

MINUTES
PORT OF JOHNSTOWN MANAGEMENT COMMITTEE
MUNICIPAL OFFICE – SPENCERVILLE
WEDNESDAY, NOVEMBER 20, 2019
6:30PM

Present: Mayor Patrick Sayeau, Chair
Deputy Mayor Tory Deschamps
Councillor Hugh Cameron
Councillor Stephen Dillabough
Councillor John Hunter
Mr. Frank McAuley
Mr. Joe Hendriks

Staff: Robert Dalley, General Manager
Kevin Saunders, Operations Manager
Rebecca Williams, Deputy Clerk

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30pm.

2. Approval of Agenda

Moved by: T. Deschamps seconded by: H. Cameron that Committee approve the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations – None

5. Minutes of the Previous POJ Committee Meeting

a) Regular Meeting – October 23, 2019

Moved by: J. Hunter seconded by: S. Dillabough that Port Management Committee receives and approves the minutes of Port Management Committee meeting dated October 23, 2019.

Carried

6. Business Arising from Previous PMC Minutes

It was noted that an update with respect to the tower demolition will be discussed during item 8a.

7. Discussion Items – None

8. Action/Information Items

a) Operation Manager's Report

Port staff provided an overview of the monthly operations report and touched on the following areas: inventory statistics, summary of traffic, shipments of grains to the Port for September and October, quality and quantity of grain arriving at the Port, and tower demolition.

There was a general discussion with respect to Port staff negotiating a lower cost for the tower demolition project with the lowest bidder. It was noted that there is a hold up to begin the project due to the early fall frost and the number of vessels scheduled to arrive at the Port in early spring. It was noted that the delay may affect the overall price of the project, specifically with respect to the value of scrap metal. Port staff confirmed that they were able to negotiate down the bid price from \$1.7 to \$1.3 million.

Members confirmed the required completion date of the loading spout project and noted that the project is also delayed due to the location of the receiving bin and incoming customers. It was noted that the Port will be using the new bin in the fall of 2019 and there will be three vessels departing the Port filled with grains will help alleviate the pressure. It was noted that the Port has received additional calls enquiring about storage and the grain dryer due to the CN strike affecting farms that run on propane.

There was a brief discussion with respect to the location of where the snow removal company is placing the piles of snow. Port staff confirmed that they are following up with the company to outline safe areas to pile the snow.

b) General Manager's Report/Traffic Report

Port staff provided an update to the monthly finances, bridge repairs, meeting with the Mohawks of Akwesasne, windfarm project cargo delivery, salt management program, H2O conference networking, and a lease agreement. There was a brief discussion with respect to a lease agreement and lands included within the lease, noting that the current owner is motivated to sell. It was noted that a report will be prepared for a future meeting to possibly update the agreement.

Committee reviewed the Traffic Report and noted that harbor services have increase from the previous month.

c) Capital Projects

Committee reviewed the capital projects list.

Moved by: J. Hendriks seconded by: J. Hunter that Committee receives and reviews items 8a) Operation Manager's Report, 8b) General Manager's Report/Traffic Report, and 8c) Capital Projects.

Carried

d) One Investment Presentation – Mr. McAuley

Mr. McAuley provided an overview of the presentation which outlined the following matters: breakdown of Port investments and their current earnings and interest rates, One Investment governing Board, factors to consider in making future investment decisions, key questions for Committee to consider (how dependent is the Port on the investment returns and how does the Port allocate funds among investment portfolios), and observations from researching the One Investment summary.

There was a general discussion with respect to how the Port and Township currently manage the investments and if the Port investments are separate from the Township. It was noted that the Port investments are separate from the Township and that the Treasurer may be able to supply a more detailed investment breakdown summary. Members requested a non-consolidated summary of the Port financial investments. Members noted their concern with the suggestion of completely separating the Port and Township financial investments, as the Treasurer is responsible under the Municipal Act to ensure that all funds are managed properly.

9. Approval of Disbursements – Port Accounts

Moved by: J. Hunter seconded by: F. McAuley that Committee approves payment of Port invoices as circulated.

Carried

10. Councillor Inquiries/Notices of Motion

Councillor Dillabough requested a copy of the arena contribution breakdown report.

11. Chair's Report – None

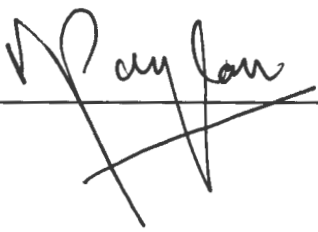
12. Question Period – None


13. Adjournment

Moved by: F. McAuley seconded by: S. Dillabough that the meeting adjourn at 7:39 pm.

Carried

These minutes were approved by Port Management Committee this 18th day of December, 2019.


Chair


Deputy Clerk