

**MINUTES
COMMITTEE OF THE WHOLE
PUBLIC WORKS, ENVIROMENTAL SERVICES & FACILITIES
MONDAY, SEPTEMBER 16, 2019
SPENCERVILLE MUNICIPAL OFFICE
6:30 PM**

Present: Councillor Cameron, Chair
Mayor Sayeau
Deputy Mayor Deschamps
Councillor Dillabough
Councillor Hunter
Mark Packwood, Advisory Member

Regrets: Robin Crawford, Advisory Member

Staff: Debra McKinstry, CAO/Clerk
Dave Grant, Director of Operations
Rebecca Williams, Deputy Clerk
Mike Spencer, Manager of Parks, Recreation & Facilities (left at 9:10 p.m.)
Brian Moore, Fire Chief (left at 9:10 p.m.)
Gord Shaw, Chief Water/Sewer Operator (left at 9:10 p.m.)
Jim Guest, Roads Superintendent (left at 9:10 p.m.)

1. Call to Order

Councillor Cameron called the meeting to order at 6:30 pm.

a) Advisory Member Resignation

Councillor Cameron informed Committee that Mr. Crawford has resigned from his position as a Committee Advisory Member. It was noted that the Township will be advertising to refill the position.

2. Approval of Agenda

Moved by: J. Hunter seconded by: T. Deschamps that the agenda be approved as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Business Arising from Previous Committee of the Whole – Public Works, Environmental Services & Facilities – None

5. Delegations and Presentations – None

6. Discussion Items

a) Emergency Detour Routes – Councillor Cameron

The discussion item was introduced and staff input was requested with respect to the EDR's. Staff noted that they are currently exploring rental of lighted signage to be placed on Township roads to direct traffic during EDR's. It was noted that each unit is \$1,100 per month rental, and staff are investigating purchase price to be discussed and considered for the 2020 budget. Members noted that MTO has placed "not an EDR" signage at the ends of Jordan Rd and Cedar Grove Rd to assist in the efforts of only allowing local traffic during EDR's.

Staff advised that barriers and cones had been placed near the affected road entrances so that they could be placed quickly during a Hwy 401/416 closure. It was noted that depending on the time of day and weather conditions, the Township could have staff mobilized to do so within a 1-2 hour window. Members discussed the potential need to man the barriers.

There was a discussion with respect to barriers being placed at the west end of Cedar Grove Rd, as it is within the Township of Augusta jurisdiction. Staff confirmed that they are working with MTO, Coco Paving, contractors and the UCLG to coordinate extra signage/barricades and to ensure that there is appropriate action taken in case of a Highway 401 closure. It was noted that the UCLG is coordinating signage and barriers at the west end of Cedar Grove Rd with the Township of Augusta. Members suggested that staff contact the Township of Augusta directly to discuss.

Committee discussed Grenville OPP presence with respect to traffic control efforts during EDR's. Members noted that the OPP had advised that there could be traffic control coverage at the intersections of County Rd 2 and County Rd 16, and County Rd 2 and County Rd 22.

Members noted their concerns that the OPP does not intend to offer traffic control at the intersection of County Rd 21 (Centre St) and County Rd 44 (Spencer St.), specifically with respect to the narrow road and vehicle parking that can affect truck turning capabilities. Members suggested that the Township install and enforce "no parking" signage along Centre St and Spencer St near the intersection and ensure that there is someone available to provide traffic control at the intersection when the EDR is in use. There was consensus from Committee to direct staff to investigate "no parking" areas at the intersection of Centre St and Spencer St.

7. Action/Information Items

a) QMS Policy Statement Update

Moved by: P. Sayeau seconded by: M. Packwood that Committee recommends that Council:

1. Pass a resolution supporting the updated QMS Policy Statement; and
2. Authorize staff to update the operational plan to include the new QMS Policy Statement.

Carried

b) MTO Calls – Semi Annual Report

Committee reviewed the report and commented on the number of calls the Township is reimbursed for by the Ministry. There was a brief discussion with respect to dispatch processes and whether the Township could seek reimbursement through the private insurance companies. Members requested a list of the MTO invoices and details in order for Council to present the summary to the Ministry at the next ROMA conference. It was noted that the Ontario Association of Fire Chiefs will also be discussing reimbursement concerns with the Ministry.

c) Fire Station # 2 Working Group

Committee reviewed the report and confirmed that the Township is not giving approval to build a new fire station. It was noted that the working group will need to consider all aspects and options when working with the consultant to develop drawings and cost estimates to bring Station #2 up to the requirements of a modern fire service.

Moved by: P. Sayeau seconded by: M. Packwood that Committee recommends that Council appoint a Council Member to the Station #2 working group.

Carried

d) Fire Rescue Truck – RFP Results

Committee reviewed the report and asked for clarification with respect to the specifications and review of the proposals. It was noted that the Committee has not had the opportunity to review the specifications or submissions. Members confirmed that a passenger vehicle is also in need of replacement.

e) Councillor Dillabough Notice of Motion – Waterfront Improvement

Councillor Dillabough presented the motion and noted that his improvement idea could be broken into 3 phases.

Members noted their concerns with respect to authorizing an unbudgeted expenditure of \$15,000.00 for a third-party consultant. Members suggested that the subcommittee could be appointed and if a consultant is required, the subcommittee could provide Council a proposed plan for review during the 2020

budget consideration process. Members debated if the proposed project should be brought forward to the Community Development Committee, rather than create a subcommittee to explore and develop the project. Members suggested that there could be public consultation to determine what the community envisions for the regeneration of the waterfront. Members noted that agenda item 7f) Cardinal Boat Docks also addresses new development along the waterfront.

Moved by: P. Sayeau that the motion be amended to remove clause # 2: "If required, authorize expenditure of up to \$15,000.00 to retain a third-party consultant to assist with design and costing of the project".

Failed to receive a seconder.

Moved by: S. Dillabough seconded by: T. Deschamps

WHEREAS the Township of Edwardsburgh Cardinal updated its Economic Development Strategy in 2017; and

WHEREAS the updated top 10 priority actions included a new item for medium-term accomplishment: "Undertake a waterfront plan to explore and incorporate the best and most effective use of Edwardsburgh/Cardinal's waterfront";

NOW THEREFORE BE IT RESOLVES THAT Committee of the Whole recommends that Council:

1. Strike a subcommittee of Township staff and two Members of Council to explore and develop a waterfront regeneration project design for Cardinal's legion park area; and
2. If required, authorize expenditure of up to \$15,000.00 to retain a third-party consultant to assist with design and costing of the project; and
3. Task the subcommittee with exploring grant opportunities to assist with funding of the project.

Mayor Sayeau requested a recorded vote.

Councillor Cameron	Yea	
Councillor Dillabough	Yea	
Councillor Hunter		Nay
Mr. Packwood	Yea	
Deputy Mayor Deschamps	Yea	
Mayor Sayeau		Nay

Carried

f) Cardinal Boat Docks

Staff provided an overview of the proposed new docks for the Cardinal waterfront. Members compared the size of the current docks at the boat launch versus the size of the proposed new docks. Members confirmed that once the Techno metal poles are installed, the old docks can be tied to the poles until the new docks are built.

Moved by: J. Hunter seconded by: M. Packwood that Committee recommends that Council approve the proposed Cardinal Canteen and Boat Launch Dock project, with Phase 1 to be completed during the fall of 2019.

Carried

g) Weather Monitoring and Road Patrol Electronic Upgrade

Staff provided an overview of the weather monitoring and road patrol electronic upgrade and noted that the upgrade has improved staff efficiency in reporting weather and road conditions along with ensuring compliance is met. Committee reviewed the patrol routes compliance reports. It was noted that the upgrade will also assist with additional supporting documents if a claim were submitted against the Township.

h) No Parking Zones – South St & Irving St

Members noted that the public did not appear to abide by the temporary “no parking” signage and barricades put in place by the Township during the 2019 Spencerville Fair weekend. Members noted their concerns, specifically noting the difficulty if an emergency response vehicle had to maneuver down the streets.

Committee debated if permanent “no parking” signage should be installed and enforced through the parking by-law. It was noted that the installation of permanent “no parking” signs may adversely affect the parking elsewhere in Spencerville.

Members enquired if the Township could pass an amending by-law to enforce temporary “no parking” signage for specific festival/events. It was noted that staff would need to research if the Township would be able to legally enforce temporary “no parking” signage for specific festivals/events.

Moved by: P. Sayeau seconded by: T. Deschamps that the parking by-law be amended to enforce temporary “no parking” signage for specific festivals and events if possible.

Withdrawn

Moved by: T. Deschamps seconded by: S. Dillabough that Committee recommends that Council continue the practice of temporarily creating a “no parking” zone on Irving and South Streets during the Spencerville Fair.

Mayor Sayeau requested a recorded vote.

Councillor Cameron		Nay
Councillor Dillabough	Yea	
Councillor Hunter		Nay

Mr. Packwood		Nay	
Deputy Mayor Deschamps	Yea		
Mayor Sayeau		Nay	
			Defeated

Moved by: P. Sayeau seconded by: J. Hunter that Committee recommends that Council directs staff to install permanent “no parking” signage on Irving Street and South Street.

Deputy Mayor Deschamps requested a recorded vote.

Councillor Cameron	Yea		
Councillor Dillabough		Nay	
Councillor Hunter	Yea		
Mr. Packwood	Yea		
Deputy Mayor Deschamps		Nay	
Mayor Sayeau	Yea		
			Carried

i) Cardinal Sign Replacement

Committee reviewed the report and discussed if the old sign can remain in place until the new sign is ready to be installed. There was a general discussion with respect to the current structural integrity of the old sign. It was noted that there is a safety concern. Members suggested that the public should be informed that a new sign is being fabricated and will be installed as soon as possible.

Moved by: J. Hunter seconded by: T. Deschamps that Committee recommends that Council approve the replacement of the Cardinal Bridge Street Sign and cover the costs under the Township Community Improvement Project line of the 2019 budget.

Carried

j) Winter Sand Tender Results

Moved by: T. Deschamps seconded by: M. Packwood that Committee recommends that Council award the Supply of Winter Sand to G. Tackaberry & Sons Construction Company Ltd at the unit price of \$13.99 per MT to a maximum of \$48,965.00 excluding non-rebated HST.

Carried

k) Rezoning for 9 Spencer St. – Rainville

Moved by: P. Sayeau seconded by: T. Deschamps that Committee recommends to Council that the Township proceed with scheduling a public meeting date.

Carried

8. Inquiries/Notices of Motion

Mayor Sayeau noted that he may bring forward the municipal modernization – arena services item that was discussed during the September 9 Committee of the Whole meeting to the September 23 Council meeting for further discussion.

Deputy Mayor Deschamps requests that diagrams and mapping be prepared to outline suggested “no parking” setbacks along Centre St and Spencer St.

Councillor Cameron requested and was provided a status update with respect to the Walker St rehabilitation project deficiencies.

Councillor Cameron noted that he attended the OEMC conference last week and provided a brief summary of seminars he attended.

9. Mayor’s Report

Mayor Sayeau reported the following:

- Informed Committee that Lee Whitley has left Ingredion
- Council is invited to the Shore Line Rail Group (CREWS) and Greenergy site on September 25 at 9am
- Food For All Food Bank spaghetti dinner to be held at the Prescott firehall on October 9 from 5-7pm
- Brockville General Hospital’s Gathering of Gratitude to be hosted at the Aquatarium on October 8 from 5-7pm
- On September 13 the MTO made an announcement that there will be a task force to review the needs assessment for the 401 bridges

10. Question Period

The following questions/comments were raised:

- Limit parking along Centre St and Spencer St due to concerns of transport vehicles turning radius.

11. Closed Session

Moved by: J. Hunter seconded by: T. Deschamps that Committee of the Whole proceeds into closed session at 8:46 p.m. in order to address a matter pertaining to:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; Specifically: Spencerville Sewer Lateral
- Proposed or pending acquisition or disposition of land by the municipality or local board: Specifically; Minutes of closed session dated July 15, 2019

Carried

Committee recessed for five minutes to clear the chamber.

Moved by: J. Hunter seconded by: T. Deschamps that the closed session does now adjourn and the open meeting of Committee of the Whole does now resume at 9:47 p.m.

Carried

Moved by: T. Deschamps seconded by: P. Sayeau that Committee of the Whole approves the minutes of closed session dated July 15, 2019.

Carried

Councillor Cameron reported that Committee reviewed the closed session minutes, gave direction to Councillor Hunter and deferred the decision with respect to the Spencerville sewer lateral concerns.

12. Adjournment

Moved by: S. Dillabough seconded by: P. Sayeau that Committee does now adjourn at 9:49 pm.

Carried

These minutes were approved in open Council this 23rd day of September, 2019.


Chair


Deputy Clerk