

EMPLOYMENT OPPORTUNITY

Position: Equipment Operator Level 1
Department: Public Works Department
Type: Permanent, Full-Time (Union, Cupe, Local 2311-02)
Hours of Work: 40 hours per week, evenings and weekends may be required

The Township of Edwardsburgh Cardinal has a full-time career opportunity for self-motivated individuals in its Public Works Department.

JOB TITLE: Equipment Operator Level 1
REPORTS TO: Manager of Public Works or his Designate
SALARY RANGE: Per CUPE Local 2311-02 Contract

Education Requirements: High School graduate or equivalent. Post secondary education considered an asset.

Position Summary:

Reporting to the Manager of Public Works or his designate, the Equipment Operator 1 undertakes, the operation of heavy equipment, road surface, subsurface and right-of-way maintenance and construction. Roadwork includes, but is not limited to, road and side walk snow plowing and snow removal, road surface repairs, subsurface reconstruction, culvert replacements, Township infrastructure excavations, as well as use of small equipment to undertake various tasks such as chainsaws, weed trimmers, cutoff saws, hand tools, installation of signs, posts and barriers. Operators are responsible for adhering to all municipal infrastructure programs and services, undertaking daily circle checks of equipment and documenting findings. Duties include cleaning equipment and minor maintenance such as greasing. Other duties as assigned by the Public Works Manager or his designate.

Proponent must provide evidence of a clean Driver's Abstract and wear and maintain all personal protective equipment supplied by the employer when appropriate.

Preferred Qualifications:

- Licensed to operate and or drive a variety of equipment and machinery including but not limited to tandem snow ploughs, Township pick-up trucks, mowing equipment, backhoe, front end loader etc.
- Ability to operate and travel in a variety of vehicles-equipment and perform duties in all types of weather and under potential inclement conditions.
- Previous 1-2 years' experience and knowledge of operation and maintenance of powered equipment such as whipper snippers, chainsaws, and small hand tools etc.
- Completed T.J. Mahony Road School courses including Maintenance and/or Construction sections would be considered an asset
- Effective verbal and listening communications skills.
- Possess and maintain a valid Class DZ Driver's License and clean drivers abstract.

Qualified and interested candidates should submit their cover letter and resume via email to – Chris LeBlanc Manager of Public Works cleblanc@twpec.ca no later than Monday, November 13th, 2023 – 4:00 PM. A full job description can be found on the Township website.

We thank all applicants; however, only those selected for an interview will be contacted. Selected applicants will be subject to an interview process.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, 2001, as amended, and will be used for the purpose of candidate selection.

The Township of Edwardsburgh Cardinal is committed to accommodate all applicants in accordance with the Ontario Human Rights Code for all employment activities including the recruitment process. Applicants need to make their required accommodations known in advance to the Manager of Public Works, or designate.

Please Note: This position is open to both Township Employees, (Internal) and external proponents.