

**MINUTES  
MUNICIPAL COUNCIL  
CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL  
SPENCERVILLE MUNICIPAL OFFICE  
MONDAY, DECEMBER 9, 2019  
6:30 PM**

**PRESENT:**

Mayor Pat Sayeau  
Deputy Mayor Tory Deschamps  
Councillor Hugh Cameron  
Councillor Stephen Dillabough  
Councillor John Hunter

**STAFF:**

Dave Grant, CAO  
Debra McKinstry, Clerk  
Melanie Stubbs, Treasurer  
Rebecca Williams, Deputy Clerk  
Gord Shaw, Director of Operations

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30pm following the presentation recognizing the 2019 Citizens of the Year, Jim and Renee Devenny.

2. Approval of the Agenda

R2019-475

**Decision:** Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations & Presentations – None

5. Minutes of the Previous Council Meetings

a) Regular Council – November 25, 2019

R2019-476

**Decision:** Moved by: J. Hunter seconded by: T. Deschamps that Municipal Council receives and approves the minutes of the Regular Meeting dated November 25, 2019.

Carried

6. Business Arising from the Previous Council Meeting

Council briefly discussed concerns with respect to the Library Board, specifically electronic participation policy, minute format and identification of recording secretary.

7. Committee Minutes

a) Public Library Board – October 29, 2019

R2019-477

**Decision:** Moved by: H. Cameron seconded by: J. Hunter that Municipal Council receives the minutes of Public Library Board meeting dated October 29, 2019.

Carried

b) Committee of the Whole – Administration & Finance – December 2, 2019

R2019-478

**Decision:** Moved by: S. Dillabough seconded by: H. Cameron that Municipal Council receives and approves the minutes of the Committee of the Whole – Administration & Finance Meeting dated December 2, 2019.

Carried

There was consensus from Council to direct staff to prepare a report to inform Committee if there have been upgrades to the Byers Rd allowance. Members requested that the 2017 report with respect to the Cardinal heaters be circulated to Council.

8. Action and Information Items from Committees

a) Meadowlands North Subdivision Extension

R2019-479

**Decision:** Moved by: J. Hunter seconded by: T. Deschamps that Municipal Council recommend in favour of a 3-year extension on the Draft Plan of Subdivision for Meadowlands North (Lockwood), as recommended by the Committee of the Whole – Administration & Finance.

Carried

b) Request for Proposal – Municipal Auditor

R2019-480

**Decision:** Moved by: S. Dillabough seconded by: H. Cameron that Municipal Council directs staff to issue a Request for Proposal for an external auditor in 2020, as recommended by the Committee of the Whole – Administration & Finance.

Carried

c) Minutes of Settlement – Giant Tiger Vacant Land

R2019-481

**Decision:** Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council accept the minutes of settlement for roll #0701-701-020-09916-0000 and process a tax refund to the owners, as recommended by the Committee of the Whole – Administration & Finance.

Carried

d) Request to Endorse Extended ATV Use on County Rd 44

Members confirmed that the purpose of the request is to allow the ATV to access a portion of County Rd 44 to avoid negatively impacting the snowmobile trail network.

R2019-482

**Decision:** Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council directs staff to inform the UCLG that there are no objections from the municipality for the extension of 1.45km of road network for the use of ATV's on County Rd 44, as recommended by the Committee of the Whole – Administration & Finance.

Carried

e) Pay Scale for Summer Students

R2019-483

**Decision:** Moved by: H. Cameron seconded by: J. Hunter that Municipal Council adopt the new wages as outlined below for the summer student positions, with the increases reflected in the 2020 budget, as recommended by the Committee of the Whole – Administration & Finance.

	<b>Under 18</b>	<b>18 years and older</b>
New lifeguard	\$13.65 per hour	\$14.50 per hour
First year returning lifeguard	\$14.15 per hour	\$15.00 per hour
Second year returning lifeguard	N/A (must be 18)	\$15.50 per hour
Third year returning lifeguard		\$16.00 per hour
New camp counselor	\$13.15 per hour	\$14.00 per hour
First year returning counselor	\$13.65 per hour	\$14.50 per hour
Second year returning counselor	\$14.15 per hour	\$15.00 per hour
Third year returning counselor	\$14.65 per hour	\$15.50 per hour
New parks student	\$13.15 per hour	\$14.00 per hour
First year returning parks	\$13.65 per hour	\$14.50 per hour
Second year returning parks	\$14.15 per hour	\$15.00 per hour
Third year returning parks	\$14.65 per hour	\$15.50 per hour

Carried

f) 2019 Investing in Canada Infrastructure Program – Green Stream

R2019-484

**Decision:** Moved by: J. Hunter seconded by: T. Deschamps that Municipal Council:

1. Endorse the County Rd 2 Water & Sewer Rehabilitation as the selected project eligible for the 2019 ICIP funding; and
2. Direct staff to prepare and submit an application under the 2019 intake prior to the January 22, 2020 deadline.

As recommended by Committee of the Whole – Administration & Finance.

Carried

g) Edwardsburgh Land Bank

R2019-485

**Decision:** Moved by: H. Cameron seconded by: S. Dillabough

**WHEREAS** The Province of Ontario through Infrastructure Ontario has notified the Township that most of the land in the Edwardsburgh Land Bank has been declared surplus realty to the needs of the province; and

**WHEREAS** Infrastructure Ontario has sent an email via IO's Realty Circulation Portal to identify the surplus realty for township review and consideration in a Stage 3 Review across the Broader Public Sector; and

**WHEREAS** the Township has been invited to express our interest in acquiring some or any of the numerous properties listed in the Circulation;

**NOW THEREFORE BE IT RESOLVED THAT** The Council of the Corporation of the Township of Edwardsburgh Cardinal hereby expresses the following interests in the divestiture of these lands:

1. Council is interested in and requests to be informed of the Divestiture Process and the strategy which will be used to ensure that privately held land will not be devalued with the sudden large-scale sale of such large acreages, thus diluting the township assessment base; and
2. Council is aware that some of the acreages have been, and are, presently leased to farmers for agricultural purposes, which through good stewardship methods, has prevented this land from becoming overgrown with scrub brush and deteriorating in value. Council is interested in, and requests to be informed of the strategy which will be used to return leased farm land to farmers in a manner which respects



and rewards their good stewardship of such a valuable resource over more than a quarter of a century; and

3. Council nominated, in March 2019, some 2,000 acres identified as the Cedar Grove Road Site to the Provincial Job Site Challenge which has now been refined, revised and reintroduced by Hon. Prabmeet Sarkaria, Associate Minister of Small Business and Red Tape Reduction as a new program through which the province is searching for large tracts of land (i.e. 500 to 1,500 acres) that are or could be industrial-zoned, that are serviced or serviceable and able to support large-scale manufacturing operations. Council is interested in responding to the current Request for Submission of such large tracts and will identify and promote the 2,000 acres identified as P65286; P65287; P65281; P65289; P65265; P65030; P65079; P65293; P65067; P65073; P65074; P65291 on the Notice of Circulation received from Infrastructure Ontario.

**AND FURTHER THAT** the resolution be forwarded to Hon. Prabmeet Sarkaria, Associate Minister of Small Business and Red Tape Reduction, Hon. Laurie Scott, Minister of Infrastructure, and Hon. Steve Clark, Minister of Municipal Affairs and Housing.

Carried

h) Waterfront Improvement Subcommittee – Council Update

Councillor Cameron, on behalf of the subcommittee spoke to the briefing note provided in preparation for the December 16 public open house being held at the Cardinal Legion. It was noted that any proposed work would be a 10-year project. Councillor Cameron provided a fulsome overview of the concept plans and outlined how the subcommittee intends to receive feedback from the public. The subcommittee requested all Council Members to attend the meeting.

Council discussed the concept plans, specifically with respect to the practicality of the plans and possible future costs associated with the project. It was noted that the subcommittee wants to gather feedback and input from the public to better understand what ideas and concepts they would like to see possibly developed before further reviewing with Council. Council briefly noted various areas that may impact user groups, specifically the design of the pedestrian bridge. It was noted that the design for the bridge will take into consideration boat size and height. Members noted their concern with respect to the potential cost of the overall project to the taxpayers. Council confirmed which Members of Council and staff were working on the subcommittee. Members suggested that Council take an open minded approach for the December 16 public open house.

R2019-486

**Decision:** Moved by: S. Dillabough seconded by: H. Cameron that Municipal Council receives the Waterfront Revitalization Subcommittee update.

Carried

9. Correspondence

R2019-487

**Decision:** Moved by: J. Hunter seconded by: T. Deschamps that Municipal Council receives the correspondence listings for the following dates as previously circulated:

- December 3, 2019

Carried

10. Approval of Municipal Disbursements

R2019-488

**Decision:** Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council approves payment of municipal invoices circulated and dated as follows:

- Report dated December 5, 2019 (2019-00249) \$1,906,319.50
  - Report dated December 6, 2019 (2019-00258) \$ 38,102.94
  - Report dated December 6, 2019 (2019-00260) \$ 182,640.54
- TOTAL: \$2,127,062.98**

Carried

11. By-laws

a) Appoint Municipal Auditor

R2019-489

**Decision:** Moved by: S. Dillabough seconded by: H. Cameron that the mover be granted leave to introduce a by-law to appoint auditors for the municipality, and this shall constitute first and second reading thereof.

Carried

R2019-490

**Decision:** Moved by: S. Dillabough seconded by: H. Cameron that a by-law to appoint auditors for the municipality, be now read a third time and finally passed, signed, sealed and numbered 2019-83.

Carried

b) Appoint Court of Revision – JRDR Municipal Drain

R2019-491

**Decision:** Moved by: J. Hunter seconded by: T. Deschamps that the mover be granted leave to introduce a bylaw to appoint members to the Court of Revision for the James Reilly Dewit Richter municipal drain, and this shall constitute first and second reading thereof.

Carried

R2019-492

**Decision:** Moved by: J. Hunter seconded by: T. Deschamps that a by-law to appoint members to the Court of Revision for the James Reilly Dewit Richter municipal drain, be now read a third time and finally passed, signed, sealed and numbered 2019-84.

Carried

12. CAO's Administrative Update

Council reviewed the CAO's administrative update and discussed the following items:

- Recruitment for new Chief Building Official
- Official Plan review
- Office Holiday Schedule
- Events taking place at the arenas
- Prescott WWTP meeting
- Fire Department recruitment
- Emergency Management Compliance submission

Council discussed a resolution received from the Township of Augusta, with respect to a proposed meeting to discussed a joint BR&E with a pre-selected facilitator. Council noted that Augusta did not provide any suggested dates for the meeting.

Members suggested that each Council should have an input into the meeting agenda topics and who facilitates the meetings. Members suggested that an

employee from the UCLG Economic Development Department may be a good choice as the meeting facilitator.

There was consensus from Council to direct staff to:

- Respond to the meeting request indicating that Council is interested in participating in the joint meeting; and
- Request that Augusta provide 3-4 suggested dates for the meeting; and
- Note that the Township of Edwardsburgh Cardinal Council would appreciate having some input into the development of the agenda.

R2019-493

**Decision:** Moved by: H. Cameron seconded by: S. Dillabough that Municipal Council receives the CAO's Administrative Report as presented.

Carried

13. Councillor Inquiries or Notices of Motion

Councillor Cameron noted that the January Committee of the Whole – Public Works, Environmental Services & Facilities meeting date conflicts with the ROMA conference. There was consensus from Council to schedule the meeting on Wednesday, January 15. It was noted that staff will discuss the schedule with the Port and suggest that the Port Management Committee meeting be held on January 22.

Councillor Hunter noted that he has received a number of complaints with respect to the speed limit being reduced to 50km west of Spencerville. It was noted that the Mayor has spoken to County Council about the concerns and suggested that the public create and submit a petition to the UCLG for consideration.

14. Mayor's Report

Mayor Sayeau reported on the following:

- ROMA conference delegations
- Attended the EOWC meeting on December 5-6 where the following matters were discussed: paramedic services, health team consultations, and EORN contribution agreement
- Discussed the upcoming Prescott WWTP meeting scheduled for December 17 and requested that all Members of Council attend the meeting. Requested staff to provide all Members of Council with the 2014 Prescott WWTP agreement

R2019-494

**Decision:** Moved by: T. Deschamps seconded by: J. Hunter that Municipal Council receives the Mayor's Report as presented.

Carried

15. Question Period – None

16. Closed Session – None

17. Confirmation By-law

R2019-495

**Decision:** Moved by: S. Dillabough seconded by: H. Cameron that a by-law to adopt, confirm and ratify matters dealt with by resolution be now passed, signed, sealed and numbered 2019-85.

Carried

18. Adjournment

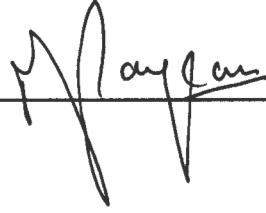
R2019-496

**Decision:** Moved by: J. Hunter seconded by: T. Deschamps that  
Municipal Council does now adjourn at 8:08 pm.

Carried

These minutes were adopted by Council this 27<sup>th</sup> day of January, 2020.

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Mayor



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Deputy Clerk

