

MINUTES
COMMITTEE OF THE WHOLE - ADMINISTRATION & FINANCE
MONDAY, APRIL 8, 2019
6:30 PM
SPENCERVILLE MUNICIPAL OFFICE

Present: Mayor Sayeau, Chair
Councillor Cameron
Councillor Dillabough
Councillor Hunter
Jack Bradley, Advisory Member
Dave Robertson, Advisory Member

Regrets: Deputy Mayor Deschamps

Staff: Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Melanie Stubbs, Treasurer

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30 pm, noting that Deputy Mayor Deschamps had sent his regrets.

2. Approval of Agenda

Moved by: J. Hunter seconded by: H. Cameron that the agenda be approved as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

Councillor Hunter declared pecuniary interest in item 7e) Hot Mix Paving Pre-Budget Approval as the required gravel will be drawn from a quarry owned by him. Councillor Hunter did not participate in the discussion or vote on the matter.

Mr. Robertson declared indirect interest in item 6b) Community Grants and Donations as he is the Treasurer of the Grenville Historical Society. As the Grenville Historical Society was not an applicant to the program, he later determined that declaration of interest was not necessary.

Councillor Dillabough declared indirect interest in item 6a) and 6b) Community Grants and Donations as he is the Chair of one of the applicants, Cardinal Youth Centre. Councillor Dillabough did not participate in the discussion or vote on the matter.

4. Business Arising from Previous Committee of the Whole

A typographical error was noted.

5. Delegations and Presentations

a) South Grenville Bluegrass Festival – Funding Request

Mr. Kim Wallace was present to outline the history, impact and needs of the Festival. He discussed the success of the event and its impact on the community, noting a steady growth in attendance over the previous five years.

Members inquired as to band selection, number of attendees, admission fees, and grants from other sources. Mr. Wallace was thanked for his presentation and advised that the application would be discussed later on the agenda.

b) Connect Youth – Funding Request

Ms. Victoria Robertson was present to provide information on the history of the group, as well as programs offered and number of people served.

Members asked about other sources of funding, staffing and after-hours outreach. Ms. Robertson was thanked for her presentation and advised the application would be discussed later on the agenda.

6. Discussion Items

a) 2019 Grants and Donations

Councillor Dillabough did not participate in the discussion or vote on the matter.

Committee reviewed the requests noting that there was a total of \$31,576 in cash donations requested, and that the draft budget line item was \$10,000. The value of in kind donations was also highlighted (\$21,417).

Committee discussed the grant program criteria and reviewed requests received and the results of the 2018 program.

Consensus was reached to award community grants and donations as follows:

Organization	Grants & Donations	In-kind Requested
Spencerville English Country Dance Club	\$ 200.00	+ in-kind
Spencerville Mill Foundation	\$ 900.00	+ in-kind
ArtScene	\$ 500.00	

Spencerville Business & Community Connections	\$ 200.00	+ in-kind
St. John's Choir	\$ 400.00	
Cardinal Community Festival Committee	\$ 900.00	
South Grenville Bluegrass Festival	\$2,000.00	+ in-kind
Cardinal Youth Centre Inc.	\$ 900.00	+ in-kind
Connect Youth Inc.	\$ 900.00	
Skip Ventures	\$ 0.00	+ in-kind
Spencerville Skating Club	\$ 500.00	+ in-kind
First Responders United Outreach Ministry	\$ 900.00	
Food For All Food Bank	\$ 400.00	+ in-kind
Edwardsburgh Union Loyal Orange Lodge	\$ 0.00	
Cardinal Community Action Committee	\$ 500.00	+ in-kind
South Edwardsburgh Recreation Association	\$ 400.00	+ in-kind
Spencerville & Area Stray Cats TNR Project	\$ 0.00	
Johnstown ATV Club	\$ 0.00	
Grenville Federation of Agriculture		+ in-kind
Friends of the E/C Library		+ in-kind
St. Lawrence River Institute of Env. Sciences	\$ 400.00	
Total	\$10,000.00	

b) MMAH Municipal Funding Allocation

Members discussed the Modernization Funding recently announced by the Provincial Government. The Minister's letter was introduced. The Chair requested ideas from Committee members, noting it was intended that full discussion of ideas would come at a later date.

Members discussed the possible motivations for the unexpected funding, noting the possibility of reductions in other funding streams such as OMPF in future years.

There were several ideas introduced for opportunities to streamline services and reduce costs:

- Partnering with the United Counties of Leeds & Grenville for purchasing and tendering or other services
- Service review study to identify areas for cost savings

- Shared services among neighbouring municipalities, such as fire protection, specialized equipment, snow plow route optimization, recreation facilities
- Studies and surveys for service enhancement
- Single tier (county) municipality.

The chair noted that the item was on the agenda for discussion at County Council on April 9. No input had been requested from staff at the Township or County level to this point.

7. Action/Information Items

a) International Building Safety Month

Moved by: H. Cameron seconded by: D. Robertson that Committee recommends that Council support public awareness of building safety by proclaiming the month of May 2019 as International Building Safety Month in the Township of Edwardsburgh Cardinal.

Carried

b) 1st Quarter Treasury Report

Committee reviewed the report and sought clarification with respect to the Planning and Drainage Accounts liabilities as well as the Long Term Debt repayment schedule.

c) Assessment Risk – Giant Tiger

Committee reviewed the Treasurer's information with respect to an assessment appeal for the Giant Tiger development and noted the need to be aware of the possibility for budgeting purposes. The Treasurer noted that the Counties (Dave Publow and John Simpson) would be taking the lead on the matter.

d) Pre-Budget Approval for Hot Mix Paving

Councillor Hunter did not participate in discussion or vote on the matter.

Committee reviewed the action item and confirmed that the suggested contingency amount is sufficient.

Moved by: J. Bradley seconded by: S. Dillabough that Committee recommends that Council:

1. Use the one-time top-up of the Federal Gas Tax in 2019 to complete an additional 1.8 km section of Pittston Road from CR 22 to Hutton Road; and
2. Award the Hot Mix Resurfacing Tender EC-PW-19-04 to Coco Paving Ltd. At a cost of \$910,303.24 including non-rebated HST; and

3. Authorize staff to execute contract documents and approve \$3,696.76 as contingency to be used at the Director of Operations' discretion, should any unforeseen issues arise during the project.

Carried

e) Latimer Road Project – Proposed Budget Changes

Committee discussed the recommendation to re-allocate funding from the capital budget for Latimer Road to the operations budget for patching and resurfacing as well as winter materials.

Moved by: J. Hunter seconded by: S. Dillabough that Committee recommends that Council:

1. Defer the \$75,000 for the Latimer Road project in 2019; and
2. Reallocate the \$75,000 to operational expenses by increasing the patching and resurfacing line 35-5616 by \$50,000 and winter materials line 38-5626 by \$25,000.

Defeated

f) 2019 Budget

Committee discussed the impact of the various recommendations made thus far and noted that the Galop Canal bridge tender results were lower than the budgeted amount by approximately \$30,000.

Moved by: J. Bradley seconded by: S. Dillabough that staff is directed to bring forward to final Budget Meeting #7 on April 18 a balanced 2019 operational and capital budget based on a zero percent increase in the municipal tax rate and presented in full departmental detail, and with complete capital budget detail showing source of funds for each capital project.

Carried

8. Inquiries/Notices of Motion

Mayor Sayeau presented a notice of motion requiring the that the Modernization Funding be segregated into a special reserve fund and requested that it be discussed at the Committee of the Whole Public Works/Environmental Services/Facilities Meeting on April 15.

Mayor Sayeau inquired about the status of the application to the Rural and Northern stream of the ICIF.

9. Mayor's Report

Mayor Sayeau reported on the following:

- Correspondence received from Enbridge Gas on March 28 noting a merger with Union Gas. In conversation with various gas company representatives he has been assured that the expansion of services in EC is still being considered.
- A further meeting has been held with fundraisers for the Prescott arena project. There may be further discussions on the subject after Easter with representatives from the three municipalities (EC, Augusta and Prescott) in attendance.
- Reminder of the Giant Tiger DC Tour planned for April 22 at 4:00 pm.
- Counties Council is applying for funding for the expansion of County Road 43 under the Rural & Northern Stream of ICIF.
- There will not be a naval vessel at Port Day this year.
- Greenfield Ethanol has spearheaded an Earth Day clean up planned for April 22 from 12:30 to 1:30 pm in the Industrial Park area.

10. Question Period – None

11. Closed Session

Moved by: D. Robertson seconded by: H. Cameron that Committee of the Whole proceeds into closed session at 9:10 pm in order to address a matter pertaining to acquisition or disposition of land by the municipality or local board, specifically industrial land and closed session minutes dated March 11, 2019.

Carried

Committee recessed for five minutes to clear the chamber.

Moved by: H. Cameron seconded by: J. Hunter that the closed meeting does now adjourn and the open meeting of Committee of the Whole does now resume at 9:20 pm.

Carried

Committee reviewed the minutes of the March 11, 2019 and received an update from the CAO on a matter. Committee reviewed a proposed Agreement of Purchase and Sale for lands in the Industrial Park area.

Moved by: H. Cameron seconded by: S. Dillabough that Committee of the Whole approves the minutes of the closed session dated March 11, 2019.

Carried

Moved by: J. Hunter seconded by: S. Dillabough that Committee recommends that the Agreement of Purchase and Sale be forwarded to the property owner for consideration.

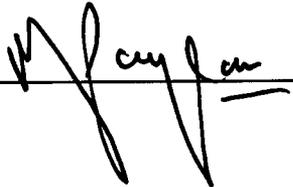
Carried

11. Adjournment

Moved by: D. Robertson seconded by: J. Bradley that Committee does now adjourn at 9:25 pm.

Carried

These minutes were approved in open Council this 22nd day of April, 2019.

Chair 

Clerk 