

MINUTES
PORT OF JOHNSTOWN MANAGEMENT COMMITTEE
MUNICIPAL OFFICE – SPENCERVILLE
WEDNESDAY, APRIL 15, 2020
1:30PM

Present: Mayor Patrick Sayeau, Chair
Deputy Mayor Tory Deschamps
Councillor Hugh Cameron
Councillor Stephen Dillabough
Councillor John Hunter
Mr. Joe Hendriks
Mr. Frank McAuley

Staff: Robert Dalley, General Manager
Kevin Saunders, Operations Manager
Rebecca Williams, Clerk

1. Call to Order

Mayor Sayeau called the meeting to order at 1:30pm.

2. Approval of Agenda

Moved by: J. Hunter

Seconded by: H. Cameron

That Committee approve the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations – None

5. Minutes of the Previous POJ Committee Meeting

a) Regular Meeting – March 18, 2020

Members inquired if other community groups have applied for the Port Capital Funding Program, and if a Subcommittee of Council can apply. It was noted that the discussion would take place under item 6.

Moved by: S. Dillabough

Seconded by: H. Cameron

That Port Management Committee receives and approves the minutes of Port Management Committee meeting dated March 18, 2020.

Carried

6. Business Arising from Previous PMC Minutes

It was noted that there was a fulsome discussion with respect to if a subcommittee of Council could apply for the Port funding at the last meeting. There was a general discussion with respect to public perception if the subcommittee applied for and received funding through the Port program. Committee discussed how the funding program has been advertised to the public and if the Port has received any applications to date.

There was a general discussion with respect to how the money is handled between the grant recipient and the Port. Members suggested that the subcommittee may seek approval from Council to apply for the Port capital project funding program. There was consensus from the Committee that they will treat all funding applications fairly and ensure that there is a large portion of the money available for community group applications.

Committee debated if the May 31 deadline should be extended for an additional month. Committee agreed that the May 31 deadline will remain in place. It was noted that the Port General Manager will review and compile the applications for Committee to review and determine funding allotments. Members suggested that the Port advertise the funding program via local newspaper, social media and website. It was noted that the project funding should go towards projects that have a lasting benefit to the Township and community.

7. Discussion Items – None

8. Action/Information Items

a) Operation Manager's Report

Port staff provided an overview of the monthly operations report and there was a general discussion on the following topics: loading spout project, grain sales within North America, inventory, grain distributions with Ingredion and Greenfield, and electrical maintenance at the Port.

b) General Manager's Report

Port staff provided an overview of the monthly General Manager's report and there was a general discussion on the following areas: donation of N95 masks to Brockville General Hospital, cargo storage, change in electrical savings that may impact the Port, potential marketing increase of the Port as a result of a conference call with Mr. Carey and Mr. Hirthe, effect on harvest costs due to COVID 19.

Committee discussed at length about the MECP inspection reports and noted their concerns with respect to section 2.9 of the report indicated that the Port didn't report any spills to the ministry. Members discussed the wording and suggested that the report may only be able to indicate a yes/no answer,

rather than a non-applicable (N/A) response. There was a brief discussion with respect to section 2.2 effluent limits, specifically regarding if the Port exceeds the limits set out for cyanide and iron. Committee discussed environmental protection procedure requirements and the actions required from the report.

c) Health & Safety

Committee reviewed the health and safety report.

Moved by: F. McAuley

Seconded by: H. Cameron

That Committee receives and reviewed items 8a) Operation Manager's Report, 8b) General Manager's Report/Traffic Report & MECP Inspection Report, and 8c) Health & Safety Report.

Carried

d) Grain Export Project – Load Out Spouts

Committee reviewed the report and discussed how the contract price was reduced from \$13.9 million to \$12.1 million. Members confirmed that the project equipment and materials would be stored on Port property. There was a general discussion with respect to how the value of the Canadian dollar could affect the project cost. Members noted that the bank may be able to protect the dollar value for the Port due to the project relating to export projects.

Moved by: S. Dillabough

Seconded by: T. Deschamps

That the Port Management Committee recommends that:

1. The New Ship Loading Spouts Project #330-002 be awarded to FWS Industrial Projects Canada Ltd. In the amount of \$12,166,546.00 (excluding HST), plus a 3.3% contingency; and
2. Council authorizes the Port General Manager to sign the contract with FWS Industrial Projects Canada Ltd. on behalf of the Township.

Carried

9. Approval of Disbursements – Port Accounts

Moved by: H. Cameron

Seconded by: J. Hunter

That Committee approves payment of Port invoices as circulated.

Carried

10. Councillor Inquiries/Notices of Motion

Councillor Dillabough noted that BBL Energy is almost ready for MOE approval and that they may have additional hydro/energy available to industrial partners.

11. Chair's Report

Mayor Sayeau reported the following:

- Suggested that Committee try to do a virtual zoom meeting for May.
- There was consensus from Committee to hold the May 20 meeting at 9am.

12. Question Period – None

13. Adjournment

Moved by: J. Hunter

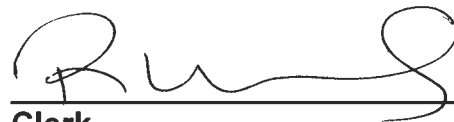
Seconded by: J. Hendriks

That the Committee meeting adjourns at 3:24 pm.

Carried

These minutes were approved by Port Management Committee this 20 day of May, 2020.


Chair


Clerk