

Township of Edwardsburgh/Cardinal

Public Works Department



Request for Proposals (RFP)
“Cedar Grove Road – Engineering Services”
RFP # EC-PW-25-10
Addendum 1
ISSUE Date: July 15, 2025

Cedar Grove Road – Engineering Services
RFP # EC-PW-25-10 Addendum #1

Purpose: The Township has prepared this addendum in response to an inquiry related to the evaluation of proposals.

The Scoring Matrix is shown below:

<u>Description</u>	<u>Total Weight %</u>	<u>Score Range</u>	<u>Score x Weight Factor</u>
Qualifications/Experience	30	(0-10)	3
Work Plan/Schedule	30	(0-10)	3
Financial	40	(0-10)	4
Total	100%		/100

Qualifications and Experience

Provide a brief company profile, and recent project team related experience in table format. Provide three (3) similar projects completed by your firm and/or project team members. Provide client references for each of the projects submitted. Project team references should be included in an appendix.

Work Plan and Schedule

Provide a work plan and schedule in the form of a chart to illustrate the breakdown of the major tasks and the level of effort of the individual team members in sufficient detail to allow a complete understanding as to how and by whom the work is to be carried out.

Financial

Provide a separate chart, a detailed task by task breakdown of the costs and total upset limit price, including all engineering fees, disbursements, exclusive of HST, to complete this assignment.

End of Addendum