

Township of Edwardsburgh/Cardinal

Public Works Department



Request for Proposals (RFP) “Curbside Collection of Garbage and Solid Waste”

**RFP # EC-PW-25-14
Addendum 1
ISSUE Date: October 1, 2025**

Curbside Collection of Garbage and Solid Waste
RFP # EC-PW-25-14 Addendum #1

Purpose: The Township has prepared this addendum in response to inquiries related to the request for proposals

Question # 1: It is acknowledged that the RFP document states in Section 1.3, "Facsimile and electronically mailed Proposals will not be accepted". Will the Township consider allowing electronic submissions? Electronic submissions provide the benefit of not requiring couriers to deliver documents and are much more environmentally friendly, as no printing is required. Additionally, printed submissions require additional resources from each Bidder.

Answer #1: Unfortunately, No. Our current procurement policy only permits sealed envelope bids for values above \$75,000.00.

Question # 2: Would the Township of Edwardsburgh Cardinal be interested in alternative proposals that would allow for automated collection?

Answer # 2: Yes

Question # 3: If providing a L/C or certified cheque as performance security, does this need to be submitted with proposal package or can this be done after award?

Answer # 3: The letter of credit or certified cheque is not required as part of the proposal package. The letter of credit or certified cheque would be required following award to the successful bidder.

Question # 4: The last contract required a cash performance security of \$25,000 whereas the current RFP is requesting 50% of contract value. Given the typical profit margin on service contracts, this is a significant increase. Can the municipality revise the amount to a more reasonable lower amount.

Answer # 4: A certified cheque or irrevocable letter of credit by a Canadian Chartered bank for the amount of 10% of the Year 1 value will be accepted in lieu of the performance bond.

End of Addendum