

**MINUTES
COMMITTEE OF THE WHOLE
PUBLIC WORKS, ENVIROMENTAL SERVICES & FACILITIES
MONDAY, JANUARY 14, 2019
6:30 PM
SPENCERVILLE MUNICIPAL OFFICE**

Present: Councillor Cameron, Chair
Mayor Sayeau
Deputy Mayor Deschamps
Councillor Dillabough
Councillor Hunter
Robin Crawford, Advisory Member
Mark Packwood, Advisory Member

Staff: Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Rebecca Williams, Deputy Clerk

1. Call to Order

Councillor Cameron called the meeting to order at 6:30 pm.

2. Approval of Agenda

Moved by: S. Dillabough seconded by: M. Packwood that the agenda be approved as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations and Presentations

a) Heather & Chris Abrams – 3049 Walker St

Ms. Abrams provided a timeframe with respect to the sewer backup that occurred in late September 2018. Ms. Abrams highlighted that the sewer had also backed up into their house in 2016, after which they were required to hire professional cleaners. Ms. Abrams requested that the Township cover the cleanup costs, completed by Knapp's Construction, for the September 2018 incident since it was the second time the issue had occurred and Ms. Abrams assertion was that the blockage was on Township property. Ms. Abrams noted that they paid the invoice for Knapp's in December and now looking for the Township to reimburse them the \$635.62.

Members enquired if a backflow preventer had been installed to help to prevent the second incident. It was noted that the Abrams' did not install a backflow preventer as they were told that the slump in the line would be resolved during the Walker St rehabilitation project, however due to timing of the project it was not done in time to prevent the second incident. Staff noted that the slump in the line did not appear to be the primary cause for such an incident, especially with there being more than a two-year gap between the incidents. Mr. and Ms. Abrams noted that they were waiting for the line to be repaired before they installed the backflow preventer. They assured the Committee that they plan to complete the work to install the backflow preventer in the Spring of 2019.

Committee thanked Mr. & Mrs. Abrams for the information and informed them that the issue would be further discussed later on the agenda.

5. Discussion Items – None

6. Action/Information Items

a) Sewer Lateral – 3049 Walker St

Members requested that the item be deferred to later in the agenda.

b) Dishaw St Water Main Break 2018

Staff provided a brief summary of events and noted that unusual freeze and thaw cycles of the season may have caused uneven ground displacement resulting in the break. Members enquired about the condition of the pipe. It was noted that the cast iron pipe is from the early 1970's and was repaired using stainless steel clamps.

Members asked for clarification with respect to the minimum system pressure level and chlorine levels. Staff confirmed that both parameters were maintained well within acceptable levels during the repair.

c) County Rd 2 East of Cardinal – Speed Limit

Staff summarized the key findings of the report and highlighted the research findings from a study completed in the City of Hamilton with respect to speed limits and drivers. Staff noted that the traffic count monitoring done in November shows that the area does not appear to warrant a reduction change in the area. Members enquired if people slowing down to enter or exit driveways affect the overall results. Staff confirmed that due to the small number of driveways and number of vehicles entering and exiting would not greatly affect the overall results or the 85th percentiles.

There was a general discussion with respect to the location of the radars and if the trucks coming and going from Ingredion were a contributing factor to the speeds. Committee reviewed the radar summary report and compared the percent of violations with the max speed and 85 percentile speeds. It was noted that insertion of a 70km/h zone is not likely to result in additional compliance between the 60km/h and 80km/h zones.

Committee discussed the use of the flashing warning radar signs and if the devices had any effect on whether the drivers were slowing down. Members noted that a 70km/h reduction zone had been installed at the west end of County Rd 2 entering Cardinal and had little effect on drivers reducing their speed.

Moved by: P. Sayeau seconded by: J. Hunter that Committee does not recommend that Council petition the road authority having jurisdiction for a transitional speed limit posting of 70km/h zone in between the existing 80 and 60km/h zones east of Cardinal.

Carried

d) QMS Commitment and Endorsement

Staff provided a brief background and explained why the Township must commit to and endorse the drinking water quality management system. Members noted that the Township maintains the Cardinal and Edwardsburgh Water systems to a high standard. Members asked for clarification with respect to the length of time to receive certification from the Ministry of Environment.

It was noted that in 2009, it was a province wide submission requirement with a lengthy review process, which resulted in municipalities having to wait almost 2 years for final approval. It was noted that staff habitually submit the required documentation 12-18 months in advance of the certification requirement. Members confirmed that the seminar being held on January 16 is directly linked to the DWQMS. It was noted that staff will look at having a seminar in-house for Committee and staff at a later date.

Moved by: P. Sayeau seconded by: S. Dillabough that Committee recommends that Council:

1. Pass a resolution renewing its commitment to the drinking water quality management system for the Cardinal Water and Edwardsburgh Industrial Park Water systems; and
2. Authorize staff and top management to sign element 3 of the operational plan to confirm endorsement.

Carried

e) Municipal Smoking Policy

Staff provided a brief summary to explain why the municipal smoking policy needs to be updated as a result of the legalization of cannabis. Members suggested that the bylaw should be more restrictive in nature by prohibiting smoking during events such as street fairs, festivals and parade routes.

Members discussed enforcement of the suggested additional restrictions, specifically parade routes due to many of the routes being on roads within Counties' jurisdiction. There was consensus from Committee to direct staff to prepare a report with respect to enforcement of the suggested additional restrictions. It was noted that the current bylaw could be further amended at a later date following the staff report.

Moved by: J. Hunter seconded by: T. Deschamps that Committee recommends that Council adopt the municipal smoking policy as attached.

Carried

f) Maintenance Request – Schutten Branch of JRDR Drain

Committee reviewed the report and confirmed that as a result of a petition for maintenance work, the Drainage Superintendent conducted an inspection and confirmed that maintenance under section 74 of the Drainage Act is required. Members confirmed that the work to be done is only maintenance and not re-engineering of the Schutten Branch section of the drain. It was noted that the maintenance will be to clean out the drain where needed.

Members enquired as to what steps need to be taken by the Township. Staff confirmed that cost estimates for the maintenance work will be gathered and the Township will notify the affected landowners of their share of the maintenance cost estimate.

Moved by: P. Sayeau seconded by: J. Hunter that Committee recommends that Council approve maintenance work on the Schutten Branch of the JRDR municipal drain, upon review of the existing engineer's report, as recommended by the drainage superintendent.

Carried

g) No Parking Signage – County Rd 21

Staff summarized the report and highlighted the reasons for requesting no parking signage in the vicinity of 2913 County Rd 21, specifically due to parking concerns and the dangers of a citizen being struck by oncoming traffic when crossing the busy road to attend at the auction hall. Members commented on the area where the proposed no parking signs would be located and confirmed that it would not affect other residential or commercial buildings in the area. Members highlighted that the parking along County Rd 21 also could negatively impact

Township fire trucks if they receive a call in the area due to the parked cars narrowing the road.

Committee discussed how the no parking signage and regulation would be enforced. It was noted that the Township Bylaw Enforcement Officer would issue warnings/notices and then ticket the offenders if they continue to park in the no parking area. Members requested that staff provide the UCLG with the required draft bylaw for Counties Council.

Moved by: S. Dillabough seconded by: R. Crawford that Committee recommends that Council pass a resolution requesting the UCLG to consider a bylaw to impose a “no parking” zone on the north side of County Road 21 in the vicinity of 2913 County Road 21, as described on the attached sketch.

Carried

Members requests a 5-minute recess.

a) Sewer Lateral – 3049 Walker St

Committee reviewed the report and commented on the time it took for the line to be repaired following the first backup complaint in 2016.

Moved by: S. Dillabough seconded by: R. Crawford that Committee recommends that Council reimburse Mr. and Mrs. Abrams the cleaning costs of \$562.50 plus HST.

Committee debated if the Township should withhold the reimbursement payment until Mr. and Mrs. Abrams install the backflow preventer. Members suggested that the Township should provide the Abrams’ the reimbursement and request that they provide proof of installation of the backflow preventer by July 1, 2019. Members noted that if another incident occurs between January 14 and July 1, 2019 then the Township will have no further responsibility.

Carried

7. Inquiries/Notices of Motion

Councillor Hunter noted that the parking on South St and David St becomes congested during special events and may impede a fire/EMS vehicle from reaching its destination. He requested that review the area and consider erecting no parking signage with a report back to Committee.

Deputy Mayor Deschamps enquired about a clean yards compliance letter that was issued to a resident, which she had posted on her facebook page.

Mayor Sayeau requested that staff re-examine the concept of declaring an adverse weather event until the Township can be certain that staff will not be

able to maintain the minimum maintenance standards. It was noted that there is a substantial check list that must be followed before even considering declaring an event.

Staff further noted that during the most recent event, the forecast was calling for bad weather with snow and freezing rain and the Township is currently operating short staffed. It was noted that the circumstances were varying depending on the location within the Township. It was highlighted that the gravel road conditions were particularly bad.

Councillor Dillabough enquired if the Township has received an update with respect to the 730 Truck Stop receivership claim. Staff confirmed that the Township has not received a recent update but will follow up with the solicitor.

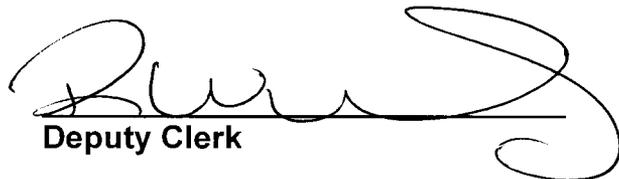
8. Mayor's Report – None
9. Question Period – None
10. Closed Session – None
11. Adjournment

Moved by: T. Deschamps seconded by: M. Packwood that Committee does now adjourn at 8:41 pm.

Carried

These minutes were approved in open Council this 21st day of January, 2019.


Chair


Deputy Clerk