

MINUTES
PORT OF JOHNSTOWN MANAGEMENT COMMITTEE
MUNICIPAL OFFICE – SPENCERVILLE
WEDNESDAY, OCTOBER 23, 2019
6:30PM

Present: Mayor Patrick Sayeau, Chair
Councillor Hugh Cameron
Councillor Stephen Dillabough
Councillor John Hunter
Mr. Frank McAuley
Mr. Joe Hendriks

Regrets: Deputy Mayor Tory Deschamps

Staff: Robert Dalley, General Manager
Kevin Saunders, Operations Manager
Rebecca Williams, Deputy Clerk
Dave Grant, Director of Operations

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30pm.

2. Approval of Agenda

Moved by: F. McAuley seconded by: H. Cameron that Committee approve the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations – None

5. Minutes of the Previous POJ Committee Meeting

a) Regular Meeting – September 25, 2019

Moved by: J. Hunter seconded by: H. Cameron that Port Management Committee receives and approves the minutes of Port Management Committee meeting dated September 25, 2019.

Carried

6. Business Arising from Previous PMC Minutes

It was noted that the meeting that was scheduled for October 9 with the Akwesasne has been moved to October 29.

7. Discussion Items – None

8. Action/Information Items

a) Operation Manager's Report

Committee reviewed the report and enquired about the demolition of the towers. It was noted that Committee will discuss the demolition in detail at item 8d. There was a general discussion with respect to the storage and logistics of the grain being delivered to the Port and when vessels are expected to arrive. Members enquired about the amount of soybean being brought into the Port.

b) General Manager's Report/Traffic Report

Port staff provided an overview of the monthly finances, bridge repairs, marine security inspection, and updated the Committee about the meeting scheduled for October 29 with the Akwesasne. It was noted that Port staff will be discussing the Port's salt management plan on October 24 with MECF. There was a brief discussion with respect to the Port's current salt management plan and best practices. It was noted that the Port tarps the salt piles within 72 hours, while other Ports in the area take up to 15 days.

Committee discussed the logistics associated with moving the windmill parts from the Port and through the new bypass route. Members noted that berthage has increased due to the number of vessels arriving to unload windmill cargo. Members confirmed that the Port has received positive feedback from Logistec with respect to how the windmill project cargo is being managed and handled. It was noted that no issues or orders were found during the Transport Canada marine security inspection. Members highlighted that Logistec and Mr. Carey has been instrumental in promoting the Port and will be including the Port in a future International show in Europe and the USA.

Committee reviewed the Traffic Report.

c) Health & Safety (Environmental)

Committee reviewed the health and safety report.

Moved by: H. Cameron seconded by: S. Dillabough that Committee receives and reviews items 8a) Operation Manager's Report, 8b) General Manager's Report/Traffic Report, and 8c) Health & Safety Report.

Carried

d) Marine Towers Demolition – Information Item

Port staff provided Committee with an update with respect to the marine tower demolition tender process. It was noted that the Port had 13 companies attend for the site visit and received 6 bids on time (one didn't include the required bid bond) and one bid late. Port staff informed Committee that all bids received were over budget ranging from \$1.7 million to \$4.2 million. Port staff are in discussion with the lowest bidder to negotiate the price. It was noted that neither the Port or bidding company is sure if the towers will move to avoid the need to bring in a barge and crane to dismantle the towers.

Members enquired about the need for the towers to move and where the low bidder was located. It was noted that the last time the towers were moved was in 2009 and may still be mobile with the right equipment. It was noted that if the towers are able to move then it may result in a lower price from the bidder as the crane and barge may not be required. It was noted that the lowest bid was from a company in Toronto.

e) Port Financials – Capital Projects Update and Investments

Committee reviewed the capital projects list.

Committee reviewed the cash flow document as prepared and presented by the Port General Manager and confirmed that the Port will not need to draw money from the investments in 2020 so long as the Port receives the expected government funding. Members discussed if the investments should be re-invested in a short or long term GIC. There was a general discussion with respect to current rates and which term would generate the best return.

Members commented on the One Investment program and briefly debated if more money should be placed in the One Investment. Members suggested that oversight of the Port investments may be vested to the Committee rather than the Treasurer in the future.

Moved by: F. McAuley seconded by: J. Hunter that the Port Management Committee recommends that:

1. All monies under the Dominion Securities Portfolio, Scotia Bank 1-year GOC, at the time of re-investment, be invested for 14-18 months at the best rate available.
2. All monies under the Royal Bank of Canada account currently earning 2.20% remain in the Royal Bank of Canada account at prime less 1.75%.
3. Council approves and directs the Township Treasurer to invest the above listed accounts at the recommended durations at the best possible rates.

Carried

9. Approval of Disbursements – Port Accounts

It was noted that an updated disbursement report was circulated to include Batch 16.

Moved by: H. Cameron seconded by: S. Dillabough that Committee approves payment of Port invoices as circulated.

Carried

10. Councillor Inquiries/Notices of Motion

Councillor Cameron confirmed that the November meeting will be held on November 20.

Councillor Dillabough enquired to the whereabouts of Deputy Mayor Deschamps. It was noted that he was unable to attend the meeting due to an illness.

Mr. McAuley requested that he be allowed to review the One Investment program information with the Treasurer.

11. Chair's Report

Mayor Sayeau reported on the following:

- Completion of a portion of the rail bridge repair

12. Question Period – None

13. Closed Session – None

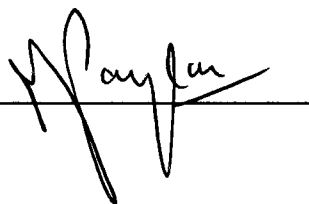
14. Adjournment

Moved by: S. Dillabough seconded by: H. Cameron that the meeting adjourn at 7:49 pm.

Carried

These minutes were approved by Port Management Committee this 20th day of November, 2019.

Chair



Deputy Clerk

