

**Township of Edwardsburgh Cardinal**

**Request for Quotation**

**Lagoon Splitter Box Rehabilitation  
Spencerville**

**Contact:**

Gord Shaw

Director of Operations

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**Quotations:**

Submissions will be accepted up until 2pm on 29<sup>th</sup> day of February, 2024 in person or by courier to the address listed above. Submissions are to be clearly marked as Lagoon Splitter Box Rehabilitation RFQ and will be time stamped once received by office staff.

**Background:**

The Township of Edwardsburgh/Cardinal is accepting quotes from qualified firms to undertake cleaning, repair and epoxy lining of the Spencerville Lagoon Cell Splitter Box. The scope of rehabilitation work includes cleaning, grouting, parging and epoxy lining as well as any by-pass operations and other prep-work as required.

Appendices include a diagram of the Splitter Box and pictures. The appendices should only be used for purposes of better understanding the project.

**Scope of Work:**

- Provide equipment and personnel, (if required), for by-pass operations of SPS #1 pump station.
- Provide a spill contingency plan.
- Provide a sewer flow management/bypass plan if required.
- Provide all necessary confined space entry equipment and personnel (if required).
- Chamber cleaning, (both mechanical and hydraulically).
- Apply a 10 mm epoxy coating, (using 2 coats if required).
- SPS #1 reinstatement.
- Include Dump time and disposal fees.
- Include all Mobilization / Demobilization for Clean Prep measurements.
- Include all Mobilization / Demobilization for Epoxy lining.
- All work to be completed by September 30<sup>th</sup>, 2024 and invoiced by October 15<sup>th</sup>, 2024.

**Clarifications/Site Viewing:**

A viewing of the work area is mandatory. A site visit can be arranged through the Chief Water/Sewer Operator, Eric Wemerman by email [ewemerman@twpec.ca](mailto:ewemerman@twpec.ca) or phone: 613 657-3765.

Any technical questions regarding the project should be directed to the Chief Water/Sewer Operator, Eric Wemerman in writing. A written response to all questions will be compiled and issued as an addendum by February 14, 2024.

**Proposal Validity**

Proposals shall remain valid and open for acceptance by the Township for a period of sixty (60) calendar days following the due date for receipt of submissions.

**Proposal Award**

The anticipated award date of the assignment is March 25, 2024.

**Terms of Payment**

The successful consultant shall be reimbursed on a monthly basis for actual work completed and time spent on the project. Monthly invoices are to include supporting documentation for all disbursements and received by the 15<sup>th</sup> day of the month.

**Rights Reserved by the Township**

The Township will not be responsible for any costs incurred in the preparation and submission of proposals or selection interviews.

Neither the lowest cost nor any proposal shall necessarily be accepted and the decision of the Township is final. Clarification/additional information may be requested on any bid.

The Township also reserves the right to cancel this Request for Quotation at any time either before, during or after receipt of bids, without penalty or cost to the Township.

This Request for Quotation and resulting proposals should not be considered a commitment by the Township to enter into any contract.

The Township also reserves the right to award subsequent phases of the project to the successful bidder, and fees for any follow-up contracts shall be based on the same unit or per diem rates proposed under this RFQ, unless negotiated and approved otherwise.

**Contract**

The Township will prepare a contract in consultation with the successful firm. The successful firm will not have the right to assign the contract nor any interest therein nor subcontract the performance of any service or the supply of any product without the express written consent of the Township.

The respondent agrees to protect, defend, indemnify, and hold harmless the Township, its elected officials, agents and employees from and against any liability, damages, claims, suits, liens and judgments, of whatever nature, including claims for contribution and/or indemnification, for injuries to any person or persons, or damage to the property or other rights of any person or persons, caused by the respondent's submittals.

Respondent's obligation to protect, defend, indemnify and hold harmless, as set forth above, shall include any matter arising out of the actual or alleged unfair competition, disparagement of service, or other business tort of any type whatsoever, or any actual or alleged violation of professional regulations.

All documents and material prepared pursuant to this RFQ are the property of the Township. The Township shall have the unrestricted authority to publish, disclose,

distribute, and otherwise use, in whole or in part, any reports, data, or other materials prepared under this process.

### **Terms and Conditions**

If a contract is to be awarded as a result of the RFQ, it will be awarded to the proponent whose proposal, in the Township's opinion, provides the best potential value to the Township and who is capable in all respects to fully perform the contract requirements and the integrity to assure performance of the contract obligations.

If the Township decides to award a contract based on a submission received in response to this RFQ, the successful proponent will be notified of the intent to award in writing, and the subsequent execution of a written agreement shall constitute the making of a contract. Proponents will not acquire any legal or equitable rights or privileges whatsoever until the contract is signed by both parties.

In the event of any inconsistency between the RFQ and the contract, the contract shall govern.

The Township reserves the exclusive right to determine the qualitative aspects of all proposals relative to the evaluation criteria.

Proponents may not amend or withdraw their proposals after the closing date or time.

Proposals will be evaluated as soon as practical after the closing time.

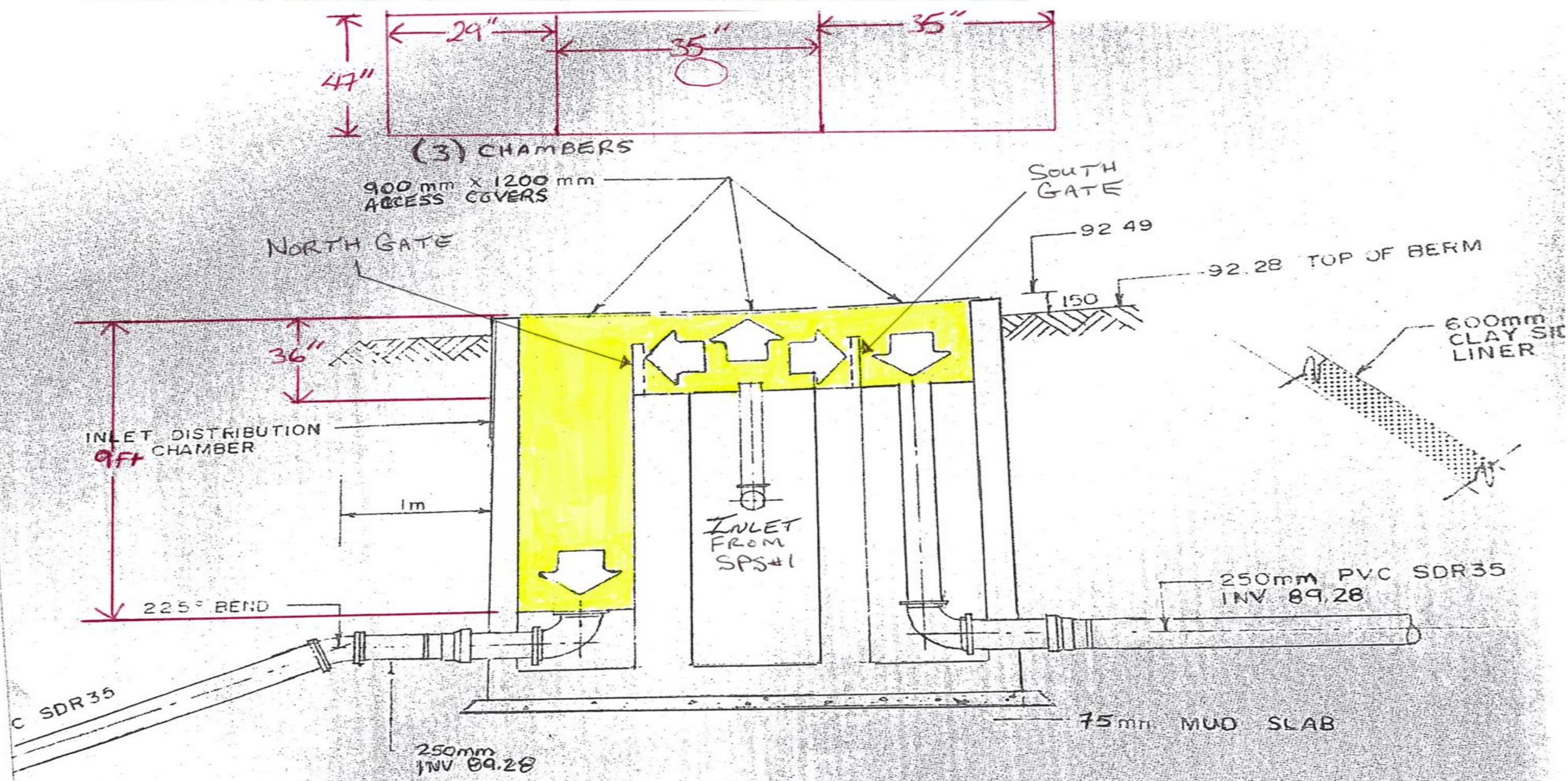
The Contractor shall abide by all applicable laws and regulations, and shall maintain all required licenses, permits, policies and coverages (i.e., WSIB, \$5,000,000 minimum Public Liability Insurance naming the Township as an additional insured), throughout the term of this Agreement

### **Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)**

The Township of Edwardsburgh Cardinal is subject to the Municipal Freedom of Information and Protection of Privacy Act, RSO 1990, c.M.56, as amended (MFIPPA) with respect to, and protection of, information under its custody and control.

Accordingly, all documents provided to the Township in response to this Request for Proposal may be available to the public.

**Appendix A:** Lagoon Splitter Box Diagram and pictures.



APPENDIX A





