

**MINUTES
MUNICIPAL COUNCIL
CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL
SPENCERVILLE MUNICIPAL OFFICE
MONDAY, DECEMBER 10, 2018
6:30 PM**

PRESENT:

Mayor Pat Sayeau
Deputy Mayor Tory Deschamps
Councillor Hugh Cameron
Councillor Stephen Dillabough
Councillor John Hunter

STAFF:

Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Melanie Stubbs, Treasurer
Rebecca Williams, Deputy Clerk
Brian Moore, Fire Chief
Randy Hopkins, Chief Building Official

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30pm and welcomed new council to their first official meeting of Township Council.

2. Approval of the Agenda

R2018-405

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations & Presentations

a) Melanie Stubbs, Treasurer – 2019 Pre-Budget Presentation

The Treasurer presented the 2019 Pre-Budget information to Council and summarized the following: how the property tax is calculated, explained which departments are supported by taxation and why, comparison of property tax to other general monthly household expenses, cost of services encompassed within municipal taxation, an analysis of the total residential taxes between 2012 to 2018, an analysis of the total residential tax comprised of the municipal, county and school board tax rate, 2019 phased-in assessment, potential impacts to the 2019 budget, an analysis of capital expenditures from 2013 to 2018, capital projects that have been completed in 2018, current reserve/reserve fund balances, long-term debt schedule, and current budget objectives.

There was a general discussion with respect to what 1% of the tax levy represents for tax revenue. It was noted that 1% of the tax levy currently represents \$55,812.00 in tax revenue using the 2018 tax rates. It was noted that if the Township didn't change the tax rate, then the Township could raise an additional \$638,000. It was noted that the Township will receive over \$300,000 in revenue just from the addition of Giant Tiger. There was a brief discussion with respect to whether the Township would consider purchasing the loader and excavator once the leases are finished. There was consensus from Council to direct staff to prepare and distribute the draft 2019 budget to Council by December 21, 2018 if possible.

5. Minutes of the Previous Council Meetings

a) Regular Council – November 27, 2018

R2018-406

Decision: Moved by: J. Hunter seconded by: T. Deschamps that Municipal Council receives and approves the minutes of the Regular Meeting dated November 27, 2018.

Carried

b) Inaugural Meeting – December 3, 2018

R2018-407

Decision: Moved by: S. Dillabough seconded by: H. Cameron that Municipal Council receives and approves the minutes of the Inaugural Council Meeting dated December 3, 2018.

Carried

6. Business Arising from the Previous Council Meetings – None

7. Committee Minutes

a) Public Library Board – June 26, 2018

R2018-408

Decision: Moved by: H. Cameron seconded by: S. Dillabough that Municipal Council receives the minutes of the Public Library Board meeting dated June 26, 2018.

Carried

b) Public Library Board – September 25, 2018

R2018-409

Decision: Moved by: J. Hunter seconded by: T. Deschamps that Municipal Council receives the minutes of the Public Library Board meeting dated September 25, 2018.

Carried

Members asked for clarification with respect to the purchase of a new iPad for the library. It was noted that the library board largely manages their own spending and budget.

c) Public Library Board – October 23, 2018

R2018-410

Decision: Moved by: S. Dillabough seconded by: H. Cameron that Municipal Council receives the minutes of the Public Library Board meeting dated October 23, 2018.

Carried

d) Community Development Committee – November 22, 2018

R2018-411

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council receives and approves the minutes of the Community Development Committee meeting dated November 22, 2018.

Carried

8. Action and Information Items from Committees

a) 2018 Year in Review

R2018-412

Decision: Moved by: J. Hunter seconded by: T. Deschamps that Municipal Council receive the 2018 Year in Review report.

Carried

Members requested copies of the updated by-laws with set fines.

b) Cormorant Control Endorsement Letter

It was noted that the Ministry of Natural Resources and Forestry is proposing to establish a hunting season for cormorants in Ontario and the Township's current trapper would like a letter of endorsement from Council for his submission to the Public Input Coordinator.

R2018-413

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council supports the Mayor's letter of endorsement to the Public Input Coordinator with respect to the Ministry of Natural Resources proposal to establish a hunting season for double-crested cormorants.

Carried

c) Giant Tiger Directional Signage

R2018-414

Decision: Moved by: S. Dillabough seconded by: H. Cameron that Municipal Council supports the request to the Ministry of Transportation for the installation of Giant Tiger directional signage on Highway 16.

Carried

9. Correspondence

R2018-415

Decision: Moved by: J. Hunter seconded by: T. Deschamps that Municipal Council receives the correspondence listings for the following dates as previously circulated:

- December 4, 2018

Carried

10. Approval of Municipal Disbursements

R2018-416

Decision: Moved by: S. Dillabough seconded by: H. Cameron that Municipal Council approves payment of municipal invoices circulated and dated as follows:

• Report dated December 5, 2018	\$ 306,455.93
• Report dated December 6, 2018	\$1,089,734.41
TOTAL:	\$1,396,190.34

Carried

11. By-laws

a) Establish Terms of Reference for Committees of Council

Council debated if the un-elected advisory members should be involved during the closed session meetings due to concerns about accountability. Members suggested that the advisory members be asked to make a declaration similar to that of elected council members to hold advisory members responsible for ensuring accountability within the meetings.

R2018-417

Decision: Moved by: H. Cameron seconded by: S. Dillabough that the mover be granted leave to introduce a by-law to establish terms of reference for committees of council and this shall constitute first and second reading thereof.

Carried

R2018-418

Decision: Moved by: H. Cameron seconded by: S. Dillabough that a by-law to establish terms of reference for committees of council be now read a third time and finally passed, signed, sealed and numbered 2018-76.

Carried

b) Appoint Members to Boards & Committees

R2018-419

Decision: Moved by: J. Hunter seconded by: T. Dechamps that the mover be granted leave to introduce a by-law to appoint members and representatives to certain boards and committees and this shall constitute first and second reading thereof.

Carried

R2018-420

Decision: Moved by: J. Hunter seconded by: T. Deschamps that a by-law to appoint members and representatives to certain boards and committees be now read a third time and finally passed, signed, sealed and numbered 2018-77.

Carried

c) Appoint Library Board

R2018-421

Decision: Moved by: T. Deschamps seconded by: J. Hunter that the mover be granted leave to introduce a by-law to appoint members of the Edwardsburgh Cardinal Public Library Board and this shall constitute first and second reading thereof.

Carried

R2018-422

Decision: Moved by: T. Deschamps seconded by: J. Hunter that a by-law to appoint members of the Edwardsburgh Cardinal Public Library Board be now read a third time and finally passed, signed, sealed and numbered 2018-78.

Carried

d) Amend By-law 2017-02 – Appoint Members to Port of Johnstown Management Committee

R2018-423

Decision: Moved by: S. Dillabough seconded by: H. Cameron that the mover be granted leave to introduce a by-law to amend by-law 2017-02 to establish terms of reference and appoint members to the Port of Johnstown Management Committee and this shall constitute first and second reading thereof.

Carried

R2018-424

Decision: Moved by: S. Dillabough seconded by: H. Cameron that a by-law to amend by-law 2017-02 to establish terms of reference and appoint members to the Port of Johnstown Management Committee be now read a third time and finally passed, signed, sealed and numbered 2018-79.

Carried

12. CAO's Administrative Update

Council reviewed the CAO's administrative update and discussed the following items:

- 730 Truck Stop receivership, specifically with respect to the outstanding taxes to be paid and fire clean-up costs and current negotiations with insurance company
- Purchase and Sale agreement for the Prescott Machine and Welding building expected to close next week
- Municipal Drug Strategy meeting in Prescott, specifically if a date has been selected

R2018-425

Decision: Moved by: H. Cameron seconded by: S. Dillabough that Municipal Council receives the CAO's Administrative Report as presented.

Carried

13. Councillor Inquiries or Notices of Motion

Councillor Cameron requested copies of the following updated bylaws; animal control, clean yards, and parking. Councillor Cameron requested that a report be prepared with respect to reducing the speed on County Rd 2 east of Cardinal.

Mayor Sayeau requested that the resolution from the Town of Kearney be brought forward to the January 7 Committee of the Whole meeting respecting Voters' List for Municipal Elections.

14. Mayor's Report

Mayor Sayeau reported on the following:

- Vice President of Giant Tiger highlighted that as of December 5, the company was 85% moved to Johnstown. This will result in all trucks starting in Johnstown before going to retail outlets. Will request a tour be arranged for new council
- Requested 3 delegations at ROMA:
 - MNRF – hunting seasons for cormorants
 - MOE – natural gas expansion
 - MOI – OCIF funding
- UCLG also submitting delegation requests
- County Council Inaugural Meeting taking place December 12
- Will be putting name forward to be considered for Warden. Discussion took place with respect to process to nominate and select new Warden
- Council Members are invited to the Spencerville Legion the evening of Friday December 14 where Lockwood Brothers Construction will be drawing the name of the winner for the Firetruck play structure
- Request input for Public Meeting/Consultation with respect to retail cannabis in Township. Consensus that the meeting would be hosted by Council on Jan 7.
- Letter from ECCC re: chlorinated effluent discharge from drinking water treatment facilities. To discuss further with staff in future

R2018-426

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council receives the Mayor's Report as presented.

Carried

15. Question Period

Questions/comments were raised with respect to the following:

- Selection process for a new Warden

16. Closed Session

R2018-427

Decision: Moved by: J. Hunter seconded by: T. Deschamps that Municipal Council proceeds into closed session at 8:20 pm in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees; Specifically: **Union Grievance**
- The receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose; Specifically: **Minutes of Closed Sessions dated November 27, 2018**

Carried

Council recessed for 5 minutes to clear the chambers.

R2018-428

Decision: Moved by: J. Hunter seconded by: T. Deschamps that the closed meeting does now adjourn and the open meeting of Municipal Council does now resume at 8:42pm.

Carried

R2018-429

Decision: Moved by: H. Cameron seconded by: S. Dillabough that Municipal Council approves the minutes of closed session dated November 27, 2018.

Carried

Mayor Sayeau reported that Council reviewed the minutes of closed session and direction was provided to staff to proceed with the proposed course of action with respect to the union grievance.

17. Confirmation By-law

R2018-430

Decision: Moved by: S. Dillabough seconded by: H. Cameron that the mover be granted leave to introduce a by-law to adopt, confirm and ratify matters dealt with by resolution and this shall constitute first and second reading thereof.

Carried

R2018-431

Decision: Moved by: S. Dillabough seconded by: H. Cameron that a by-law to adopt, confirm and ratify matters dealt with by resolution be now read a third time and finally passed, signed, sealed and numbered 2018-80.

Carried

18. Adjournment

R2018-432

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council does now adjourn at 8:46 pm.

Carried

These minutes were adopted by Council this 21st day of January, 2019.



Mayor



Deputy Clerk