

TOWNSHIP OF
EDWARDSBURGH/CARDINAL
External Career POSTING

Posted on: **Monday, October 16, 2023**

Closes on: **Monday November 13, 2023 at 3pm**

The Township is seeking (1) full time Water/Sewer Operator who meets the requirements of the following Job Description.

JOB TITLE: Water/Sewer Operator
REPORTS TO: Chief Water and Sewer Operator
SALARY RANGE: Per CUPE Local 2311-02 Contract

Position Summary:

Responsible, under the direction of the Assistant Chief Operator and the Overall Responsible Operator, for the safe daily operation and maintenance of the Townships water and sewer infrastructure and plant(s) including, but not limited to, Water Treatment Plant, storage facilities, Wastewater Treatment Plant, lagoons, pumping stations, sewers and watermains etc. in accordance with all applicable licenses, Certificate and Environmental Compliance Approvals, regulations and legislation.

Minimum Position Qualifications

- Must hold at a minimum Operator-In Training Certification in Water Treatment, or Wastewater Treatment.
- Must successfully obtain Operator in Training Certification in all four disciplines within 2 months of accepting position.
- Must complete the Entry-Level Drinking Water Course within one year of employment.
- Must actively monitor and maintain certification requirements for the duration of employment.
- Must actively work to obtain class 2 licenses in all disciplines.
- Must have good interpersonal skills combined with solid written and oral communications
- Knowledge of Water and Wastewater Acts, Regulations and Standards (i.e. Safe Drinking Water Act, Ontario Water Resources Act, Ontario Regulation 170/03, Drinking Water Quality Management Standard etc.)
- Knowledge of Occupational Health and Safety Act.
- Physically fit to perform the all duties of the occupation.
- Ability to work independently and in small team environments.
- Ability to follow instructions.
- Secondary School Diploma.
- Possess a valid Class "G" driver's license with a clean abstract.

Desirable Qualifications

- MECP Class 1 or 2 Certification in Water Treatment, Water Distribution, Wastewater Collection and Wastewater Treatment.
- Successfully have completed the Entry-Level Drinking Water Operator Course.
- A two (2) year post-secondary diploma in an Environmental program (or equivalent).
- Post Secondary education in a related field.
- Previous mechanical or instrumentation experience would be considered a definite asset.
- Previous Drinking Water Quality Management experience would be considered an asset.

Position Description

- Assist water and sewer operators, road operators, labourers, sewer, water repair crews and casual/seasonal staff as required and assigned.
- Perform day-to-day activities for all systems and appurtenances.
- Participate in training (in-house, external, correspondence, etc.)
- Assist in supervising tender projects and work by contractors.
- Ensure proper use of equipment and compliance to safety regulations.
- Participate in “on-call” program on a rotational basis once qualified.
- Respond to alarm call outs, when on call, within 30 minutes.
- Act as the Operator in Charge (OIC) during on-call program, as required.
- Receive and investigate public concerns relating to water and sewer professionally.
- Liaison with external contacts including contracted service providers and government agencies as required.
- Other duties as assigned by Assistant Chief or Chief Operator.
- Wear and maintain all personal protective equipment supplied by the employer when appropriate.

The forgoing description reflects the general duties necessary to describe the principal functions of the job identified and shall not be construed to be all of the work requirements that may be inherent in this classification.

Please Note: The position is open to both Township Employees, (Internal) and external proponents.

Resumes should be submitted to:

**Eric Wemerman, Chief Water/Sewer Operator
Township of Edwardsburgh Cardinal
PO 129, 18 Centre Street
Spencerville, ON. K0E 1X0**

or via email: ewemerman@twpec.ca