

**MINUTES
MUNICIPAL COUNCIL
CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL
SPENCERVILLE MUNICIPAL OFFICE
MONDAY, FEBRUARY 25, 2019
6:30 PM**

PRESENT:

Mayor Pat Sayeau
Deputy Mayor Tory Deschamps
Councillor Hugh Cameron
Councillor John Hunter

REGRETS:

Councillor Stephen Dillabough

STAFF:

Dave Grant, Director of Operations, Acting CAO/Clerk
Melanie Stubbs, Treasurer
Rebecca Williams, Deputy Clerk

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30pm and noted that there was a ceremony at 6:15pm to recognize the Director of Operations achievement in receiving the Executive Diploma in Municipal Management from AMCTO.

2. Approval of the Agenda

R2019-46

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council approves the agenda as amended to add 8l) Ontario Job Site Challenge.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations & Presentations – None

5. Minutes of the Previous Council Meetings

a) Regular Council – January 21, 2019

R2019-47

Decision: Moved by: H. Cameron seconded by: J. Hunter that Municipal Council receives and approves the minutes of the Regular Meeting dated January 21, 2019.

Carried

b) Special Council – January 24, 2019

R2019-48

Decision: Moved by: J. Hunter seconded by: H. Cameron that Municipal Council receives and approves the minutes of the Special Council Meeting dated January 24, 2019.

Carried

Members asked for clarification with respect to the use of the term personal versus personnel when going into closed session. Staff noted that the Municipal Act, 2001 outlines the exemptions to allow for closed session discussions and defines the difference between why the Municipal Act, 2001 states personal versus personnel in the exemption.

6. Business Arising from the Previous Council Meetings

Members confirmed if the requested reports were sent to the Cardinal Community Action Committee.

7. Committee Minutes

a) Public Library Board –December 11, 2018 & January 8, 2019

R2019-49

Decision: Moved by: H. Cameron seconded by: J. Hunter that Municipal Council receives the minutes of the Public Library Board meeting dated December 11, 2018 and January 8, 2019.

Carried

b) Port Management Committee – January 16, 2019

R2019-50

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council receives the minutes of the Port Management Committee meeting dated January 16, 2019.

Carried

c) Budget Meeting #3 – January 31, 2019

R2019-51

Decision: Moved by: J. Hunter seconded by: T. Deschamps that Municipal Council receives and approves the minutes of Budget Meeting #3 dated January 31, 2019.

Carried

d) Community Development Committee – February 4, 2019

It was noted that Council received through correspondence a letter from MMAH noting information with respect to possible interim pauses on Official Plan reviews. Members requested that the letter be sent to the planner and reviewed at the next Community Development Committee meeting.

R2019-52

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council receives and approves the minutes of the Community Development Committee meeting dated February 4, 2019.

Carried

e) Budget Meeting #4 – February 7, 2019

R2019-53

Decision: Moved by: H. Cameron seconded by: J. Hunter that Municipal Council receives and approves the minutes of Budget Meeting #4 dated February 7, 2019.

Carried

f) Committee of the Whole – Administration & Finance – February 11, 2019

R2019-54

Decision: Moved by: J. Hunter seconded by: H. Cameron that Municipal Council receives and approves the minutes of the Committee of the Whole – Administration & Finance meeting dated February 11, 2019.

Carried

g) Committee of the Whole – Public Works, Environmental Services & Facilities – February 19, 2019

R2019-55

Decision: Moved by: H. Cameron seconded by: J. Hunter that Municipal Council receives and approves the minutes of the Committee of the Whole – Public Works, Environmental Services & Facilities meeting dated February 19, 2019.

Carried

8. Action and Information Items from Committees

a) Severance Application B-84-18 (Montroy)

R2019-56

Decision: Moved by: J. Hunter seconded by: H. Cameron that Municipal Council recommends in favour of severance application B-84-18 (Montroy/Curry), as recommended by the Community Development Committee.

Carried

b) Severance Application B-131-18 (Mulder)

R2019-57

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council recommends in favour of severance application B-131-18 (Mulder), as recommended by the Community Development Committee.

Carried

c) Severance Application B-2-19 (Killick)

R2019-58

Decision: Moved by: H. Cameron seconded by: J. Hunter that Municipal Council recommend in favour of severance application B-2-19 (Killick), condition upon the following:

1. The agricultural lot to be retained must be sold to a bona fide farmer; and
2. A minor variance being granted to allow for the approximately 169ft frontage deficiency on the severed parcel; and
3. The agricultural lot to be retained must be rezoned to prohibit residential use of the property.

As recommended by the Community Development Committee.

Carried

d) Loan Payout - Greenfield

R2019-59

Decision: Moved by: J. Hunter seconded by: H. Cameron that Municipal Council direct the Treasurer to pay out the principal amount of \$61,933.34 to RBC for the Low Lift Station and continue to bill Greenfield Ethanol the current monthly payments until May 2019, as recommended by Committee of the Whole – Administration & Finance.

Carried

e) 2019 Low Lift Station Budget

R2019-60

Decision: Moved by: T. Deschamps seconded by: H. Cameron that Municipal Council approve the 2019 Low Lift Station Budget, as recommended by Committee of the Whole – Public Works, Environmental Services & Facilities.

Carried

f) 2018 Annual Water Report

R2019-61

Decision: Moved by: H. Cameron seconded by: T. Deschamps that
Municipal Council:

1. Receive the 2018 annual water reports for CWS and EDS; and
2. Direct staff to post the annual water reports to the Township website; and
3. Direct staff to notify users via social media and local newspaper of report availability.

As recommended by Committee of the Whole – Public Works, Environmental Services & Facilities.

Carried

g) 2019 Spencerville Wastewater Rate

R2019-62

Decision: Moved by: T. Deschamps seconded by: H. Cameron that
Municipal Council:

1. Accept the recommendations contained in the Rate Study Report; and
2. Adopt a \$7.00 or 1% annual increase to the base residential unit and use the alternative rate structure for non-residential units; and
3. Use a phase-in approach over a 2-year period for 22 Ryan St; and

As recommended by Committee of the Whole – Public Works, Environmental Services & Facilities.

Carried

h) Service Line Warranties Marketing Licence Renewal

R2019-63

Decision: Moved by: J. Hunter seconded by: H. Cameron that Municipal Council enact the 90-day termination clause contained in section 3a of the Service Line Warranties of Canada Inc agreement and direct staff to provide notice to Service Line Warranties of Canada Inc that the Township does not intend to renew the agreement, as recommended by Committee of the Whole – Public Works, Environmental Services & Facilities.

Carried

i) Pre-Budget Approval – Select Capital Items

Members confirmed that the items will be tendered and brought back to Council for approval.

R2019-64

Decision: Moved by: J. Hunter seconded by: H. Cameron that Municipal Council authorize pre-budget approval for four capital projects – Hot Mix Resurfacing, Tandem Axle Plow Truck, Smith Road Culvert Replacement and Chiller Unit Replacement, as recommended by Committee of the Whole – Public Works, Environmental Services & Facilities.

Carried

j) 2019 Port Operating & Capital Budget

R2019-65

Decision: Moved by: H. Cameron seconded by: T. Deschamps that
Municipal Council:

1. Approves the Port of Johnstown 2019 Operating Budget Revenues & Expenses; and
2. Approves the Port of Johnstown 2019 Capital Budget; and
3. With the understanding that the Port of Johnstown 2019 Capital Budget will be reduced by \$2.2 million should the Port of Johnstown fail to arrange a Transport Canada Matching Funds Grant Agreement under the National Trade Corridor Fund for expenditure in the 2019 budget year.

As recommended by the Port Management Committee.

Carried

k) Council Response to Auditor

R2019-66

Decision: Moved by: T. Deschamps seconded by: H. Cameron that Municipal Council authorizes the Mayor to sign the drafted response letter to the auditors as a requirement of the annual audit.

Council raised concerns with respect to the draft letter due to Council not receiving the Audit Letter from the auditors before the Council meeting to review the document. Members noted that Council should be given time to review the document and questions. Members suggested that the response letter be reviewed at an upcoming meeting before Council authorizes the Mayor to sign and send the letter.

Verbal Motion

Decision: Moved by T. Deschamps seconded by: H. Cameron that the matter be deferred to a date no later than the March 25, 2019 Council meeting.

Carried

l) Ontario Job Site Challenge

Council noted that the Provincial government has proposed a job site challenge for municipalities to assist in future development of the automotive industry. It was noted that the province already owns sufficient amount of land within the Edwardsburgh Land Bank, however in order to develop a site it would require water and sewer.

Members suggested that Council should pass a resolution to nominate the Township for the Ontario Job Site Challenge to signify to the province that Edwardsburgh Cardinal would be an interested party and willing to work with the province to create a shovel ready site. There was a brief discussion with respect to how the Township would provide water and sewer to a potential site.

R2019-67

Decision: Moved by: T. Deschamps seconded by: J. Hunter

WHEREAS in February 2019 the Province of Ontario released a White Paper titled Driving Prosperity; The Future of Ontario's Automotive Sector which lays out a strategy to meet the future needs, over the next ten years of Ontario's Automotive Industry; and

WHEREAS one of the major needs for the future expansion of the Automotive Industry in Ontario is the availability of large acreage (500 to 1500 acres) serviced land; and

WHEREAS on Page 13 of the White Paper the Province puts forward a Job Site Challenge; a competition, open to municipalities, economic development corporations and industrial developers, for a site (500 to 1,500 acres) capable of attracting a new assembly plant and Ontario would partner with the winning proponent on site-readiness and servicing to ensure the development opportunity is competitive; and

WHEREAS a Joint Letter, over the signatures of the Minister of Economic Development and the Minister of Municipal Affairs and Housing dated February 20, 2019 addressed to Heads of Council, Minister Steve Clark and Minister Todd Smith specifically refer to the Job Site Challenge and commit to working with successful proponents to make sure that development opportunities are competitive; and

WHEREAS the Province of Ontario, through Infrastructure Ontario, already owns large scale acreages in the Township of Edwardsburgh Cardinal, which

would meet the requirements of automakers seeking to build or expand an auto assembly plant.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Edwardsburgh Cardinal hereby nominates itself for the Ontario Job Site Challenge and commits to working with the Province of Ontario to help create a competitive shovel-ready site where an automaker can build a plant and bring thousands of good-paying jobs to the community. **AND FURTHERMORE** that the Council of the Corporation of the Township of Edwardsburgh Cardinal hereby commits to streamlining the approvals processes for planning, environmental and servicing in order to bring the identified properties up to Ontario's Certified Site Investment Ready Standard.

Mayor Sayeau requested a recorded vote.

Councillor Cameron	Yea	
Councillor Dillabough		Absent
Councillor Hunter	Yea	
Deputy Mayor Deschamps	Yea	
Mayor Sayeau	Yea	
		Carried

9. Correspondence

R2019-68

Decision: Moved by: J. Hunter seconded by: H. Cameron that Municipal Council receives the correspondence listings for the following dates as previously circulated:

- January 31, 2019
- February 14, 2019

Carried

10. Approval of Municipal Disbursements

R2019-69

Decision: Moved by: T. Deschamps seconded by: H. Cameron that Municipal Council approves payment of municipal invoices circulated and dated as follows:

- | | | |
|----------------------------------|----|------------|
| • Report dated January 22, 2019 | \$ | 635.63 |
| • Report dated February 1, 2019 | \$ | 373,016.11 |
| • Report dated February 11, 2019 | \$ | 116,114.21 |
| • Report dated February 20, 2019 | \$ | 581,978.98 |

TOTAL: \$1,071,744.93

Carried

11. By-laws

a) Council-Staff Relations Policy

R2019-70

Decision: Moved by: J. Hunter seconded by: T. Deschamps that the mover be granted leave to introduce a by-law to adopt a council-staff relations policy and this shall constitute first and second reading thereof.

Carried

R2019-71

Decision: Moved by: J. Hunter seconded by: T. Deschamps that a by-law to adopt a council-staff relations policy be now read a third time and finally passed, signed, sealed and numbered 2019-06.

Carried

b) 2019 Spencerville Wastewater Budget

R2019-72

Decision: Moved by: H. Cameron seconded by: T. Dechamps that the mover be granted leave to introduce a by-law to adopt the estimates and impose sewer rates for users of the Spencerville Sewer System and this shall constitute first and second reading thereof.

Carried

R2019-73

Decision: Moved by: H. Cameron seconded by: T. Deschamps that a by-law to adopt the estimates and impose sewer rates for users of the Spencerville Sewer System be now read a third time and finally passed, signed, sealed and numbered 2019-07.

Carried

c) 2019 Cardinal Water & Wastewater Budget

R2019-74

Decision: Moved by: J. Hunter seconded by: T. Deschamps that the mover be granted leave to introduce a by-law to amend by-law 2013-69 to impose water and wastewater rates for users of the Cardinal water and wastewater system and this shall constitute first and second reading thereof.

Carried

R2019-75

Decision: Moved by: J. Hunter seconded by: T. Deschamps that a by-law to amend by-law 2013-69 to impose water and wastewater rates for users of the Cardinal water and wastewater system be now read a third time and finally passed, signed, sealed and numbered 2019-08.

Carried

d) Interim Tax Levy

R2019-76

Decision: Moved by: T. Deschamps seconded by: H. Cameron that the mover be granted leave to introduce a by-law to authorize an interim tax levy in advance of the adoption of the tax rates for 2019 and this shall constitute first and second reading thereof.

Carried

R2019-77

Decision: Moved by: T. Deschamps seconded by: H. Cameron that a by-law to authorize an interim tax levy in advance of the adoption of the tax rates for 2019 be now read a third time and finally passed, signed, sealed and numbered 2019-09.

Carried

12. CAO's Administrative Update

Council reviewed the CAO's administrative update and discussed the following items:

- Update of meeting schedule
- Deadline for tax arrears and estimated number of payments thus far
- Resignations within Public Works and Recreation/Facilities, specifically: position title of new employees, transition with training, and qualifications
- Water shutoff at two properties in Cardinal due to water running at vacant home
- Installing half load restriction signs within the Township for the spring thaw

R2019-78

Decision: Moved by: H. Cameron seconded by: T. Deschamps that Municipal Council receives the CAO's Administrative Report as presented.
Carried

13. Councillor Inquiries or Notices of Motion – None

14. Mayor's Report

Mayor Sayeau reported on the following:

- Explained process for Port to apply for National Trade Corridor Funding, noting that the Port may look for additional partner funding sources via brokers and Provincial govt.
- Provided a summary to the County Council budget
- Received a letter from the Minister of Finance confirming that the TWP will receive the same amount of funding through the OMPF as last year
- SLCEDC will be hosting an orientation session on March 20 from 1-4pm
- MP Barrett will have a networking breakfast hosted by the Brockville Chamber of Commerce on March 5

R2019-79

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council receives the Mayor's Report as presented.
Carried

15. Question Period

The following questions/comments were raised:

- Promotion of residential growth within Township

16. Closed Session – None

17. Confirmation By-law

R2019-80

Decision: Moved by: J. Hunter seconded by: T. Deschamps that the mover be granted leave to introduce a by-law to adopt, confirm and ratify matters dealt with by resolution and this shall constitute first and second reading thereof.
Carried

R2019-81

Decision: Moved by: J. Hunter seconded by: T. Deschamps that a by-law to adopt, confirm and ratify matters dealt with by resolution be now read a third time and finally passed, signed, sealed and numbered 2019-10.
Carried

18. Adjournment

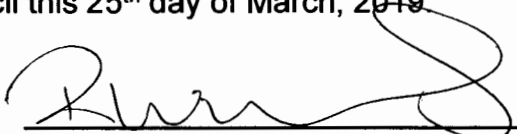
R2019-82

Decision: Moved by: H. Cameron seconded by: T. Deschamps that Municipal Council does now adjourn at 8:10 pm.
Carried

These minutes were adopted by Council this 25th day of March, 2019



Mayor



Deputy Clerk