

**CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH/CARDINAL**

BY-LAW NO. 2016-34

**"A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK
TO EXECUTE A TIERED RESPONSE AGREEMENT WITH THE
UNITED COUNTIES OF LEEDS AND GRENVILLE"**

WHEREAS the Municipal Act, 2001 provides authority for municipalities to pass by-laws to enter into agreements with persons or municipalities for the purpose of receiving fire protection services; and

WHEREAS the participation of local fire departments in tiered response for medical emergencies is set out in the attached Agreement, including Schedule "A" - Call Out Procedures, and Schedule "B" - Roles and Responsibilities; and

WHEREAS it is deemed desirable to enter in to a Tiered Response Agreement with the United Counties of Leeds and Grenville;

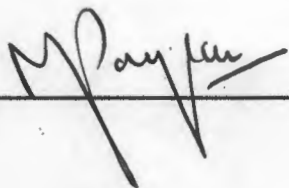
NOW THEREFORE: The Council of the Corporation of the Township of Edwardsburgh/Cardinal enacts as follows:

1. That the Mayor and Clerk are hereby authorized to execute a Tiered Response Agreement with the United Counties of Leeds and Grenville as attached hereto;
2. That the Fire Chief is hereby authorized to execute Schedule "B" – Roles and Responsibilities as attached to the Tiered Response Agreement.
3. That Township of Edwardsburgh/Cardinal By-law 2001-34 is hereby repealed.
3. That this by-law shall come into force and take effect upon passing.

Read a first and second time in open Council this 24th day of May, 2016.

Read a third and final time, passed, signed and sealed in open Council this 24th day of May, 2016.

Mayor



Clerk



THIS AGREEMENT made this 6th day of June, 2016.

BETWEEN:

The Corporation of the Township of Edwardsburgh/Cardinal

And

The Corporation of the
United Counties of Leeds and Grenville
Represented by the Leeds Grenville Paramedic Service

WHEREAS the Municipal Act, 2001 provides authority for municipalities to pass by-laws to enter into agreements with persons or municipalities for the purpose of receiving fire protection services; and

WHEREAS the Corporation of the United Counties of Leeds and Grenville have established and organized the Leeds Grenville Paramedic Service to provide ambulance service in Leeds and Grenville as authorized by the Ontario Minister of Health and Long-Term Care; and

WHEREAS the participation of local fire departments in tiered response for medical emergencies is set out in the Schedule "A" - Call Out Procedures, and Schedule "B" Roles and Responsibilities; and

WHEREAS the Leeds Grenville Paramedic Service will provide the established Call Out Procedures for the local fire departments to the Central Ambulance Communication Centre; and

WHEREAS the said Call Out Procedures will endeavor to ensure that the fire department communications center will be notified to allow a timely assignment of fire services as soon as the status of the patient requiring service is confirmed;

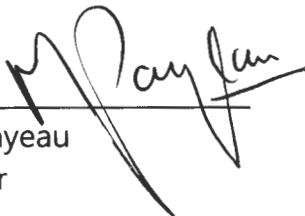
NOW THEREFORE BE IT RESOLVED THAT the Corporation of the Township of Edwardsburgh/Cardinal is hereby authorized to participate in the Tiered Response Program in partnership with the Leeds Grenville Paramedic Service as set out within the attached, Schedule "A" Call Out Procedures , and Schedule "B" Roles and Responsibilities; and

BE IT FURTHER RESOLVED THAT the Standard Operating Procedures for the Tiered Response Program shall be reviewed annually by the Leeds Grenville Paramedic Chief and affirmed, modified or revoked as required.

IN WITNESS WHEREOF, The Corporation of the Township of Edwardsburgh/Cardinal has hereunto set its hand and seal and the United Counties of Leeds Grenville has hereunto affixed its corporate seal attested by the hands of its duly authorized officers as of the date of this Agreement.

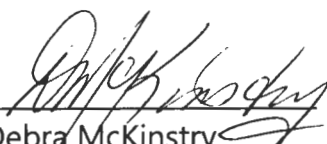
DATED THIS 16th OF June, 2016.

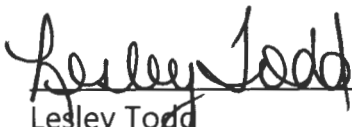
THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH/CARDINAL


Pat Sayeau
Mayor

CORPORATION OF THE UNITED
COUNTIES OF LEEDS GRENVILLE


David Gordon
Warden


Debra McKinstry
CAO/ Clerk


Lesley Todd
Clerk

We have the authority to bind the
Corporation

We have the authority to bind the
Corporation

**Leeds Grenville Paramedic Service
Leeds and Grenville Fire Services
Schedule "A" - Call Out Procedures**

Agreement Between

The United Counties of Leeds and Grenville

And

The Corporation of the Township of Edwardsburg/Cardinal

TIERED RESPONSE:

The ultimate goal of "tiered response" for medical emergencies is to provide timely first response resources and skills to out of hospital medical emergencies in situations where there is a high probability of clinical benefit and advantage in the fire department's arrival in advance of Paramedic resources.

TIERED RESPONSE AGREEMENT:

A tiered response will be requested by ambulance dispatch, in conjunction with the response reference chart, for the following emergencies:

1. Vital Signs Absent (VSA)
2. Unconsciousness
3. Airway Compromise (Airway Obstruction, Absence of Breathing)
4. Chest Pain calls with EMS eta greater than 15 minutes
5. All Code 4 (Life Threatening Emergencies) calls with EMS eta greater than 30 minutes
6. All Motor Vehicle Collisions with EMS responding Code 4 (Life Threatening Emergencies)

***NOTES*:**

*These criteria for medical tiered response are in addition to the usual incidents requiring Fire Services response under their fire suppression, rescue and/or Hazardous Materials Spills mandate where CACC notification of fire departments is automatic.

*Once a tiered response has been initiated, it shall only be cancelled if the request for service is cancelled by the call originator and/or Paramedic resource(s) have arrived on scene and made patient contact.

*Fire services will **NOT** be tiered to Long-Term Care Facilities, Correctional Facilities, and Hospitals.

*Fire services will **NOT** be tiered to "lift assist" except Code 4 (Life Threatening Emergency) requiring immediate patient transport to hospital.

**Leeds Grenville Paramedic Service
Leeds and Grenville Fire Services
Schedule "B" - Roles and Responsibility Agreement –**

Agreement Between

The United Counties of Leeds and Grenville

And

The Corporation of the Township of Edwardsburgh/Cardinal

Written agreements provide a framework for cooperation of emergency services on a local level. The purpose of this agreement is to outline the roles and responsibilities of the Leeds Grenville Paramedic Service (LGPS) and Leeds and Grenville Fire Services.

Participating Fire Service Shall:

- Ensure that all responding personnel have been trained and certified, by a credible agency in valid Cardiopulmonary Resuscitation (CPR) Level C with the defibrillation component annually, or equivalent / superior certification.
- Ensure that all personnel providing patient care have been trained and certified in First Aid every three (3) years.
- Ensure all defibrillators are maintained in accordance to the manufacturer's recommendations

Leeds Grenville Paramedic Service Shall:

- Offer Fire Services first opportunity to purchase surplus/retired / decommissioned ambulances under the present purchase agreement
- Be a central store for all non-disposable medical equipment on a cost recovery basis (offers equipment standardization across Leeds and Grenville and cost savings from bulk purchasing)
- Exchange disposable medical equipment at the scene with the applicable fire service where possible

- Replace or exchange compatible defibrillator pads. (Physio Control Lifepak 1000's)
- Co-ordinate with the Fire Service to provide annual onsite review of basic equipment and procedures
- If a patient is transported on a backboard belonging to Fire Department, and LGPS transports the patient, every effort will be made to return or exchange the backboard and straps. The exchange of backboards or straps will only be done if compatible and the transporting ambulance has sufficient equipment
- If a Paramedic unit from outside Leeds Grenville is used, the Fire Department will contact the Leeds Grenville Supervisor (613-349-9059) who will assist in determining where the patient was transported to and will assist in the retrieval of the equipment.

Terms and Conditions:

All Parties agree that upon request they will provide documentation detailing all emergency response for a given period.

Leeds Grenville Paramedic Service will not financially reimburse local fire services for participating in the agreement; however, it does sponsor a disposable equipment exchange program where certain compatible equipment is replaced at no cost.

Paramedic Supplies, Exchange and Requisition Form is attached as "Appendix A" outlining the disposable equipment inventory. **Note:** FR2 Defibrillator Batteries and Pads are not available through LGPS.

Fire emergencies and rescues shall take precedent over requests for medical tiered response notifications and it is recognized that Fire Services may not be able to respond upon notification if occupied with another emergency or for any other reason as determined by their senior on duty fire officer and/or by CACC. No liability shall be incurred by the Fire Service for failing to respond to tiered response request.

Each Municipality may tailor the medical tiered response agreement to address specific or unique situations within their municipality. To tailor a medical tiered response agreement, the applicable Fire Chief will notify the Paramedic Chief to arrange discussions.

Dispute / Issue Arbitration:

If issues or concerns arise the Fire Chief and the Paramedic Chief will try and mitigate the issue or concern. Disputes or issues must be clearly stated in writing and shall include the time, date, location and all parties involved.

Termination:

Written notification must be sent to either party regarding termination giving 90 days' notice. There may be a temporary suspension of the agreement by Leeds Grenville Paramedic Service with regards to health emergencies such as Severe Acute Respiratory Syndrome (SARS) pandemic, or other circumstances.

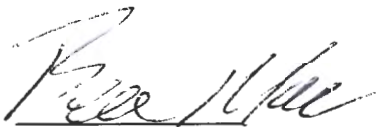
This agreement will be reviewed upon request of either party.

Authorization:

By authorized signature each partner agency agrees to adhere to the criteria as set out within this agreement or a tailored agreement within 60 days.


Paramedic Chief

06/07/16
Date


Fire Chief

05/31/16
Date