

**MINUTES
MUNICIPAL COUNCIL
CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL
SPENCERVILLE MUNICIPAL OFFICE
MONDAY, JULY 22, 2019
6:30 PM**

PRESENT:

Mayor Pat Sayeau
Deputy Mayor Tory Deschamps
Councillor Hugh Cameron
Councillor Stephen Dillabough
Councillor John Hunter

STAFF:

Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Melanie Stubbs, Treasurer
Rebecca Williams, Deputy Clerk
Wendy Van Keulen, Community Development Coordinator (left at 6:55pm)

1. Call to Order

Mayor Sayeau called the meeting to order at 6:31pm.

2. Approval of the Agenda

R2019-255

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council approves the agenda as amended to remove the closed session item 16.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations & Presentations

a) Top 10 Economic Development Priorities Update- Community Development Coordinator

The Community Development Coordinator presented the Top 10 Economic Development Strategy Priorities Update to Council. It was noted that the Community Development Committee reviewed the presentation at their July 2 meeting and requested that Council receive the updated presentation as information.

Members noted that the Chamber of Commerce created a tourism asset inventory between 2010-2012 which could be used as a basis to update the Township inventory list. Members asked for clarification with respect to reviewing the Township's home-based business policies. It was noted that the Township's policies are currently very generous in respect to supporting home-based businesses. Staff noted that the policies will be reviewed in the future with the comprehensive zoning by-law and that the intent is to maintain the current level of support.

Council thanked the Community Development Coordinator for the presentation.

5. Minutes of the Previous Council Meetings

a) Regular Council – June 24, 2019

R2019-256

Decision: Moved by: J. Hunter seconded by: T. Deschamps that Municipal Council receives and approves the minutes of the Regular Meeting dated June 24, 2019.

Carried

6. Business Arising from the Previous Council Meeting - None

7. Committee Minutes

a) Public Library Board – May 28, 2019

R2019-257

Decision: Moved by: H. Cameron seconded by: T. Deschamps that Municipal Council receives the minutes of the Public Library Board meeting dated May 28, 2019.

Carried

b) Port Management Committee – June 19, 2019

R2019-258

Decision: Moved by: S. Dillabough seconded by: H. Cameron that Municipal Council receives the minutes of the Port Management Committee meeting dated June 19, 2019.

Carried

c) Community Development Committee – July 2, 2019

R2019-259

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council receives and approves the minutes of the Community Development Committee meeting dated July 2, 2019.

Carried

d) Committee of the Whole – Administration & Finance – July 8, 2019

R2019-260

Decision: Moved by: J. Hunter seconded by: T. Deschamps that Municipal Council receives and approves the minutes of the Committee of the Whole – Administration & Finance meeting dated July 8, 2019.

Carried

Members enquired if the Building Department software issue has been resolved. It was noted that the Chief Building Official is working to resolve the issue and will provide Committee with the revised report.

e) Committee of the Whole – Public Works, Environmental Services & Facilities – July 15, 2019

R2019-261

Decision: Moved by: H. Cameron seconded by: S. Dillabough that Municipal Council receives and approves the minutes of the Committee of the Whole – Public Works, Environmental Services & Facilities meeting dated June 17, 2019.

Carried

Council briefly discussed the Cardinal docks installation delay and requested staff to review other options in order to have the docks installed for the remainder of the summer.

Members confirmed that the Township currently uses a software system, Citywide, which has similar features to Queryfox. There was a brief discussion

with respect to if the Citywide software can track trending and if Council is able to access a dashboard similar to Queryfox. It was noted that staff are working to fine tune the processes within Citywide and will report on the software at an upcoming Committee meeting.

8. Action and Information Items from Committees

a) Application for Severance – B-35-19 (Grainger)

R2019-262

Decision: Moved by: J. Hunter seconded by: T. Deschamps that Municipal Council recommends in favour of severance B-35-19 (Grainger), as recommended by the Community Development Committee.

Carried

b) Application for Severance – B-39-19/B-40-19 (Barton)

R2019-263

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council recommends in favour of severance B-39-19 and B-40-19 (Barton), with the condition that an Environmental Impact Assessment be completed that demonstrates to the satisfaction of the Township that there will be no negative impacts on the natural features or the ecological functions for the area, as recommended by the Community Development Committee.

Carried

c) Application for Severance – B-41-19 (Adams)

R2019-264

Decision: Moved by: S. Dillabough seconded by: H. Cameron that Municipal Council recommends in favour of severance B-41-19 (Adams), as recommended by the Community Development Committee.

Carried

d) 2019 OCIF Formula Based Grant

R2019-265

Decision: Moved by: H. Cameron seconded by: T. Deschamps that Municipal Council directs the Treasurer to set up a reserve fund account for the receipt of OCIF formula based funding to be used on future eligible capital projects that are approved by Council, as recommended by Committee of the Whole – Administration & Finance.

Carried

e) Request for Road Closure & Conveyance - Ventnor

R2019-266

Decision: Moved by: J. Hunter seconded by: T. Deschamps that Municipal Council agree to close and convey that portion of Catherine Street between Lots 7 and 8 Plan 15 and convey it to the owners of 1530 and 1526 Ventnor Road. This closure and conveyance is conditional upon:

1. The ownership of Lots 5,6, and 7 being vested in the same name; and
2. Adoption of a deeming by-law by the Township of Edwardsburgh Cardinal to merge the parcels within Plan 15; and
3. The Owner merging the triangular parcel identified was PIN 38139-0571(LT) with the rest of the farm identified as PIN 68139-0372.

As recommended by Committee of the Whole – Public Works, Environmental Services & Facilities.

Carried

f) Disposal of Surplus Goods – Pick-Up Truck

R2019-267

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council declare the Environmental Services 2004 GMC Sierra 4x4 Pick-Up Truck and the Recreation 2004 GMC Sierra Pick-Up Truck as surplus to the needs of the Township and authorize staff to dispose of the items in the most effective manner, as recommended by Committee of the Whole – Public Works, Environmental Services & Facilities.

Carried

g) Grader Report Follow-Up

R2019-268

Decision: Moved by: J. Hunter seconded by: T. Deschamps that Municipal Council maintain (2) two motorized graders in the municipal fleet until at least 85% of the municipal road network is paved, as recommended by Committee of the Whole – Public Works, Environmental Services & Facilities.

Carried

h) Rail Safety Week Proclamation

R2019-269

Decision: Moved by: T. Deschamps seconded by: J. Hunter
WHEREAS Rail Safety Week is to be held across Canada from September 23 to 29, 2019; and
WHEREAS it is in the public's interest to raise citizens' awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens; and
WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness; and
WHEREAS CN has requested Council to adopt this resolution in support of its ongoing efforts to save lives and prevent injuries in communities, including our own municipality;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Edwardsburgh Cardinal, does hereby proclaim September 23 to 29, 2019, as Rail Safety Week within the Township of Edwardsburgh Cardinal.

Carried

9. Correspondence

R2019-270

Decision: Moved by: H. Cameron seconded by: T. Deschamps that Municipal Council receives the correspondence listings for the following dates as previously circulated:

- June 27, 2019
- July 3, 2019
- July 11, 2019
- July 18, 2019

Carried

10. Approval of Municipal Disbursements

Council reviewed the disbursements and discussed the following items: late batch listing, arena hydro costs, Cervus Equipment vendor name change, and the Township's mechanism for pre-authorized payments in order to avoid interest charges on specific invoices.

R2019-271

Decision: Moved by: S. Dillabough seconded by: H. Cameron that Municipal Council approves payment of municipal invoices circulated and dated as follows:

• Report dated June 3, 2019	\$ 309,194.76
• Report dated July 4, 2019	\$ 40,804.14
• Report dated July 19, 2019	\$ 50,640.93
• Report dated July 19, 2019	\$ 638,150.89
• Report dated July 19, 2019	\$ 7,237.84
TOTAL:	\$1,046,031.56
	Carried

11. By-laws

a) Site Plan Control Agreement Amendment – H&D Petroleum

R2019-272

Decision: Moved by: T. Deschamps seconded by: J. Hunter that the mover be granted leave to introduce a by-law to authorize amendment to the site plan control agreement registered as instrument PR95926 as authorized by by-law 1988-34 (H&D Petroleum), and this shall constitute first and second reading thereof.

Carried

R2019-273

Decision: Moved by: T. Deschamps seconded by: J. Hunter that a by-law to authorize amendment to the site plan control agreement registered as instrument PR95926 as authorized by by-law 1988-34 (H&D Petroleum), be now read a third time and finally passed, signed, sealed and numbered 2019-39.

Carried

b) Emergency Management By-law

R2019-274

Decision: Moved by: S. Dillabough seconded by: H. Cameron that the mover be granted leave to introduce a bylaw to provide for the establishment and adoption of an emergency management program for the Township of Edwardsburgh Cardinal, and this shall constitute first and second reading thereof.

Carried

R2019-275

Decision: Moved by: S. Dillabough seconded by: H. Cameron that a by-law to provide for the establishment and adoption of an emergency management program for the Township of Edwardsburgh Cardinal, be now read a third time and finally passed, signed, sealed and numbered 2019-40.

Carried

c) Memorandum of Understanding - SNC

R2019-276

Decision: Moved by: J. Hunter seconded by: T. Deschamps that the mover be granted leave to introduce a bylaw to enter into a memorandum of understanding with South Nation River Conservation Authority to establish a partnership to complete flood mitigation measures and this shall constitute first and second reading thereof.

Carried

R2019-277

Decision: Moved by: J. Hunter seconded by: T. Deschamps that a by-law to enter into a memorandum of understanding to establish a partnership with

South Nation River Conservation Authority to complete flood mitigation measures be now read a third time and finally passed, signed, sealed and numbered 2019-41.

Carried

There was a brief discussion with respect to the flooding along the St. Lawrence River, specifically noting that the International Joint Commission and Lake/River Authority are aware of flood control measures and the National Disaster Mitigation Program funding.

d) Ontario Power Generation Licence Agreement

R2019-278

Decision: Moved by: S. Dillabough seconded by: H. Cameron that the mover be granted leave to introduce a by-law to enter into a licence agreement with Ontario Power Generation Inc. and this shall constitute first and second reading thereof.

Carried

R2019-279

Decision: Moved by: S. Dillabough seconded by: H. Cameron that a by-law to enter into a licence agreement with Ontario Power Generation Inc. be now read a third time and finally passed, signed, sealed and numbered 2019-42.

Carried

e) Port – Assignment of Lease Agreement

R2019-280

Decision: Moved by: J. Hunter seconded by: T. Deschamps that the mover be granted leave to introduce a bylaw to authorize the Mayor and Clerk to execute the assignment and consent to assignment of a lease agreement for Port property number P-29 and this shall constitute first and second reading thereof.

Carried

R2019-281

Decision: Moved by: J. Hunter seconded by: T. Deschamps that a by-law to authorize the Mayor and Clerk to execute the assignment and consent to assignment of a lease agreement for Port property number P-29 be now read a third time and finally passed, signed, sealed and numbered 2019-43.

Carried

12. CAO's Administrative Update

Council reviewed the CAO's administrative update and discussed the following items:

- Cyber security training
- Walker St. rehabilitation project update: specifically, hydro seeding
- Johnstown servicing survey trend results
- Ingredion Centre drainage and parking

R2019-282

Decision: Moved by: H. Cameron seconded by: T. Deschamps that Municipal Council receives the CAO's Administrative Report as presented.

Carried

13. Councillor Inquiries or Notices of Motion

Councillor Hunter requested staff to review and prepare a report with respect to placing "no parking" signage on South St and Irving St. There was a brief discussion with respect to if temporary signage could be in place for the

Spencerville Fair weekend. There was consensus from Council to direct staff to place temporary no parking barriers along South St and Irving St during the Spencerville Fair weekend.

Councillor Hunter enquired if the UCLG Director of Public Works has reviewed the Township's request for "no parking" signage on County Road 21. It was noted that County Council expects a report to be brought forward during the September meeting.

14. Mayor's Report

Mayor Sayeau reported on the following:

- Attending and presenting a scroll to the Friend for Life Bike Rally on August 14 at Grenville Park
- Ontario Job Site Challenge update
- Rideau St. Lawrence AGM taking place at the Port of Johnstown on August 16 at 11am
- Tri-Municipal meeting taking place on July 30 at 6:30pm in the Spencerville Council Chambers with Tony Fleming as the facilitator

R2019-283

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council receives the Mayor's Report as presented.

Carried

15. Question Period – None

16. Closed Session – Removed

17. Confirmation By-law

R2019-284

Decision: Moved by: S. Dillabough seconded by: H. Cameron that a by-law to adopt, confirm and ratify matters dealt with by resolution be now passed, signed, sealed and numbered 2019-44.

Carried

18. Adjournment

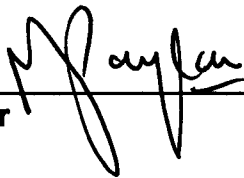
R2019-285

Decision: Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council does now adjourn at 7:55 pm.

Carried

These minutes were adopted by Council this 26th day of August, 2019.

Mayor



Deputy Clerk

