finally passed, signed, sealed and numbered 2019-14.

Carried

18. Adjournment

R2019-120

Decision: Moved by: H. Cameron seconded by: S. Dillabough that
Municipal Council does now adjourn at 7:57 pm.

Carried

These minutes were adopted by Council this 22nd day of April, 2019.

Mayor



Deputy Clerk

