



TOWNSHIP OF EDWARDSBURGH CARDINAL
Student Arena Attendant (Part-Time)

The Township is hiring a **part-time Student Arena Attendant** to support arena operations. If you meet the qualifications below, please apply to Rachel Tremblay, Recreation Coordinator.

Position Title: Student Arena Attendant

Reports To: Manager of Parks, Recreation & Facilities, Recreation Coordinator, Facility Operator, and Lead Hand

Wage: Minimum wage

About the Role

As a Student Arena Attendant, you'll help with the day-to-day upkeep and safety of our arena. You'll work under the direction of the Shift Facility Operator. Tasks are assigned at the start of each shift.

Key Duties

- Clean and monitor dressing rooms, hallways, stands, and lobbies
- Set up and take down meeting rooms
- Help with ice flooding tasks (before and after)
- Report supply needs to the Facility Operator
- Be friendly and helpful to visitors
- Other related duties as assigned

What You Need

- Be at least 15 years old
- Be currently enrolled in high school or post-secondary and returning to school
- Skating skills and hockey knowledge are an asset
- Experience with children is an asset
- First Aid/CPR (Level C) is an asset
- Positive attitude and good communication skills
- Must pass a Police Records Check with Vulnerable Sector Screening
- Willing to complete required training
- Able to work evenings, weekends, and holidays

Note: This is a part-time role with hours that vary based on the facility's schedule.

How to Apply

Send your resume and a brief description of your experience, background, and education to: Rachel Tremblay, Recreation Coordinator rtremblay@twpec.ca

Applications are due by 4:30 p.m. on Friday, August 22, 2025.

Thank you to all applicants. Only those selected for an interview will be contacted.