

**MINUTES
COMMUNITY DEVELOPMENT COMMITTEE
MONDAY, OCTOBER 7, 2019
6:30 PM
SPENCERVILLE MUNICIPAL OFFICE**

Present: Deputy Mayor Deschamps, Chair
Councillor Dillabough
Mayor Sayeau, Ex Officio
Shannon Brown
Conor Cleary
Cody Oatway
Greg Modler
Chris Ward

Staff: Debra McKinstry, CAO/Clerk
Rebecca Williams, Deputy Clerk
Wendy Van Keulen, Community Development Coordinator

1. Call to Order

Deputy Mayor Deschamps called the meeting to order at 6:30 pm.

2. Approval of Agenda

Moved by: G. Modler seconded by: C. Oatway that the agenda be approved as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Business Arising from Previous Community Development Minutes

Members requested a tour of the Greenery/CREW site. It was noted that the Mayor could reach out to the business to discuss a site tour. There was consensus from Committee to attend a site tour of Greenery/CREW.

5. Delegations & Presentations

Ms. Victoria Robertson was present to provide information on the history of the group, as well as programs offered and the number of people served. There was a general discussion with respect to the new housing program, specifically regarding the unit now available in Spencerville. It was noted that the

organization is hoping to create welcome/startup hamper baskets for youth utilizing the housing program.

Members asked about other programs such as King's Kitchen, sources of funding, increase in awareness, referral and support process, staffing and volunteer opportunities. Ms. Robertson provided a general overview of current funding through United Way and the UCLG. Members requested that a link to Connect Youth be added to the Township website.

6. Action and Information Items

Live: Land Use Planning

a) Application for Site Plan Control (Gooding)

Committee reviewed the report and asked for clarification with respect to the location of the fencing and if the building will include a location for car repairs. It was noted that there is an 8-foot fence around the lot and that the building will only be used for displaying and cleaning vehicles. It was noted that repairs will be completed by an already established vehicle repair shop in Cardinal.

Moved by: P. Sayeau seconded by: S. Dillabough that Committee recommends that Council enter into a Site Plan Control Agreement for 921 County Rd 2.
Carried

b) Application for Rezoning (Dobbie)

Committee reviewed the report and discussed the process and timeline for zoning amendment requests. It was noted that under the Planning Act, there is a public notice period of 21 days before the public meeting can take place. It was noted that the earliest date the public meeting can take place is November 11th.

Moved by: P. Sayeau seconded by: S. Dillabough that the recommendation be amended to the following: "that Committee recommends that staff proceed with scheduling a public meeting date."
Carried

Moved by: S. Dillabough seconded by: P. Sayeau that Committee recommends that staff proceed with scheduling a public meeting date.
Carried

c) Settlement Area Severance Report

Staff provided an overview of the number of vacant parcels within the Township and noted that of the severances that have resulted in new lot creation, only approximately 21% have been developed. The inventory list shows that there

are 258 existing lots of record available for development, mainly residential, within the Township.

Members noted the number of existing lots of record and commented on the challenge faced with the provincial policy seeking 60% of development to take place within the settlement areas.

Work: Economic Development

d) Application for CIP Funding: Rainville

Committee reviewed the report and noted that the public meeting with respect to the rezoning of the property will be held on October 23 at 6:00pm. There was a brief discussion with respect to the process and criteria for a new business to apply for CIP grant to assist with the planning fees. It was noted that the Township would not refund the planning fees until after a final decision was made on the property rezoning. It was noted that the CIP funding is available to assist new businesses in the area and to remove barriers and risks associated with applications such as rezoning and planning fees.

Moved by: C. Ward seconded by: C. Cleary that Committee approves the application S-03-19 (Rainville) to refund 100% of the planning fees, to a maximum of \$5,000 upon completion of the rezoning process.

Carried

e) Application for CIP Funding: Vacchio

Committee reviewed the report and confirmed that the application is for a new design. It was noted that the value of the new design is less than the original expected value.

Moved by: P. Sayeau seconded by: C. Oatway that Committee approves the application S-02-19 (Vacchio) for \$1,630.

Carried

f) LG Approved Small Business & Trade Show

Staff informed Committee that the Township will be participating in the 2020 LG Small Business & Trade Show event, held in March. It was noted that Committee will have the opportunity to discuss the logistics closer to the time of the event. Members noted their interest and willingness to purchase Township logo shirts for themselves to wear to events such as this.

Play: Recreation

g) Rural Recreation Summit

Committee was provided information for the Rural Recreation Summit event being held on November 14.

h) Recreation Roundtable Discussion

The Chair thanked Ms. Brown and Mr. Ward for facilitating the meeting. Committee highlighted and discussed the various topics that were brought forward at the Recreation Roundtable event including:

- Need for community volunteers
- Unaware of recreation facilities and Township services
- Lack of awareness
- How can residents find out what is going on in the Township
- Desire to engage and network within the community
- Improvements to the Township website
- Township recreation and facility rental rates

Members commented on the recreation and facility rates and enquired if the Committee would be able to review and set the rates. It was noted that the rates are reviewed by the Committee of the Whole and set by Council. Members noted that various community organizations may be interested in making delegations to the Committee with respect to programming and volunteer efforts.

Committee discussed the need for volunteers and leaders within the community to organize for specific purposes. Members spoke of the challenges of recruiting and maintaining a healthy volunteer group. Members commented on the fact that the volunteer groups should not be relying on the Township or its staff to organize or promote various events. Members debated if the Township should advertise through social media seeking volunteers. Members noted that the Township cannot be responsible for organizing and recruiting volunteers for other groups/organizations. It was noted that some of the current issues may be managed by a Recreation Coordinator position should one be created.

Members further highlighted points from the Recreation Roundtable, specifically; that none of the hockey associations attended the event, receiving feedback with respect to walking paths, accessibility and information on the community calendar, and that there were not many comments raised with respect to the river area or the Township arenas.

7. Inquiries/Notices of Motion

Mr. Cleary announced that he will be opening a new feed store at the Dixie and Egan location behind the Spencerville Home Hardware. Committee provided well wishes on Mr. Cleary's future business.

Mr. Modler requested that a streetlight be installed at the intersection of County Road 21 and Cleary Road. It was noted that staff are currently reviewing the streetlight assessment to determine where additional streetlighting may be needed in time for the 2020 budget cycle.

Ms. Brown enquired when the annual CIP overview report will be provided. It was noted that the report is usually provided at the November or February meeting.

Mayor Sayeau noted that the UCLG Economic Development Summit will be held in North Grenville on November 22.

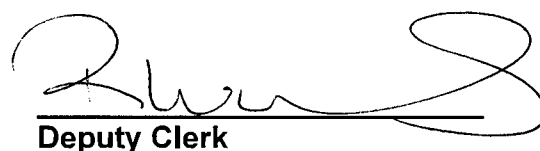
8. Question Period – None
9. Closed Session – None
10. Adjournment

Moved by: C. Oatway seconded by: G. Modler that Committee does now adjourn at 8:08 pm.

Carried

These minutes were approved in open Council this 28th day of October, 2019.


Chair


Deputy Clerk